

Dr. Driscoll, Chair & Medical Director, Ms. Roderick, Clerk, and Dr. Mouchantaf, Member, present. Ms. Kirchner, Board of Health Administrator, and Ann White, Administrative Assistant, present.

Dr. Driscoll opened the meeting at 7:11 pm and announced that the meeting was being recorded.

- **Minutes**

July 11, 2019: Dr. Driscoll entertained a motion for the board to approve the minutes, as written, for July 11, 2019. Ms. Roderick so moved. **Vote: All in Favor.**

***Minutes are available for review at [www.essexma.org](http://www.essexma.org) website.***

- **Bills Payable**

Retroactive Approval, Bills Payable #610, \$62.00: Dr. Driscoll entertained a motion for the Board to retroactively approve bills payable #610, in the amount of \$62.00. Ms. Roderick so moved.

**Vote: All in Favor.**

Bills Payable #611, \$196.01: Dr. Driscoll entertained a motion for the Board to approve bills payable #611, in the amount of \$196.01. Ms. Roderick so moved. **Vote: All in Favor.**

***Bills Payable are available for review in the Town Accountant's office.***

- **Septic Plan Reviews**

126 Conomo Point Road, Osborn, Map 108, Lot 66: not submitted

136 Conomo Point Road, Cushing, Map 108, Lot 62: not submitted

***Septic Plans are available for review in the Board of Health office.***

- **Other Concerns, Issues & BOH Business**

Ms. Roderick made a motion for the Board to retroactively approve TFE Permit #9, The Cod Squad, Westford, MA, TFE Permit #10, Hawaiian Jim's, Wilmington, MA and TFE Permit #11, Pomodori, Ipswich, MA for the Essex Bicentennial Fireworks and Food Trucks, August 9, 2019. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to retroactively approve Mobile Food Permit #3, Delicious Foods, LLC, Kebabish Food Truck, Lynn. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to retroactively Camp Permit #6, Mass Audubon, Cox Reservation, August 5-16, 2019. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to sign the Tobacco Compliance Letters for Chebacco Liquor Mart, Energy North and Schooners. Dr. Driscoll seconded the motion. **Vote: All in Favor.**

Ms. Roderick made a motion for the Board to approve Coordinator's Permit #12, Nelson's Ride, Centennial Grove, 8-18-19, 12 – 5 pm. Dr. Driscoll so moved. **Vote: All in Favor.**

TFE Permit #13, Frost Bites: not submitted.

- **Items that could not be reasonably anticipated by the Chairman within 48 hours of meeting**  
None

Dr. Driscoll closed the meeting at 7:30 pm.

Next BOH meeting: 8-22-19

Prepared by:  
Ann White



Attested by: \_\_\_\_\_

  
Dr. Fares Moncharaf

Signed date: \_\_\_\_\_

8/22/19