

BOARD OF HEALTH

MINUTES

11-17-22

3rd floor Auditorium, Town Hall, 30 Martin Street, Essex, MA

Dr. David Driscoll, Chair, Dr. Fares Mouchantaf, Member, Ms. Erin Kirchner, Health Agent, and Ms. Michelle Muise, Administrative Clerk, present. Ms. Sally Ann Rich, Clerk, not present.

Dr. Driscoll opened the meeting at 7:11 pm and announced that the meeting was being recorded.

- **Appointments**

7:15 pm, Rob Hines and Bob Griffin were in attendance for 26 John Wise Lane re: septic installation extension. The owner of the 26 John Wise Lane property is requesting an extension on the due date to install a septic system. They are still in the process of obtaining a drinking water supply and the house is currently unoccupied. In addition, they are exploring whether a 5,000 gallon holding tank may serve the site better than the currently proposed 2,500 holding tank. Dr. Driscoll made a motion for the Board to allow an additional year to bring the septic system into compliance, with a new deadline of October 23, 2023. The property owner agreed to provide a status update to the BoH in 6 months. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Minutes**

September 8, 2022: Tabled

Dr. Driscoll entertained a motion for the Board to approve the minutes, as written, for October 18, 2022. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Bills Payable**

Dr. Driscoll entertained a motion for the Board to retroactively approve bills payable #701, in the amount of \$1,163.34. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to retroactively approve bills payable # 702, in the amount of \$1,000.91. Dr. Mouchantaf so moved. **Vote: All in Favor.**

Dr. Driscoll entertained a motion for the Board to approve bills payable # 703, in the amount of \$1,880.13. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Title 5 Inspection Reports**

Dr. Driscoll entertained a motion for the Board to sign and send a letter to Roger Lipman, owner of 2 Gregory Island Lane, Map 155, Lot 53, stating that the Board is unable to accept the Title 5 inspection report dated October 7, 2022 as submitted by Peter Nardone. The inspector noted that the system does not meet the failure criteria and therefore passes the official inspection; however, he neglected to show the location of the private drinking water well or municipal water line serving this dwelling, and did not include the required \$50 review fee with his report. We request that the inspector revise the sketch to include all relevant features, specifically the private well or municipal water line, and that the report be resubmitted to the Board of Health with the required \$50 review fee. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Septic Plan Reviews**

85 Wood Drive, Bitler and Blanchard, Map 157, Lot 9: Tabled

Dr. Driscoll entertained a motion for the Board to approve the septic plan for 0 Horsestable and Emerson Lane, Map 142, Lot 22. The plan was designed by John Judd with a final revision date of November 10, 2022. The system is designed for a maximum of 4 bedrooms or 440 gallons a day, and is not designed to accommodate a garbage grinder. Dr. Mouchantaf so moved. **Vote: All in Favor.**

- **Well Water Report**

- **Permits**

Dr. Driscoll entertained a motion for the Board to sign the permits as listed below:

Camp H/Motel-B&B

Permit #1, Essex Meeting & Retreat Center, LLC

Catering:

Permit #1, Woodman's Inc

Disposal Works Installers:

Permit #3, Robert Wogan

Permit #4, Milton Hamilton

Permit #5, Patrick Baker

Permit #6, Ronald B. Strong

Permit #7, Philip Stenersen

Permit #8, Matthew Bergeron

Permit #9, Michael MacEachern

Permit #10, Timothy Ford

Food Establishment:

Permit #1, Woodman's Inc, DBA: The Essex Room/Lobster Trap Pub

Permit #2, Woodman's Inc

Permit #4, Essex Fire Company

Permit #5, Fairway Pub

Permit #6, Essex Meeting and Retreat Center LLC, DBA: Essex Woods

Permit #7, Essex Pizza & Restaurant

Hot Tub

Permit #1, Essex Woods

Mobile Food

Permit #1, 5 Star Phresh Phood

Permit #2, Holy Cow Ice Cream

Permit #3, Essex Lions Club

Retail Food Establishment:

Permit #1, Lark Foods LLC

Permit #2, Woodman's Inc/Retail & Ice Cream Shop

Permit #3, John's Farmstand (Seasonal)

Permit #4, Essex, Energy North #2120

Permit #5, Essex Pizza & Restaurant

Septage Hauler:

Permit #1, J&S Development Corp d/b/a Stewart's Septic Service

Permit # 2, Service Pumping & Drain Co., Inc.

Keeping of Stable Animals:

Permit #1, Spinney, 54 Lufkin St.

Permit #2, Xhalia, 73 Martin Street

Permit #3, Hardy-Wyatt, 50 John Wise Ave

Permit #4, Pydynkowski, 8 Forest Avenue
Permit #5, Brooks, 125 Eastern Avenue
Permit #6, McLaughlin, 160 Gregory Island Road
Permit #7, Kusalas and McGrath, 2 Andrews Road
Permit #8, Ishikawa, 198 Southern Ave
Permit #9, Kellerman & Benotti, 94 John Wise Ave
Temporary Food Establishment
Permit #18, Winter Wonderland Pancake Breakfast
Tobacco
Permit #1, Essex, Energy North #2120
Dr. Mouchantaf so moved. **Vote: All in Favor**

Permit #3, Essex Historical Society & Shipbuilding Museum: Tabled

- **Other Concerns, Issues & BOH Business**

Dr. Driscoll entertained the motion to approve of the MERSD Chartwells Share Table Program.
Dr. Mouchantaf so moved **Vote: All in Favor.**

Essex Historical Society & Shipbuilding Museum, Kitchen Variance Request: Tabled

23 Choate Street, Map 105, Lot 23, Private Well Variance Request: Request withdrawn – no variance necessary.

Discussion: Evaluation of the probationary period for the Board of Health Administrative Clerk, including decision of whether to retain or release the Clerk, in accordance with the process prescribed by the AFSCME collective bargaining agreement. Ms. Muise informed the Board that she has decided to resign from her position as Administrative Clerk.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**

Dr. Driscoll adjourned the meeting at 8:14 pm

Next BOH meeting: 12-8-2022

Prepared by:_____ Attested by:_____

Erin Kirchner

Dr. Fares Mouchantaf

Date Signed:_____