

**ESSEX, MASSACHUSETTS**

**ANNUAL**

**REPORT**

**2000**



1819

2000

ANNUAL REPORT

*Of the*

TOWN OFFICERS

*Of*

*ESSEX, MASSACHUSETTS*

# *IN MEMORIAM*

*of those who have served the Town*

*MARY DURNION*

*DONALD S. MUISE*

*NELSON E. SELIG, SR.*

**TOWN OF ESSEX**  
**ELECTED TOWN OFFICERS - 1999/2000**

	MODERATOR	
David J. Lane		Term Expires 2001
	SELECTMEN	
Rolf P. Madsen, Chairman		Term Expires 2002
David L. Folsom		Term Expires 2001
Joseph P. Davis III		Term Expires 2003
	TOWN CLERK	
Sally A. Soucy		Term Expires 2001
	ASSESSORS	
Paul H. Mugford		Term Expires 2001
Richard Cairns		Term Expires 2003
David Trask		Term Expires 2001
	BOARD OF HEALTH	
Michael C. Dyer		Term Expires 2001
Clifford Ageloff		Term Expires 2002
Marilyn C. Gardner		Term Expires 2001
	CONSTABLE	
Ronald E. Feener		Term Expires 2001
Roger W. Lander		Term Expires 2001
	SCHOOL COMMITTEE	
Susan Gould-Coviello		Term Expires 2001
Jodi Harris		Term Expires 2001
Timothy R. Bucci		Term Expires 2001
Vickie Cataldo		Term Expires 2001
Michelle J. McGrath		Term Expires 2001
	BOARD OF LIBRARY TRUSTEES	
Lynda Story Seppala		Term Expires 2001
Gillian Palumbo		Term Expires 2003
Mary Hickey		Term Expires 2001
	CONOMO POINT COMMISSIONERS	
Rolf P. Madsen		Term Expires 2002
David L. Folsom		Term Expires 2001
Joseph P. Davis III		Term Expires 2003
	PLANNING BOARD	
Walter M. Rich		Term Expires 2000
George J. Stavros		Term Expires 2003
Joseph Walker		Term Expires 2001
Westley C. Burnham		Term Expires 2004
Susan Scott Robinson		Term Expires 2005
Gilbert B. Guerin		Term Expires 2003
Elisabeth L. Shields		Term Expires 2004
	HOUSING AUTHORITY	
Gloria Story (State Appointee)		Term Expires 2005
Michael Cataldo		Term Expires 2001
Jeffrey S. Butler		Term Expires 2003
Mary Jane Buckley		Term Expires 2002
Carolyn M. Clarke		Term Expires 2004

**TOWN OF ESSEX**  
**APPOINTED TOWN OFFICERS**  
2000/2001

	Date of Expiration
ACCOUNTANT	
Sarah Johnson	August 31, 2003
ADA COORDINATOR	
William Sanborn	June 30, 2001
APPEALS BOARD	
Samuel Hoar	February 1, 2002
Michael Davis	February 1, 2003
Richard Carter	February 1, 2004
BUILDING INSPECTOR	
William Sanborn	June 30, 2001
ASSISTANT BUILDING INSPECTOR	
Walter Rich	June 30, 2001
BURIAL AGENT	
Blake Story	June 30, 2001
CABLE TV REGIONAL REPRESENTATIVE	
Michael Smither	June 30, 2001
CENSUS LIAISON Sally Soucy	
CENTENNIAL GROVE PLANNING COMMITTEE Rolf Madsen Donna Roy Allan McCoy Sandy Patrican Robert Coviello Michael Cataldo	
CIVIL DEFENSE DIRECTOR	
Richard Carter	June 30, 2001
ASST. TO CIVIL DEFENSE DIRECTOR	
Glenn Boutchie	June 30, 2001
COMMUNITY OIL SPILL	
Warren Grant	June 30, 2001
Richard Carter	June 30, 2001
Damon Boutchie	June 30, 2001
David Folsom, Selectmen	June 30, 2001
CONSERVATION COMMISSION	
George Stavros	June 30, 2001
Peter Perrigo	June 30, 2001
Thomas Prentiss	June 30, 2002
Edwin Perkins	June 30, 2002
Wallace Bruce	June 30, 2002
Robert Brophy	June 30, 2003
Stephan Gersh	June 30, 2003

	COUNCIL ON AGING	
Margaret Deveau		June 30, 2002
Effie Andrews		June 30, 2002
Walter Andrews		June 30, 2002
David Elwell		June 30, 2001
Grace O'Donnell		June 30, 2003
Alberta Shanks		June 30, 2001
Robert Wolfe		June 30, 2002
Irene Bowman		June 30, 2002
	ELECTRICAL INSPECTOR	
Lawrence O'Maley		June 30, 2001
	ASSISTANT ELECTRICAL INSPECTOR	
Ramie Reader		June 30, 2001
	ESSEX CULTURAL COUNCIL	
Isabelle Parlee		June 30, 2003
Valerie Henderson		June 30, 2001
Anne White		June 30, 2001
Jane Ellsworth		June 30, 2001
Vacancy		June 30, 2001
Daisy Nell Means		June 30, 2002
Leslie Burns		June 30, 2002
	FENCE VIEWERS	
Board of Selectmen		June 30, 2001
	FIELD DRIVERS	
All Patrolmen		June 30, 2001
	FINANCE COMMITTEE	
Mary Koop		May, 2002
Mark Lynch		May, 2003
Gordon Martin		May, 2003
Jeffrey Jones		May, 2000
Marian Keeler		May, 2001
Ray Randall		May, 2003
Sarah Johnson (Town Accountant.) (Ex Officio Member)		June 30, 2001
	FIRE CHIEF	
Richard Carter (Appointed by the Fire Engineers)		
	FIRE DEPARTMENT ENGINEERS	
Richard Carter		June 30, 2001
Raymond Maxfield		June 30, 2001
James Mulcahy		June 30, 2001
	FOREST FIRE WARDEN	
Richard Carter		June 30, 2001
	HANDICAP COORDINATOR	
William Sanborn		June 30, 2001
	HARBORMASTER	
David Harrell		

	HARBORMASTER ASSTS.	
Arnold Thistlewood		June 30, 2001
David Deinstadt		June 30, 2003
James Platt		June 30, 2003
James O'Brien		June 30, 2002
	HAZARDOUS WASTE ADVISOR	
James Mulcahy		June 30, 2001
	HISTORICAL COMMISSION	
Kurt Wilhelm		June 30, 2001
Frederick Ames		June 30, 2002
Brian Barbre		June 30, 2002
Michael Cataldo		June 30, 2001
Robert Coveillo		June 30, 2002
	HOUSEHOLD HAZARDOUS PRODUCTS	
Stephan Gersh		June 30, 2001
	INSPECTOR OF ANIMALS	
Pamela Stone		March 1, 2002
	OPEN SPACE COMMITTEE	
Daphne Borden		June 30, 2001
Martha Hoar		June 30, 2001
Tudi Bartlett		June 30, 2001
Linda Osburn		June 30, 2001
Mimi Storey		June 30, 2001
Stephan Gersh (ex officio)		June 30, 2001
	PERSONNEL BOARD	
Eloise Hodges		June 30, 2002
Connie Behnke		June 30, 2002
Mark Osburn		June 30, 2003
	PLUMBING & GAS INSPECTOR	
Mark Osborn		June 30, 2001
	POLICE CHIEF	
David Harrell		June 30, 2001
	POUND KEEPER	
Chris Venti		June 30, 2001
	PUBLIC WORKS COMMISSION	
Sandy Patrican		May, 2001
Charles Ridge		May, 2002
Joe Wyatt		May, 2003
	RANGERS, CRANE WILDLIFE REFUGE	
Donald A. Paquin		June 30, 2001
Walter Swan		June 30, 2001
	RECYCLING COMMITTEE	
Stephan Gersh		June 30, 2001
	BOARD OF REGISTRARS	
Dawn Burnham		June 30, 2003
Marilyn Browning		June 30, 2001
Virginia Boutchie		June 30, 2002



SCOUT HOUSE COMMITTEE		
Evelyn Hickey (Friends of COA)		June 30, 2001
Georgeann Lane (Girl Scouts)		June 30, 2001
Debbie French (Brownies)		June 30, 2001
Harold Addison		June 30, 2001
Warren Grant		June 30, 2001
Walter Andrews		June 30, 2001
SHELLFISH ADVISORY BOARD		
Tom Prentiss		June 30, 2001
Keith Woodman		June 30, 2001
Leonard Woodman		June 30, 2003
Michael Matheson		June 30, 2001
Bill Pascucci		June 30, 2003
SHELLFISH WARDEN		
Arnold A. Thistlewood		June 30, 2002
SHELLFISH WARDEN DEPUTIES		
Robert Knowles (Gloucester Warden)		June 30, 2003
Bruce K. Lorentzen (Gloucester )		May 3, 2002
Edwin Bjork		June 30, 2001
SURVEYORS OF LUMBER, WOOD & BARK		
Dana Story		June 30, 2001
TOWN CLERK'S ASSISTANT		
Dorothy Brown		June 30, 2002
TOWN COUNSEL		
Kopelman and Paige		June 30, 2001
TREASURER/TAX COLLECTOR		
Nancy Swallow		May 8, 2001
YOUTH COMMISSION		
Donna Roy		June 30, 2001
Vincent Tulloch		June 30, 2001
Susan Kane		June 30, 2001
Brenda King		June 30, 2001
Roger Tyler		June 30, 2001

## **Board of Selectman & Conomo Point Commissioners**

2000 has been a very busy year for the Board of Selectman and as a community we made great strides to solving problems that we have faced for years. We hired the Town's first Administrator, negotiated and passed an Inter-Municipal Agreement with the City of Gloucester to solve our wastewater issues and voted to create a Manchester- Essex Regional School District to give students a permanent high school home. Additionally, we dealt with a variety of other issues, dog complaints, official's appointments, personnel changes, and litigation against the Town, grant requests, boundary and collective bargaining negotiations.

We still face some huge financial issues, Town-owned facilities still are in need of upgrading, and we face a \$27 million dollar sewer project and have the potential cost of a new high school. As a community, we will need to work together to get us through this period.

We also will need to address the issue of community growth. While the expenses we face are large, if we don't carefully manage the growth that a wastewater system may cause, the consequences could be devastating. As a community we need to work together through our boards and committees, as well as with each other, to develop a plan that will create the community that we want to see.

Contract Negotiations 2000: In the spring of 2001, we entered into negotiations with both AFSCME and the EPBA which are the bargaining units for the municipal employees and Police. As we have done in the past, we have created negotiation units that include the Personnel Board, management, our Town Administrator and the Select Board. Our past experience in negotiations, the complicated collective bargaining rules and the Town's delicate financial position make it imperative that our negotiating units clearly understand all the issues and are able to communicate effectively. We hope to have our agreements in place by the Annual Town Meeting and seek settlements that are fair and equitable.

Centennial Grove: We continue to run our youth programs at Centennial Grove and both the program and use of this recreational area continues to grow. Improvements with the athletic fields, dock, and beach also continue and we recognize that many more improvements are needed to complete its revitalization. The Grove continues to exemplify the true Essex spirit that by working together we can make a difference. The Select Board will continue to support the revitalization of the Grove and wish to give our thanks to everyone that has contributed to make this happen.

Wastewater: The year 2000 was a very busy year for the wastewater program. In January, while continuing our development of a facility plan, we were beginning a study of the Essex River to locate a site for a wastewater discharge. Concurrently, officials from Essex were meeting with Gloucester to see if there

was any possibility of connecting our sewer collection system into Gloucester. From these meetings, the body of an Inter-Municipal Agreement was developed which provided for Gloucester to accept up to 225,000 gallons of sewage per day from Essex. A Special Town Meeting in March voted to accept the Inter-Municipal Agreement. About the same time, the Town was notified by the State that our project was the number one project on the priority list for borrowing from the State Revolving Fund and that we had been approved for the total borrowing of \$27.2 million dollars.

At the Annual Town Meeting, the Town voted for the development of a central collection system with delivery of the sewage to Gloucester for treatment and disposal. The Facility plan and the MEPA Report were completed during the summer. At same time, the project was broken up into four sections for design and construction. Section 1 is the pipe and pump stations in Gloucester. Section 2 is the pump stations in Essex and the piping from the Gloucester line to Ebben Creek Bridge on Eastern Avenue. Section 3 is from Ebben Creek Bridge through the rest of South Essex to the Causeway Bridge on Main Street. Section 4 is the remainder of Essex, north and west of the Causeway Bridge.

At the Annual Town Meeting, the Town approved the area, defined by a map, to be served by the collection system. This is termed the Sewer Service Area. The Town Meeting also voted a bylaw, which defined the sewer area and created a five-year moratorium from the time of the substantial completion of the collection system. The moratorium prohibits change in properties that will be served by the sewer system which results in an increase of the flow that existed in 1998.

In June, four (4) engineering firms were selected to design the sewer system. The designs were completed in October and were submitted to the Massachusetts Department of Environmental Protection for their review and approval. When the design was essentially complete, the Town began to discuss property easements for the properties that would host pump stations or sewer collection lines.

At the end of the year, the property issues had been much resolved and we were waiting for the approvals from the State.

The Town currently remains on target to begin bidding and construction of Section 1, the Gloucester line, in the summer of 2001.

As the design work was proceeding, the Town continued the sampling program of the contaminated storm drains and continued to work with the homeowners with failed systems outside of the Sewer Service Area. With the Town's approval of the central sewer collection system, the State granted an abeyance of the seven-year inspection program for on-site wastewater disposal systems. In addition, the deadlines for certain actions of the Final Judgment are currently being held in abeyance. Repairs and upgrades of systems will have to be completed for those systems outside of the Sewer Service Area under the provisions of the wastewater management plan.

Dog Complaints: Unfortunately, the Board of Selectman has had to continue to handle an increasing number of dog complaints this year that, in some cases,

has created adversarial relationships among neighbors. It is important in a community without a leash law that each pet owner acts responsibility with the pets that they own.

Personnel: In the past year, the Town has hired its first Administrator and appointed a new Building Inspector and Town Accountant. William Sanborn was appointed our new Building Inspector and Sarah Johnson our Town Accountant. Both offer the Town years of experience and professional skills. We also would like to thank Brian Dagle and Robert Nelson and wish them well in their future endeavors.

Brendhan Zubricki was appointed as our first Town Administrator. Over the years, the demand for services have increased and government rules and regulations have grown to the point where the Select Board recognized that the only way to effectively run the Town was with the help of full-time professional management. Handling sewer issues, personnel, grants, property management, correspondence, warrants, legal matters, appointments, licenses, contracts, insurance, emergencies, franchising and finances today on a part-time basis, is not an effective way to provide government services to the Town's residents. Since his appointment, Mr. Zubricki's help and assistance have already proven to be an invaluable asset to our Board and the residents of the Town.

Legal: Our legal expenses, unfortunately, continue to grow in the litigious society that we live in. Kopelman & Paige have continued to provide services for the Town's legal matters this past year.

Technology: The Select Board, along with Administrator Zubricki, have continued to update and standardize the software and computer equipment utilized by the Town and continue to move forward to network the Town. Additionally, we have created our first official Town website with the address of [www.galaxy.net/~essexbos/index.html](http://www.galaxy.net/~essexbos/index.html). It provides information on who the Town officials are, how to contact them and their boards and displays the Administrator's weekly report on Town activities. We hope to make further enhancements to the site and utilize it to provide information to Town residents.

Conomo Point: Through the year, the Conomo Point Commissioners, as the Essex Select Board, has continued to vigorously enforce the terms of the Conomo Point leases. There were three lease assignments during the year and with each assignment, the Board explained that the current situation could not guarantee the extension of leases beyond 2011.

The Board wishes to thank Pat Laskowski, the Selectmen's Assistant, Sarah Johnson, the Town Accountant, Nancy Swallow, the Town's Tax Collector/Treasurer, Brendhan Zubricki and, most of all, all of the Town's employees. As a small community with a small staff, they make a huge contribution in assuring the Town runs right. We also wish to thank all the volunteers who serve on the Town committees which deal with issues that face Essex.

Respectfully submitted,  
Rolf P. Madsen, Chairman  
David Folsom  
Joseph P. Davis III

## **ACCOUNTANT**

The following reports of the accounts of the Town of Essex for the Fiscal Year 2000 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Revenue, Expenditures, Balance Sheets and Town Debt.

I would like to extend my sincere thanks to all of the officials and employees of the Town of Essex for their cooperation and support since my arrival, September 1, 2000. I feel honored to be associated with the Town of Essex.

I am available to any citizen who desires more detailed information, so please feel free to call upon me at any time.

Respectfully submitted,  
Sarah F. Johnson, Town Accountant

CASH RECEIPTS  
JULY 1, 1999 - JUNE 30, 2000

TAXES AND EXCISE

Personal Property	86,271	
Real Estate	4,325,897	
M.V. Excise	390,006	
Boat Excise	7,412	
Hotel/Motel	11,811	
Penalties and Interest	24,924	
	-----	4,846,321

CHARGES FOR SERVICES

Conservation Commission	882	
DPW Fees	2,289	
Lists and Parking Stickers	366	
Municipal Lien Fees	3,216	
Other	10,172	
Planning Board	1,311	
Rentals	87,731	
Transfer Station	13,450	
Water	533,257	
	-----	652,674

LICENSES AND PERMITS

Alcoholic	17,150	
Antique	2,550	
Board of Health	1,530	
Building	18,174	
Clam	18,855	
Common Victulars	945	
Disposal Work Permits	3,925	
Dog Licenses	1,161	
Electrical	4,576	
Fire Department Permits	7,089	
Food Service	6,260	
Gas/Plumbing	4,599	
Moorings	18,682	
Other	16,108	
	-----	121,604

OTHER

Earnings on Investments	52,228	
Fines	35,060	
Miscellaneous	33,982	
Penalties and Interest on Dept. Rec.	7,387	
	-----	128,657

FEDERAL REVENUE

Fed Facilities Grant	100,328	
School - Chpt. II ECA	2,032	
School - Health Protection	12,120	
School - SPED Cur. Framework	3,000	
School - SPED E.C.D.	3,500	
School - Title I Reading	2,186	
School - Title II DDE	1,143	
School - Title IV-B	32,100	
	-----	156,409

CASH RECEIPTS  
JULY 1, 1999 - JUNE 30, 2000

STATE REVENUE		
Abatements	7,610	
Additional Assistance	42,569	
Arts	3,300	
Bullet Proof Vest Grant	970	
Chpt. 70	682,429	
Community Policing Grant	16,000	
D.A.R.E. Grant	6,000	
Elderly	2,855	
Elections	270	
Fire Safety Grant	1,200	
Highway	31,100	
Library	3,876	
Lottery	232,967	
Pupil Transportation	16,721	
Police Career Incentive	13,052	
School Choice	(391,602)	
School Lunch	17,557	
School - Com Service	7,062	
School - Acad. Sup. Services	6,047	
School - Kindergarden Trans	14,000	
School - Misc Grants	15,852	
Septic Loan Program	61,576	
Septic Repair Grants	1,330	
Septic Betterments	1,408	
Shellfish Grant	50,000	
Veterans Benefits	1,546	
Wetlands Protection Fund	1,390	
Less assessments		
Air Pollution Control District	(1,018)	
Essex County Agricultural Tech Inst Tuition	(3,540)	
Metropolitan Area Planning Council	(827)	
Parking Surcharges	(2,880)	
Regional Transit Authority	(1,643)	
	-----	837,177
SPECIAL REVENUE FUNDS		
Ambulance	45,483	
Cemetery Lot Care	18,329	
Cemetery Sale of Lots	6,875	
Blackstone Septage Rcpts	46,694	
Planning Bd. Tech. Review	61,145	
Police Private Duty	113,011	
Recreation/Parks	33,035	
School Athletic Fees	4,525	
School Building Use Account	1,380	
School Enhanced Health	1,130	
School Lunch, local receipts	65,575	
School Student Activity Fund	41,231	
School Building Fund	15,443	
School Tuition	21,292	
State Pistol Permit Fee	1,063	
Waterways Improvement	7,774	
	-----	483,985
TRUST FUNDS		
Earnings on Investments		46,935
LOANS AND OTHER NON REVENUE CASH RECEIPTS		
Bond Anticipation Notes	261,000	
Demand Charges	5,215	
Payroll Deductions Withheld	1,150,661	
	-----	1,416,876
TOTAL CASH RECEIPTS		----- 8,690,638 =====

FUND EQUITY AND DEBT LISTING

GENERAL FUND		716,330
WATER FUND		73,297
SPECIAL REVENUE FUNDS:		
FUND EQUITY:		
ACADEMIC SUPPORT SERVICES		
AFTER SCHOOL PROGRAMS	1,147	
ATHLETIC USER FEES	95	
CHPT I	295	
CHPT II ECIA	199	
CURR. FRAMEWORK DEV.	138	
ERRN GRANT	187	
HEALTH AND EDUCATION GRANT	9	
HEALTH PROTECTION	385	
KINDERGARTEN	13,650	
SCHOOL LUNCH	45,809	
SCHOOL MUSIC	52	
SPED EARLY CHILDHOOD DEV.	199	
SPRIG	195	
STUDENT ACTIVITY	8,065	
TITLE 1 READING	(8,332)	
TITLE II	109	
TITLE IV-B	1,000	
TUITION IN	4,521	
AMBULANCE	84,032	
ARTS LOTTERY COUNCIL	3,509	
BLACKSTONE SEPTAGE	775	
BLOCK GRANT	2,500	
CEMETERY FUNDS	81,007	
COMMUNITY POLICING	10,294	
CONOMO POINT PICNIC TABLES	100	
COA DEPT OF ELDERLY AFFAIRS	1,127	
DARE GRANT	10,123	
DISTRICT COURT SYSTEM	38	
FIRE SAFETY GRANT	902	
GOV ALLIANCE DRUGS	712	
HIGHWAY CHPT. 90	(496)	
LIG/MRG GRANT	4,494	
PARKS FUND - CENT. GROVE	231	
PLANNING BD CONSULTING	63,549	
POLICE GIFT	744	
POLICE OUTSIDE DETAILS	(20,276)	
POLICE PHOTO	32	
SALE OF REAL ESTATE	3,040	
SEC 3200 ELECTIONS	113	
SEPTIC PROGRAMS	80,223	
SHELLFISH EQUIPMENT	41	
STATE PISTOL PERMIT FEES	1,441	
TOWN BETTERMENT FUND	1,408	
WAR MEMORIAL RESTORATION	1,704	
WASTE WATER COLLECTION	2,000	
WATERWAYS IMPROVEMENTS	10,801	
WETLANDS PROTECTION FUND	1,390	
YOUTH COMMISSION	10,057	
	-----	423,338



TRUST FUNDS:	
T.J. COOLIDGE	27,473
ALBERT COGSWELL	53,121
PERPETUAL CARE	150,900
CEMETERY FLOWERS	6,998
LUTHER T. BURNHAM	109,171
RYDER ESTATE	127,624
MUNICIPAL BUILDINGS	19,336
SELECTMEN'S TRUST	2,159
HUSSAIN GIFT	669
CEMETERY LOT CARE	15,184
STABILIZATION	246,898
CONSERVATION	18,208
	-----
	777,741
	-----
TOTAL FUND EQUITY	<u><u>1,990,706</u></u>

DEBT SCHEDULE  
JUNE 30, 2000

BOND ANTICIPATION NOTES PAYABLE	261,000
BONDS PAYABLE:	
FIRE PUMPER/TANKER	26,400
WATER TREATMENT PLANT	469,245
WATER STORAGE TANK	244,900
SCHOOL ROOF REPLACEMENT	28,055
ENGINEERING SERVICES	25,446
	-----
	794,046
TOTAL DEBT PAYABLE	<u><u>1,055,046</u></u>

COMBINED BALANCE SHEET  
JUNE 30, 2000

	GENERAL FUND	WATER FUND	SPECIAL REVENUE FUNDS	TRUST FUNDS	LONG TERM DEBT	TOTAL (MEMO ONLY)
	-----	-----	-----	-----	-----	-----
<b>ASSETS</b>						
CASH AND EQUIVALENTS	1,053,073	70,549	231,078	777,633		2,132,333
<b>RECEIVABLES:</b>						
REAL ESTATE TAXES	424,268					424,268
PER. PROPERTY TAXES	28,549					28,549
TAX TITLE/POSSESSION	240,014					240,014
ALLOW. FOR ABATEMENTS	(179,148)					(179,148)
EXCISE TAXES	97,411					97,411
FOREST LAND TAXES	590					590
BETTERMENTS		34,877				34,877
UNCOLLECTED BETTERMENTS		(34,877)				(34,877)
DEPARTMENTAL		55,143				55,143
DUE FROM OTHER FUNDS	(33)	8,966	193,576	669		203,178
AMOUNTS TO BE PROVIDED FOR BOND PAYMENTS					1,055,046	1,055,046
<b>TOTAL</b>	<b>1,664,724</b>	<b>134,658</b>	<b>424,654</b>	<b>778,302</b>	<b>1,055,046</b>	<b>4,057,384</b>
	=====	=====	=====	=====	=====	=====
<b>LIABILITIES AND FUND EQUITY</b>						
<b>LIABILITIES:</b>						
WARRANTS PAYABLE	125,717	5,218	820	561		132,316
OTHER PAYABLES	8,279					8,279
DUE TO OTHER FUNDS	202,714		496			203,210
DEFERRED REVENUE	611,684	55,143				666,827
BETTERMENTS ADV COLL		1,000				1,000
BONDS AUTHORIZED					1,055,046	1,055,046
<b>TOTAL LIABILITIES</b>	<b>948,394</b>	<b>61,361</b>	<b>1,316</b>	<b>561</b>	<b>1,055,046</b>	<b>2,066,678</b>
	=====	=====	=====	=====	=====	=====
<b>FUND EQUITY</b>						
RESERVED	408,455	11,115				419,570
UNRESERVED	307,875	62,182	423,338	777,741		1,571,136
<b>TOTAL FUND EQUITY</b>	<b>716,330</b>	<b>73,297</b>	<b>423,338</b>	<b>777,741</b>	<b>0</b>	<b>1,990,706</b>
<b>TOTAL</b>	<b>1,664,724</b>	<b>134,658</b>	<b>424,654</b>	<b>778,302</b>	<b>1,055,046</b>	<b>4,057,384</b>
	=====	=====	=====	=====	=====	=====

Fiscal Year Ended June 30, 2000  
EXPENDITURES

ACCOUNTANT		
Salary		42902
Expenses		18515
		-----
	Total	61417

APPEALS BOARD		
Expenses		116
		-----
	Total	116

ASSESSORS		
Salaries		27339
Expenses		11432
		-----
	Total	38771

BOARD OF HEALTH		
Salaries		75732
Expenses		17627
		-----
	Total	93359

CIVIL DEFENSE and AUXILIARY FIRE and POLICE		
Salaries		150
Expenses		1090
		-----
	Total	1240

CONSERVATION COMMISSION		
Salaries		1946
Expenses		1041
		-----
	Total	2987

DEPARTMENT OF PUBLIC WORKS		
GENERAL DEPARTMENT		
Salaries		179924
Expenses		101685
		-----
	Total	281609

TRANSFER STATION		
Salaries		9325
Expenses		100642
		-----
	Total	109967

CEMETERY DEPARTMENT

Salaries	21975
Expenses	5518
	-----
Total	27493

WATER DIVISION

Salaries	212592
Expenses	371066
	-----
Total	583658

ELECTIONS

Salaries	1714
Expenses	3370
	-----
Total	5084

FINANCE COMMITTEE

Expenses	115
	-----
Total	115

FIRE DEPARTMENT

Salaries	53884
Expenses	47937
	-----
Total	101821

FOREST FIRE

Salaries	0
Expenses	0
	-----
Total	0

LIBRARY

Salaries	26200
Expenses	14606
	-----
Total	40806

MODERATOR

Salary	100
Expenses	0
	-----
Total	100

	OPEN SPACE COMMITTEE	
Expenses		471
		-----
	Total	471
	PLANNING BOARD	
Salary		4300
Expenses		963
		-----
	Total	5263
	POLICE	
Salaries		433944
Expenses		58875
		-----
	Total	492819
	REGISTRAR	
Salaries		1400
Expenses		1145
		-----
	Total	2545
	RETIREMENT FUND	
Essex County Assessment		183096
		-----
	Total	183096
	THE SELECTMEN'S BUDGET	
Salaries		35357
Expenses		3202
		-----
	Total	38559
	EMERGENCY CENTER	
Salaries		109942
Expenses		23194
		-----
	Total	133136
	INSPECTIONS	
Salaries		15057
Expenses		758
		-----
	Total	15815
	INSURANCE	
Expenses		405194
		-----
	Total	405194
	LEGAL	
Expenses		54141
		-----

		Total	54141
	LICENSING BOARD		
Salary			1500
Expenses			150
			-----
		Total	1650
	MEMORIAL DAY		
Expenses			604
			-----
		Total	604
	STREET LIGHTING		
Expenses			10023
			-----
		Total	10023
	TOWN REPORT		
Expenses			2042
			-----
		Total	2042
	SHELLFISH DEPARTMENT		
Salaries			26046
Expenses			1769
			-----
		Total	27815
	HARBORMASTER		
Salaries			4074
Expenses			1520
			-----
		Total	5594
	TOWN HALL		
Salary			4026
Expenses			49561
			-----
		Total	53587
	TOWN PROPERTY MAINTENANCE		
Expenses			17085
			-----
		Total	17085

YOUTH ACTIVITIES		
Salary		1948
Expenses		8006
		-----
	Total	9954
CONOMO POINT COMMISSIONERS		
Salaries		1650
Expenses		165
		-----
	Total	1815
RIVER MANAGEMENT		
Expenses		590
		-----
	Total	590
WASTEWATER MANAGEMENT		
Salaries		21772
Expenses		148405
		-----
	Total	170177
		-----
	TOTAL SELECTMEN'S DEPARTMENTS	947781
TOWN CLERK		
Salaries		11490
Expenses		2379
		-----
	Total	13869
TREASURER and COLLECTOR		
Salaries		58728
Expenses		78487
		-----
	Total	137215
VETERANS BENEFITS		
District Assessment		13963
Expenses		0
		-----
	Total	13963
SCHOOLS		
Salaries		1871375
Expenses		1032232
N.S. Regional Vocational School		58986
		-----
		2962593
		-----
	Subtotal Operating Budgets	6108158

OTHER EXPENDITURES

Long Term Debt	182437
Senior Home Care	1700
Action Inc.	1000
Council on Aging	1407
Health & Education Services	1117
Help for Abused Women and Children	2000
Adult Learning Center	1000
Snow Removal	34898
Reg. Sch.Planning Committee	1301
	-----
Subtotal Other Expenditures	226860
	-----
TOTAL FY 2000	6335018
	=====



## **ACTION, INCORPORATED**

Thank you for the opportunity you have given Action, Inc. to request Town funding to assist us in our work. You may know that Action, Inc. is the official anti-poverty program whose only mandate is to help people in need. It is always our goal to develop innovative programs as well as adopt existing national and state programs to meet individual and family needs.

Last year in serving Essex residents we did the following: We provided 2,002 hours to eleven (11) elders for homecare services. This amounted to \$30,490.46. Also, two (2) Essex residents work in that program.

We provided twenty-one (21) Essex residents with Advocacy, housing, income maintenance counseling, legal services and emergency assistance during the past year. Also, four (4) of these helped were assisted with housing at our emergency Shelter.

Our first time homebuyers program is available to all eligible Essex residents. We enrolled and graduated one Essex client from our mini computer course.

We provide to all elders free tax help. One Essex resident is a tax consultant for our Retired Senior Volunteer program. We also have three (3) America Reads tutors helping three (3) Essex children.

Fuel Assistance was quite active last year. We served thirty-two (32) individuals and families at a cost of \$10,881.12. We serviced thirteen (13) families with weatherization assistance, i.e. burner repairs, burner cleanings and attic insulation at the cost of \$5,680.10.

We have developed a new program called "Compass program" that will also be available to young Essex people referred by the District Court for counseling and job placement as well as getting back to school or training.

Our Christmas program called Project Uplift was very successful. The Town's people strongly supported the program with many gifts of toys and clothing, and we were able to assist needy families from Essex with Christmas gifts.

We appreciate your continued support. Because of the strong partnership of town and community service, we were able to do many services that we couldn't have done without the Town's help. Thank you for your past funding. This year we are requesting One thousand five hundred dollars (\$1,500) to assist us.

Respectfully submitted,

William C. Rochford, Executive Director

## **ADULT LEARNING CENTER**

The activity at the Adult Learning Center, Cape Ann's only comprehensive literacy program, ideally located in the Anderson and Gloucester rooms of the Sawyer Free Library, has reflected the dynamics of the Cape Ann economy for the past decade. Our eleventh year indicated how much development there has been in our community and how some residents are still struggling to stake a claim to prosperity.

This year, 143 Cape Ann residents applied to the ALC for tutoring: 64 for GED preparation, 74 for ESL, 5 for basic literacy development. This shows a shift in the balance towards more ESL applicants, reflecting the new wave of immigration being drawn to the expanding Cape Ann job market, mostly in the service sector. Most of these immigrants are from Central and South America and a few are from Asia and Central Europe.

These ESL Learners show a tremendous willingness to work hard. But they, like our Learners preparing for the GED, are trapped by their lack of language skills in low-paying dead-end jobs. This has not changed over the decade.

Our equally hard-working Tutors (who gave 3349 hours to our Learners this year) never flag in their enthusiasm to help new or continuing students. We tutors have learned how profoundly important good language skills and a common language are to a society's well being.

This year two of our original Tutors, Bet Cleaves and A.J. Vaitones, died. They both tutored to the end of their days. In this report, I wish to honor their many years of cheerful, patient efforts.

Respectfully submitted,

Margaret McBride  
Teacher/Coordinator

## **ANIMAL HEALTH INSPECTOR**

During the year 2000 there were no confirmed cases of rabies in the Town of Essex. Surrounding towns, to include Gloucester and Ipswich, had confirmed cases of rabies and State officials still urge pet owners to keep their animals current on rabies vaccines.

Nine dog bites involving people were reported in 2000. All these dogs were quarantined and were negative for rabies. Sixty-four cats were quarantined for rabies observation, as required by State law, for having wounds of unknown origin and were also negative for rabies.

The coyote population has increased significantly in the last few years and this has caused valid concern with pet and livestock owners. Several cats have been killed

by coyotes and livestock has been harassed and mauled. I have discussed these problems with Animal Health Officials in Boston and have not been able to come up with any solutions as yet. Pet owners are urged to keep their animals in at night.

Routine barn inspections were done and the barn book was turned in to the Department of Animal Health in Boston.

Respectfully submitted,

Pamela Stone, CVT  
Animal Health Inspector

### **BOARD OF ASSESSORS**

The Board of Assessors had a very busy year because this year was the State-mandated triennial revaluation of property. Since the real estate market is on a rapid rise, it makes updating values even more difficult.

The Board has lost a valuable member with the resignation of Ralph C. Pino who moved to Gloucester and therefore could no longer serve. One of Ralph's principal responsibilities was Personal Property Assessment. Ralph served Essex as an Assessor for 21 years, and his dedicated service is greatly appreciated.

The Board is fortunate to have David E. Trask, a newer resident to Town, accept an appointment to fill the remainder of Mr. Pino's term. Mr. Trask served on town boards when he was a resident of Boxford.

We wish to thank Gillian Palumbo for her excellent work as Administrative Assistant for the Board. She does a great job!

We also wish to thank the individuals and other Town boards who have helped us in the past year.

Respectfully submitted,

Paul H. Mugford, Chairman  
Richard S. Cairns  
David E. Trask

## **BUILDING INSPECTOR**

A total of 119 permits were issued in 2000. The following is a breakdown of the number and description of permits issued:

1 - Commercial Building	
3 - Fences	1 - Barns
1 - Foundation	7 - Sheds
2 - Demolitions	13 - Single Dwellings
5 - Decks	3 - Roofs
20 - Additions	24 - Repair/Replacement
15 - Remodels	4 - Garages
19 - Other	1 - Pool

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m. Wednesday evenings. You may pick up Building Permits and Wood Stove applications during regular business hours at the Town Hall Monday through Thursday. Guidelines for the permit procedures are available at the Building Inspector's office in the Town Hall.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 768-2514 (or 768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,

William Sanborn, Building Inspector

## **CONSERVATION COMMISSION**

The Conservation Commission held nineteen meetings during 2000. At these meetings, public hearings were held for twenty-one Notices of Intent filed for proposed projects within the buffer zone adjacent to a wetland area. Orders of Conditions were issued for these projects. One Order of Conditions was appealed by an abutter, with a Superceding Order of Conditions being issued by the Department of Environmental Protection, upholding the decision of the Commission.

The Commission acted on eleven Requests for Determination of Applicability during the year, a vehicle that provides applicants with the option of seeking a determination from the Board as to whether the Wetlands Protection Act is applicable to a proposed site or project. Eleven Certificates of Compliance were issued, signifying that work authorized under an Order of Conditions had been satisfactorily completed. Seventeen building permit applications were also reviewed for their applicability under the Wetlands Protection Act.

The Commission urges anyone who is contemplating a project within the proximity of a wetland area to contact them early in the planning stage, in order to receive

guidance in the preparation of applicable paperwork. This will prevent costly delays in the later stages of the project.

Members of the Commission are: Robert Brophy, Wallace Bruce, Stephen Gersh, Edwin Perkins, Peter Perrigo, Thomas Prentiss, and George Stavros.

Respectfully submitted,

Edwin Perkins, Chairman

### **COUNCIL ON AGING**

The Council on Aging (COA) continued to provide the senior community with health clinics and recreational activities during calendar year 2000. Blood pressure clinics were regularly scheduled and flu shots were given in the fall. Many seniors participated in the recreational activities that occur weekly such as line dancing, arts and crafts, dominoes, whist and cribbage. Bus trips to the mall occurred monthly and annual trips were arranged down the Essex River and to Rockingham Racetrack. Seniors were responsible for making afghans for nursing homes in the area, and a fund raising booth was set up at the annual Essex Clam Festival in September.

The COA meets regularly at the Scout House on Pickering Street, on the second Tuesday of each month at 9:30 a.m. A calendar of events is published monthly in the Gloucester Times.

Respectfully submitted,

Margaret Deveau, Chairman

### **DEPARTMENT OF PUBLIC WORKS**

In the year 2000, much of the activity was focused on the development of the Sewer Project. We worked with the consulting engineer and the four (4) design engineers and the surveyors, to assist in locating culverts, storm drains, water mains and services. Bruce and Damon spent many hours reviewing plans to ensure that the utilities were located on the plans accurately and attended many meetings to report any changes that needed to be made to the plans or to suggest changes to the plans.

The streets were swept and the catch basins were cleaned to prevent any drainage backups. This is done once a year to clean accumulation of winter sand from the roadways. Two (2) fences were replaced on Martin Street because of deterioration. Some hot top was spread on Choate Street to try to temporarily patch the "worst spots". This road is in very poor condition and is being considered for reconstruction, along with other roads in Town. Of course, these other roads are on

the outskirts of the sewer service area. Also, many other roads were patched and brush was cut.

There will most likely be some areas in town that will need additional work done during or after the sewer is installed that may not be covered under the sewer project. Some of these include, drainage improvements and in some cases, intersection changes. This would make sense to do while the roads are ripped up before the new pavement is put down.

We are looking into forming a Public Property Department. This would include the mowing of grass and the maintenance of Shepard Memorial Park, Centennial Grove, the Town Hall, Fire Station, Water Department properties, the soon to come sewer properties, Scout House/Council on Aging building and the Field of Dreams. There has never been an actual department for this purpose. This could also include the janitorial functions in the buildings as much of this is now done by the Department of Public Works when time allows.

There were 28 burials at the Spring Street Cemetery, 8 of which were cremations. Last year was a hard year for keeping the grass mowed and trimmed because of the weather, but we managed.

1572 tons of waste was handled at the Transfer Station. 356 tons was recycled and 1216 tons went to Ogden Martin Systems of Haverhill. We've had a problem trying to hire help to work at the Recycling center so we have been using the full-time staff on Saturdays to run it.

We would like to take this opportunity to thank all the departments and boards for their cooperation throughout the year.

## **Water Department**

The wastewater project incurred a significant amount of the Department's time and effort. The local knowledge, delineation of infrastructure, and planning are critical to the successful completion of the project. The Chief Operator will play a significant role in the project. Budget adjustments were made to incorporate and separate wastewater expenses from water expenses. The Fiscal 2002 budgets have been adjusted to reflect the anticipated work, and to maintain the efficient operation of the Water Department.

As part of the wastewater project, some water mains will be replaced and/or relocated, many services will have to be renewed, and valving will be changed and upgraded. Meters will be upgraded and the billing system will be reconfigured to enable the transition to the planned monthly billing. All of this was planned with the cost/benefit considerations consistent with the wastewater project. Provisions have been made to maintain service throughout the project. However, there are likely to be some interruptions, whether planned or otherwise. In all circumstances, every effort will be made to mitigate service interruptions in a timely and safe manner.

One of our long term, highly trained employees left the Water Department for a position in private industry. The ensuing problems trying to replace him highlighted some of the deficiencies in the Town's compensation system. We have been aware of this for some time, especially in the water/wastewater fields, as the required training and performance of these persons has increased significantly. With the cooperation of the Union, salary adjustments were made and we were able to employ a licensed operator. Cities and towns throughout the country are making adjustments to attract these highly trained people and we will have to be competitive.

The supplier of our water storage tank, on his own volition, has identified a potential defect in some of the plates which are part of the tank. This defect is structural in nature, probably would not be evident for many years, and is not a health threat. Potentially, after many, many years, the tank could possibly develop small leaks. At their expense, they are going to replace a significant portion of the tank. This should provide the Town with a first-class facility for many years to come. This work is scheduled to start in March of 2001 and should be completed long before any sewer work starts.

After 18 years of service, we replaced the carbon in one of our filters this year. This was apparently the longest use of any single carbon filter known in the business. The conservative design of the plant, and the quality of the water certainly contribute to this event. Two years life is common for surface treatment plants, however, they can recycle their carbon for use in wastewater. Ours was too worn to be recycled. The 18-year life is a significant savings. We plan to replace the other filter's carbon in fiscal 2002.

The Wood Drive/Coral Hill water main extension was delayed by some access-related legal concerns. Hopefully, we have resolved these issues and construction will proceed in 2001.

D.E.P. finally seems to be near delineating our Zone II. If this is done in time, we hope to have an article for Town Meeting that will upgrade the Overlay Protection District, the Town by-laws, and B.O.H. regulation pertaining to activity in these areas. Our nine-year old By-law needs to be upgraded to conform to current regulatory standards.

Respectfully submitted,

Charles K. Ridge, Chairman  
Herman A. Patrican, Jr.  
Joseph Wyatt

## **EIGHT TOWNS AND THE BAY**

8T & Bay, one of five local governance committees of the Mass. Bays Program is a coalition of nine communities located along Ipswich Bay. The Town of Essex has been represented on the committee for the last eight years. The coalition includes town-appointed representatives, educators, state and local officials, non-profit organizations and interested citizens who are concerned with protecting and restoring the area's coastal environment. 8T & Bay works with their communities and the general public to foster stewardship of coastal resources by heightening public awareness, providing technical assistance to our member communities and supporting local research and education projects.

In November, as a result of the work of a coalition of state and federal agencies and the 8T & Bay committee, a restricted culvert was replaced at Conomo Point. This allowed the salt marsh to be flooded with seawater for the first time in many years. Culverts were installed under roads and railroad beds and provided the means for marshes to receive the essential flooding from the tide. Without this flooding, the salt marsh ecology is threatened. Invasive species such as phragmites begin to take over, oxygen is depleted because of the lack of tidal flow and a salt marsh habitat, home to many species can be lost.

Many culverts were undersized or have collapsed over the years. In fact, in 1996 8T & Bay Committee commissioned a study to provide an inventory of tidally restricted culverts in the region. About 175 were studied of which 30 were identified to be in severe need of help. One of these was at Conomo Point. Many state and federal agencies were involved with the project and contributed services at no cost to the Town. Partners for Fish and Wildlife provided the \$8,500 culvert. Bruce Julian and his able crew provided the labor. The total cost of the project is estimated at about \$20,000. Similar projects have taken place in Rockport, Newburyport and Ipswich and more are planned in the future.

8T & Bay invites anyone interested in finding out more about the work the Committee is doing to contact the Coastal Resources Coordinator at Merrimack Valley Planning Commission. Telephone (978) 374-0519. You can also check out our website at [www.mcpc.org/services\\_sec/mass\\_bays/8t&b.htm](http://www.mcpc.org/services_sec/mass_bays/8t&b.htm).

Respectfully submitted,

Stephan Gersh, Town Representative

## **ELECTRICAL INSPECTOR**

In 2000 a total of 155 electrical permits were issued.

NEW HOMES.....16  
ADDITIONS.....19



NEW SERVICES.....	60
TEMPORARY SERVICES .....	7
REWIRING OF SINGLE FAMILY HOME.....	2
KITCHEN REMODLING.....	4
BATHROOM REMODELING.....	7
AIR CONDITION UNITS.....	8
30 KW GENERATOR.....	1
GARAGES.....	9
COMMERCIAL BUSINESS.....	15
ALARM SYSTEMS.....	5
OIL BURNERS.....	2

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. All electrical work must comply with the Massachusetts Electrical Code.

With every new home there is an electrical service to be inspected whether it is temporary, permanent, underground or overhead. Oil burners and gas furnaces must be inspected. State law requires alarm companies, which install both burglar and electrical and alarm companies must have liability insurance and proof of that insurance must be on file with the Inspector.

Permit applications are available in the office of Board of Selectmen at Town Hall during regular business hours or by calling my home (978-768-6609) after 4 p.m.

Respectfully submitted,

Lawrence E. O'Maley  
Electrical Inspector

**FIRE DEPARTMENT**

The Essex Fire Department consists of thirty-three members and an auxiliary of fifteen (Firemen and EMT's). During 2000 the Department had a total of 402 calls, both fire and ambulance.

We hope the Town will support the articles we have submitted. The truck we want to replace is a 1980 first line piece of apparatus. During the 2000 year, the Fire Department turned in from permit fees, \$6,870.00.

The Fire Department was awarded a grant in the amount of \$14,844.00 under the Firefighter Safety Equipment Program. This program provides funds for the purchase of thermal imaging cameras and Firefighter Safety Equipment.

A special thank you to the control operators and the Police Department for their efficient manner of handling the calls. We would also like to thank Lyons Ambulance Service for providing the Town with ALS (Advance Life Support).

In closing, we would like to personally thank each member of the Fire Department, Auxiliary Fire Department, and all of the Town's EMTs for their dedication and excellent cooperation during many hours of their spare time to include nights and weekends. All their training and hard work makes us second to none and a Department the Town can be proud of.

Respectfully Submitted,

Board of Fire Engineers

## **HARBORMASTER**

The 2000 boating season was again a busy one for Harbormaster personnel. The season started in early March with repairs being made to the pier and floats at the Main Street landing. Preparations continued throughout the month when navigational markers were repaired or replaced and the boat was equipped and made ready for the water.

During the season, harbormaster personnel logged nearly 650 hours of patrol on the river providing assistance to boaters, placing moorings, setting channel markers, and enforcing the boating laws. Numerous times during the season harbormaster personnel were requested to assist coast guard personnel in searching for lost or overdue boaters or by responding to reports of boats in distress.

In addition to the river patrols, harbormaster personnel provided coverage on Chebacco Lake during the season, logging nearly 60 hours of patrol.

The Harbormaster's Department took in \$18,682.00 in fees during the year for the renewals of mooring permits and the issuance of several new moorings in the river.

As we all have seen, the river becomes a busy place during the season with many powerboats and a growing number self-propelled craft using the waters. With this mixed use, it is important for all boaters to operate their craft in a safe manner by observing proper boating rules and being tolerant of other water users. It is our goal to make the Essex River a safe place for all water users and to provide the necessary enforcement and services to achieve this.

In closing, I extend my thanks to the Assistant Harbormasters for their efforts during the year and look forward to their support in the coming season.

Respectfully submitted,

David Harrell, Harbormaster

## **BOARD OF HEALTH**

The fiscal year 2000 was indeed momentous for the Town of Essex and the Board of Health in particular. The Town entered into an inter-municipal sewer agreement with Gloucester, resulting in the rendering of a Final Judgment in the matter of effluent pollution abatement, and the elimination of site inspections in Phases 5, 6, and 7. In spite of this easing of the Board's burden, it remained a busy year.

Board Administrator, Brendhan Zubricki, assumed many of the Town's Wastewater Coordinator's duties when Tom Noble left the position, including surface water and storm water sampling, analytical work in support of the Selectmen's sewer system planning effort, and the administration of the Septic Management Loan Program. Mr. Zubricki also took over the task of sampling bathing beach waters. We continued our professional and prompt discharge of the plethora of "normal" Board duties, including on-site septic system review, restaurant inspections, enforcement of tobacco regulations, housing complaints, vaccination programs, and animal health issues.

The Board modified its Water Resource Protection Enforcement regulations to reflect changes in the Water Resource Protection Bylaw proposed by the Planning Board and approved at Town Meeting. Our regulations for the Keeping of Animals were revised by deleting the exemptions for riding stables, farms, stables, pet shops, and places where more than ten dogs are kept. Massage Therapy/Bodywork regulations were also reevaluated and revised.

There were other significant changes in the makeup of the Board of Health. Fiscal 2000 was the first year of Essex's full separation from the Essex/Manchester Regional Health District. The Town did not pay a District assessment and the transition to fully self-sufficient in-house and contracted health services was complete. The BOH contracted with the Greater Salem VNA to supply public health nursing services and employed certified health professionals, Laura McCarthy and Tom Corcoran, for restaurant and housing and other inspection issues. Pam Stone continued her efficient discharge of Animal Officer duties.

Finally, the Board noted, with regret, Edward T. Neal's decision not to run for reelection at the completion of his term. His seat was filled by the election of Richard Saltzburg.

Respectfully Submitted,

Michael Dyer, Chairman

## **HEALTH & EDUCATION SERVICES, INC.**

Health & Education Services, Inc. is a private, non-profit integrated behavioral health network serving 26 communities in the Greater North Shore and Merrimack Valley areas. HES's mission is to "promote the well-being that builds healthy individuals, families and communities through integration of quality health, behavioral health, education, and human service programs. *We are a community-based network of prevention, intervention, and treatment services. We provide a comprehensive continuum of care for all, especially those whose needs are otherwise unmet*". Services include primary prevention, outpatient mental health & substance abuse treatment, emergency & crisis services, and residential placement for clients whose ages range from childhood to elder years.

Following are statistics of and to whom services were provided over the one-year period from January 1, 2000 to December 31, 2000.

Number of female clients = 28	Number of child clients = 21
Number of male clients = 24	Number of adult clients = 31

**Total number of Clients = 52**

Number service units delivered for each modality:

Diagnostic Evaluation = 23	Case Consults = 4
Individual 30 minutes = 4	Family consults = 9
Individual 50-60 minutes = 318	Medication Management 15 minutes = 21
Family = 66	Medication management/child 45 minutes = 5
Couples = 16	Medication Management/Adult 30 minutes = 4
Group = 39	Opiate Addiction Treatment = 6
Crisis = 14	Non-billable no-shows = 39

In general, clients from Essex present with a wide range of behavioral, emotional, mental health, and substance abuse issues. These include children and adults with acute and persistent mental illness, sexual abuse/trauma, and families coping with substance abuse/addictions.

Thank you for your financial support over the past several years. I hope that your generosity will continue this year with the approval of the requested funding.

Respectfully submitted,

Paul C. O'Shea, Executive Vice President/  
Chief Operating Officer

## **HELP FOR ABUSED WOMEN & THEIR CHILDREN**

2000 marked HAWC's 20th year as the only agency providing comprehensive services to women from 23 North Shore cities and towns. From Saugus to Gloucester, HAWC assists women with a range of services, including: a 24-hour hotline, emergency shelter, legal advocacy, counseling, and support groups. HAWC addresses the issue of teen dating violence through our school-based Teen REACH Project, and works to dispel myths about abuse through community presentations. We address the issue of teen dating violence through out school-based Teen REACH Project, and works to dispel myths about abuse through community presentations.

Since our founding in 1979, HAWC has grown tremendously in terms of programs and the number of women served. With the assistance of more than 100 trained volunteers, HAWC provided over 12,500 points of service to battered women and 7,500 teenagers last year.

Of the women served by HAWC in 2000, 86 were from Essex:

- 36 women called HAWC's *24-hour hotline*. The hotline is staffed by trained volunteers who provide information, advice, referral and assistance securing shelter for women in crisis.
- 22 women received *individual counseling* of the type not usually found in mental health settings, where therapists are not always knowledgeable about battering and may not recognize signs of domestic abuse.
- 24 women took part in one of HAWC's weekly support groups.
- 4 women turned to HAWC's *legal advocacy program* for assistance in obtaining a restraining order. HAWC's legal advocates and trained volunteers are available to women in five district courts and Salem Probate Court.

In addition, HAWC's *school-based Teen REACH Project* presented critical information about healthy dating relationships to 131 teens and 9 adults at the Essex Middle School.

Respectfully submitted,

Stephanie B. Neal, Director of Development

## **TOHP BURNHAM PUBLIC LIBRARY**

Once the library was de-leaded in December 1999, it was good to get back to our regular schedule of programs and hours in January of 2000. I am grateful to everyone who helped us with the time consuming task of unpacking all those boxes.

The Board of Library Commissioners in Boston requires two annual reports. One report includes circulation information. Points of general interest are:

- Total circulation—which was over 24,000 items - this includes books, magazines, videos, puppets and museum passes.
  - 20, 660 books – adults and children’s, hardcover and paperbacks;
  - 693 magazines; 554 books on tape and compact discs; 2682 videos
  - 233 puppets and museum passes.
- Interlibrary loans – we borrowed 490 books from other libraries to fill requests from our patrons. We sent 450 books to other libraries to fill their requests.
- There were 2021 non-resident transactions (patrons from other towns coming and using our library).

The other report is financial and deals with our operating costs and income. We spent over \$10,000 to purchase materials. Half of this was in our town budget. The remaining half came from grants, gifts, interest, and fine/copy/book sale money.

The Trustees and I are very grateful for the large gift from Essex Grange #381 donated to the library in October. Many books will be purchased and marked as a gift with a special label noting the contribution of the Essex Grange.

The library has provided space for several tutors from the America Reads program. Each tutor meets weekly with a child. We are happy to be able to support this worthwhile program.

Karen Rogati resigned her position as assistant in October. Deborah French was hired as assistant and began in December. Karen assisted in the smooth transition of personnel. I am very appreciative of her 10 years of exceptional service to the library and the time we had working together.

The library received a new computer through the Town’s technology plan. Also, library software was changed in every library in the Merrimac Valley Library Consortium beginning December 13, 2000. We appreciate everyone’s patience during this time of transition and training.

Respectfully submitted,  
Beth Cairns, Librarian

**TOHP BURNHAM PUBLIC LIBRARY**

RECEIPTS

Interest	\$ 890.81
Checking account interest	1.49
Fines	428.10
Copier	210.15
Lost cards	
Book Sales	149.50
Refunds/replacements	297.87
 Gifts	 1710.00
 Total	 \$3687.92

EXPENDITURES

Books	\$2070.98
Subscriptions	573.28
Videos	848.00
 Museum passes	 130.00
Program	40.00
Supplies	58.96
Bank charges	75.00
 Total	 \$3796.22

Bal. 7/1/99	Receipts	Expenditures	Bal. 6/30/00
\$ 258.26	3687.92	3796.22	\$ 149.96

**POLICE DEPARTMENT**

The Department saw numerous changes in personnel this year starting with the resignation of Fred Wojick from his full time position. Shortly after Fred's resignation, I received a letter from Kalil Boghdan informing me that he was resigning to take a position with the Yarmouth Police Department. As a result of these resignations, the department was left shorthanded on the midnight to 8a.m. shift and I again had to call on my part-time officers to fill the void.

Mark Larivee, a part-time officer with the department for 13 years, was chosen to attend a 21-week police academy at Reading, MA. Mark graduated from this academy in mid-December and was assigned to one of the vacant positions on the midnight shift. The remaining position is scheduled to be filled by Bryan DiGiorgio, who has been a part-time officer with the Department since June 1999. Bryan is scheduled to attend a 21-week academy starting April 2001. Upon his graduation, the Department will be at full strength for the first time in over 5 years.

All officers attended firearms training and qualifications under the direction of Officer Peter Silva who is a Mass. Criminal Justice Training Council approved firearms instructor. The sidearm of the part-time officers were updated from revolvers to semi-automatic pistols bringing them up to par with the full-time officers.

In October, I applied for and received a state Community Policing Grant in the amount of \$15,200.00. This is the fifth year in a row that we have received this grant, which has totaled \$62,700.00. These monies have been used to provide a traffic enforcement patrol, bicycle patrol and harbor enforcement efforts.

The Department was awarded a D.A.R.E. grant in the amount of \$6,000.00. The D.A.R.E. program had not been taught in the school for two years after the officer who taught the program left the Department. In January, Officer Paul Francis attended the two-week D.A.R.E. training program held at Springfield, MA. He has scheduled the 17-week program to be taught to the fifth grade classes starting in October 2000.

In May, we received a grant through the Executive Office of Public Safety in the amount of \$7,418.00. This grant is awarded to Police Departments that have outdated CJIS terminals so they can update to a new computer-based system. The new system, with associated software and equipment, allows for electronic data transmission and submission of things such as photographs, fingerprints, reports, etc.

I would like to thank all the groups and individuals who have assisted us during the year. With your continued help, it is our goal to keep Essex a safe community for residents and visitors alike.

Respectfully submitted,  
David Harrell, Chief of Police



In 2000 the Police Department logged 4542 incidents. These calls were generally either requests for police services or reports concerning conditions or activities in the Town. The following is a breakdown on the type of incident reported or responded to.

209A	8
Alarm	264
Alarm (Fire)	30
Ambulance Calls	95
Animal Calls	72
Annoying Phone Calls	13
Area Checks	722
Arson	2
Arrets	43
Assault	3
Bikes or Mini-Bike Complaints	1
Burglary B&E	10
By-Law Violation	1
Check Investigation	6
Check Wellbeing	38
Complaint General	39
Cruiser Down Time	13
Cruiser out of Town	99
Dead Body	2
Department Business	4
Department Equipment	22
Disorderly Conduct	1
Disturbance - General	14
Dog Complaint	16
Domestic	18
Door or Window Open	41
E- 9-1-1- Calls	165
Emergency 209A Requests	3
Erratic Operation	33
Escorts	11
Fire Calls	69
Forcible Rape	0
Forgery and Counterfeit	0
Fraud	1
General Services	147
Harbormaster Activity	63
Harrassment	6
Illegally Parked M/V	146
Incapacitated Person	3
Intra-Department	3
Larceny Except M/V	32
Liquor Laws	2
Littering/Trash	5
Lost or Found Property	30
M/V Abandoned	11
M/V Disabled	60
M/V Lockout	3
M/V Stop by Cruiser	1372

M/V Theft	1
Misc. Investigation	17
Misc. Report Received	35
Missing Person	8
MV Towed	4
MVA	69
MVA Hit and Run	8
Noise Complaint	44
Odor/Pollution Etc..	4
Offense Against Family or Child	1
Officer Out Sick	20
Operating Under the Influence	25
Other Assaults	6
Possession of Controlled Substance	1
Property Damage	12
Report from Gloucester Police	12
Report from Hamilton Police	11
Report from Ipswich Police	10
Report from Manchester Police	11
Report Received	167
Road Condition Complaints	17
Runaways	4
Shellfish Enforcement	4
Shoplifting	1
Stolen License Plate	2
Stolen Property/Buy/Receive	2
Suicide or Attempted Suicide	1
Summons Received	3
Suspicious Activity	127
Tenant Landlord Dispute	3
Threats	3
Traffic Enforcement	141
Trespass	4
Unwanted Person	12
Vacation Watch	1
Vandalism	25
Warrant Received	1
Wires Down	7

## **REGIONAL SCHOOL COMMITTEE**

The towns of Manchester and Essex voted favorably to regionalize their respective school systems in June of 2000. Making the regionalization happen has dominated the new regional school committee's agenda this year. Each of the two five-member boards was merged into an interim ten-member school board. Susan Coviello, from Essex, was elected as Chairperson and Meredith Tufts, from Manchester, as Vice Chairperson. The remaining ten-member interim regional school committee members are: James Aldrich, Tim Bucci, Joanne Graves, Stephen Hamilton, Philip Levendusky, and Michelle McGrath. They selected David Connolly, the former Manchester Superintendent, to head the new region. The future regional school committee will be paired down to seven members. This committee will begin service on July 1<sup>st</sup>, 2001.

During the remainder of this transition year, the interim regional school committee is dedicated to making the spring 2000 vote to regionalize become a reality. Priorities include research and development of the plans for a new regional high school, renovations of the existing school buildings, alignment of curriculum, unifying the teacher's contract, and, as always, maintaining high learning standards for children.

To this end, the regional school committee has formed sub-committees charged with the formidable task of merging the two former school districts into a new region. In total, there are seven sub-committees: 1) Budget, 2) Facilities & Building Needs, 3) Negotiations, 4) Curriculum, and 5) Policies. Each sub-committee is spending significant time meeting outside of the regular school committee meetings. Sub-committee reports are presented during the regularly scheduled school committee meetings as needed.

In addition to regionalization, the interim school committee has also had several members resign. After many years of dedicated service, Carolyn Gallivan and Rose Osborne resigned from the new Regional School Committee. The interim regional school committee thanked Ms. Gallivan and Dr. Osborne for their contributions and at the time of this report welcomed two new members in their place. Jodi Harris and Vicki Cataldo immediately inserted themselves onto several sub-committees and immersed themselves into the transitional process.

The interim regional school committee also welcomed a cast of new administrators into the region. There are new principals at the Manchester Essex Regional High School and Manchester Middle School, as well as at the Essex Elementary and Middle School. These two principals join the second-year principal at the Memorial

Elementary School in Manchester. In addition to new principals, there is a new Regional Director of Special Education and a new Regional Director of Curriculum. All of the new administrators are hard at work creating the new region while maintaining the high educational standards already in place.

Respectfully submitted,

Susan Gould-Coviello, Chairman

### **Manchester Essex Regional High School**

In the school year 1999-00 the student enrollment officially registered on October 1, 1999 was 471 students. The school continued its open enrollment agreement with Essex with 64 Essex students registered in all grades. In addition, the school continued to accept students from 14 other towns under the state's choice program. Three new teachers were hired as either replacements or because new courses were introduced. A total of 77 students crossed the stage at graduation and the class of 2000 had 84% of its graduates continue on to some form of post-secondary education.

A major focus for the year continues to be preparation of students for the state-mandated MCAS tests. Teachers in English, Science, Math and Social Studies continue to study results of MCAS tests from previous years to determine those areas of the statewide curriculum covered by the tests that were not answered satisfactorily by students. Results of the tests are used to determine which students require more individual attention and what areas of the school's curriculum still needed revisions. Plans for establishing a Learning Center in September of 2000 are being developed to provide the individual assistance needed for students who either failed or need improvement in designated areas of the MCAS tests. In other areas of standardized testing, Manchester Essex students scored 34 points higher than the Massachusetts mean for both verbal and math scores. There were two National Merit Semi-Finalists and three students who received Letters of Commendation. These students are among the 2% of juniors from the over two million high school students who took the PSAT exam in October 1999. This past May, 48 students took a total of 106 Advanced Placement examinations as part of their AP courses. AP courses are equivalent to freshman college instruction; they are graded on a five-point scale. Over 77% of the scores were three or higher, allowing these students to either receive college credit or advance immediately to an upper level course in their first year of college. Thirteen students were also recognized as AP Scholars for scoring a three or better on three AP exams.

Manchester Essex students also participate in a nationally recognized Debate Program. The Debate students regularly achieve regional and national championship status. This year a group of debaters traveled to Athens, Greece to compete in the International Debate Champions. Student participation over the last five years has exceeded 300 students. For the twelfth straight year, the Manchester DECA Program was the top school in the state competition. Twenty-three students continued to the national competition in Louisville, Kentucky with one student

winning a third place position and six others placing in the top ten in the nation. Other school groups were also successful in competition including the Math Team, the Science League and the College Bowl. These groups compete monthly.

Students entered various contests including the *Boston Globe* Art Competition with one student earning a Gold Key Award and six students receiving Honorable mentions. In addition the fall drama production The Old Lady Shows her Medal entered the *Boston Globe* Drama Festival and successfully reached the semi final level. For the past three years, one of the language teachers is recognized as a consultant with the Massachusetts Drama Festival and is training other members to also assist as consultants. In the area of fine arts, the Art Department again presented its annual Festival of Arts Program, winter and spring concerts were performed by the chorus and band and the school again participated in the Cape Ann Kaleidoscope Arts Program. Student art work was also featured at several local establishments including the Historical Society as well as the Wang Center in Boston and the Sixth District Congressional High School Art Exhibition. For the second year, the school participated in the History Fair Program with over 225 students preparing exhibits with fourteen continuing on to compete at the regional level, 5 moving on to the state level, and one student successfully progressing to the national level.

The World Language Department sponsored a trip to France, Wales, and Canada and the school welcomed exchange students from Germany, Wales and Australia. The World Language Department also held its annual International Week in March. In addition every 7<sup>th</sup> grader has been involved with presenting power point projects as assigned by the World Language Department. One of the teachers in the World Language Department has been invited for two years in succession to attend the Massachusetts Foreign Language Association conference and present her ideas in teaching foreign language in a workshop format to other teachers.

The use of computers continues to increase and students and parents can now access teachers through email or by logging on to the school web site – ([www.mec.edu/manchester](http://www.mec.edu/manchester)).

Several seniors received special awards including the DAR Citizenship Award, the Jewish War Veterans Brotherhood Award and the Presidential Academic Awards. In March, juniors were inducted in the school's chapter of the National Honor Society. At the May awards assembly, ten Book Awards were given to outstanding juniors to encourage them to continue their dedication to their studies. Students published nine issues of the school newspaper *The Independent* and two of its literary magazine *Written Off*. The off-campus SCORE program, designed to give seniors an internship experience for the last quarter of senior year, placed the majority of the senior class in various locations ranging from hospitals, businesses, law firms, schools, research projects, radio stations, television studios and volunteer organizations. The final step in the SCORE program requires each senior to do an oral presentation which is later broadcast on the local cable-tv.

In sports, a full compliment of teams again competed in the Cape Ann League. The school has a cooperative athletic program with Rockport in football, cross-country, girls soccer and ice hockey. In this past year, the teams have captured Cape Ann League titles softball, swimming, girls basketball as well as state finalists, boy & girls tennis, Division II Girls State Tennis Champions, and Division VI Super Bowl Champions.

Respectfully submitted,

Robert Shaps, Principal

### **Essex Elementary and Middle School**

The Essex Elementary and Middle School (EEMS) is a K-8 facility housing 363 students. The student population is comprised of 189 boys and 174 girls. The decision to regionalize with the neighboring town of Manchester in June of 2000 has been a major focus of faculty and staff this year. The faculty and staff at EEMS are excited to partner their expertise and quality programs with the faculty and staff at the schools in Manchester to improve the learning opportunities of children from both communities. Regionalization brings a new administrative structure as well as the opportunity to create informed connections with people in similar roles across schools. To this end, the coordination of curriculum and the evaluation of learning opportunities have begun.

In addition to regionalization, the faculty and community of Essex welcomed a new Principal, Eric Gordon, this fall. Mr. Gordon comes to Essex from the Noyes School in Sudbury, MA. Mr. Gordon works with a talented faculty and staff that includes a School Nurse, Guidance Counselor, School Psychologist, Special Education Coordinator, Librarian, 32 teachers, 11 Aides, a Secretary, Cafeteria Staff, and 3 Custodians.

The school day at EEMS begins at 8:30 AM and ends at 2:55 PM. Despite the small size, EEMS offers a wide range of course offerings. Art, music, library/media, health, Project Adventure, and technology supplement the academic program. In addition, students can participate in an intramural program - soccer and field hockey in the fall, basketball in the winter, and softball and baseball in the spring.

There are many exciting changes within EEMS this year. The Kindergarten program expanded from a half-day program to a full day program. A second grade classroom was added to maintain a low teacher to student ratio. A new technology classroom boasts 15 new Apple Computers, and most classrooms have 5 computers with

internet access. The entire faculty has dedicated themselves to mapping the scope and sequence of the curriculum. All of these efforts are aimed to respond to the individual learning needs and promote learning to high standards for all children.

Any old friends or new members to the Essex community are invited to stop by the EEMS and see the wonderful student creations and to feel the warm and rigorous learning environment created by the expert faculty and staff.

Respectfully submitted,

Eric Gordon, Principal

### **Memorial Elementary School**

Manchester By-the-Sea,  
Massachusetts 01944

Manchester Memorial Elementary School is a K-6 facility housing 400 students within 22 classrooms. The total population of students includes girls and boys. Professional staff at Memorial School includes Principal, School Nurse, Guidance Counselor, School Psychologist/Test Coordinator, Special Education Director, Speech Therapist, Physical Therapist, 39 Teachers, 12 instructional aides, 6 cafeteria staff, and 3.5 custodians.

The school schedule begins at 8:15 in the morning and ends at 3:00 in the afternoon for a total of 180 school days. The Memorial School Calendar lists all vacations well in advance to allow parents to make suitable plans for vacation without disrupting instructional time for their children. The schedule is set up to allow all teachers to meet each day during Common Planning Time at every grade level including Kindergarten. Teachers also meet during monthly Collaboration Meetings to discuss curriculum between grade levels.

There are three sections of each grade level K-5 with four sections at grade 6 to allow space for larger numbers. The average class size is 19 while the student teacher ratio is 9.8 to 1. In addition to Art, Music, library, Physical Education, Technology and Foreign Language, Memorial School offers students a wide variety of ongoing social competency offerings in classrooms, individual and school wide settings. The Fine Arts Program includes Art, Chorus, and Instrumental offerings. Foreign Language offers a choice of either French or Spanish twice a week from Kindergarten through Sixth Grade. Technology is fully integrated into mathematics, reading and writing to support core curriculum and instruction.

While the Kindergarten Program has an aide assigned to each classroom, at this time the program is not full time at .8 FTE. The Reading Initiative supports students needing additional help in reading K-3. Memorial School also offers

Individual Learning Center (ILC) support to Regular Education students on an as needed basis according to time available through 1.25 FTE specialists hired to support students. Special Education and 504 services are also available as mandated by Law.

Memorial School is a passive solar facility housing 29 classrooms, a gymnasium, auditorium, music room, cafeteria, technology room, two special education rooms, and an administrative office suite. The spacious lobby is a common display area for student artwork. In the summer, the school sponsors a Playground Program for the children.

Students enjoy hot lunch in the spacious cafeteria, which has full sunlight year round. Assemblies are provided through the generosity of the Parent Teacher Organization (PTO) on a monthly basis in the School Auditorium. The PTO also sponsors After School Programs for the children. The school plant is a passive solar facility, which is in need of some renovations to the roof and infrastructure wiring.

Respectfully submitted,

Patricia Dovi, Principal

## **METROPOLITAN AREA PLANNING COUNCIL**

The Metropolitan Area Planning Council (MAPC) is the regional planning agency that serves 101 communities in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MPO), MAPC has oversight responsibility for the region's federally funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight sub-regional organizations. Each sub-region has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC sub-regions meet on a regular basis to discuss and work on issues of local concern. Beverly, Danvers, Essex, Gloucester, Hamilton, Ipswich, Manchester, Middleton, Peabody, Rockport, Salem, Swampscott, Topsfield, and Wenham are members of the North Shore Task Force (NSTF), one of eight sub-regional organizations of MAPC. The municipal representatives of the North Shore Task Force sub-region consist primarily of city and town planners.



This year, the North Shore Task Force

- hosted a regional workshop on Conservation subdivision Design, a model bylaw study completed by MAPC with the Green Neighborhoods Alliance on an innovative land use technique to preserve land while accommodating development;
- followed the progress of the Essex National Heritage Commission and its work for historical preservation and open space protection throughout the Essex National Heritage Area;
- reviewed the Town of Ipswich's pioneering new Great Estates bylaw which seeks to preserve open space and historical resources while allowing for new development;
- reviewed the significant redevelopment planning efforts for the reuse and preservation of the Danvers State Hospital site;
- followed the progress of the Great Marsh Land Protection Team's work on North Shore open space planning;
- learning about municipal implementation guidelines for the adoption of the Community Preservation Act;
- received an update on the progress of the MBTA's North Shore Transportation Study;
- participated in the development of the new Regional Transportation Plan, the main document that will determine transportation investments and funding until 2025, by reviewing the region's existing conditions, policies, and growth management options;
- discussed the implications of potential growth as shown by buildout analyses for North Shore communities that were completed by MAPC; and
- followed the progress of the Community Development Plan and Housing Certification program under Executive Order 418.

### **Grow Smart North Shore**

Over the past year, the North Shore Task Force also continued its public awareness efforts to educate North Shore residents about open space preservation and development issues in the region. The results of *Grow Smart North Shore*, a study that was completed by the Harvard University Graduate School of Design Studio for the North shore Task Force in 1999, was presented at a number of public meetings throughout the subregion. The *Grow Smart North Shore* report was a product of the studio's extensive research into recent trends in development, as well as the existing conditions of open space and natural resources, in the North Shore area. The report proposes the creation of a regional open space network that would ensure the preservation of the North Shore's natural resources as well as its economic vitality and regional character. The report also reviews various means for implementing these strategies for new patterns of growth. In the past year, the North Shore Task Force discussed various action items to pursue, as recommended by the *Grow Smart North Shore* report. The Task Force is expected to continue its efforts around open space preservation and innovative development tools in the coming year.

### **Legislative**

Working with state legislators, MAPC defined the parameters of a statewide road and bridge construction program under Chapter 87 of the Acts of 2000. The

legislation will help to secure a more stable funding source and insure an annual \$400 million statewide road and bridge construction program. MAPC also played a key role in shaping and insuring the passage of legislation that reformed the funding of the Massachusetts Bay Transportation Authority. Similar efforts this year led to the passage of the Community Preservation Act and reform of the Commonwealth's Zoning Enabling Act.

#### **Buildout Analysis Projects**

MAPC is continuing its work with local communities on Buildout Analyses throughout the region. The Executive Office of Environmental Affairs has funded this two-year long effort and has contracted with MAPC to complete a buildout analysis for every city and town in the metropolitan region. The purpose of the study is to create an approximate "vision" in quantitative terms of the potential future growth permitted and encouraged by a community's bylaws. If the level or type of potential future development shown in the buildout analysis is not consistent with the community's goals or vision for the future, the residents may choose to make appropriate changes to the regulations. Most of the communities in the North Shore Task Force subregion have had their buildout analysis completed during this past year. By the end of June 2001, every city and town in MAPC's region will have had their buildout analysis completed and publicly presented.

## **NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT**

Mr. George Harvey, Essex Representative  
North Shore Regional Vocational School District Committee

Amelia P. O'Malley, Superintendent-Director  
North Shore Regional Vocational School District

#### Merger Study

In the spring of last year, the Massachusetts Department of Education contracted with MGT of America Inc., to conduct a study regarding the possible merger of the Essex Agricultural & Technical School and the North Shore Technical High School.

Upon completion of the study, MGT of America presented four options to the members of the Merger Study Committee.

On October 4th, the Committee voted unanimously to choose the option of a merged vocational and agricultural school on the Essex Aggie campus. Following additional study, a proposal will be made to the Department of Education and the Merger Study Committee to fund a feasibility study that will ultimately design a

state of the art educational program with appropriate facilities that meet the demands and needs of the students of this region.

#### Administration

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

#### New England Association of Schools & Colleges, Inc., High School Accreditation

The process of accreditation was begun by the completion of a self-study by the faculty and staff of North Shore Technical High School. In October, a visiting team from NEASC comprised of twenty-two members evaluated the school based upon this self-study and a three-day visit. The report of this visiting committee will be read and voted upon at the spring meeting of the NEASC. North Shore Technical High School has every reason to believe, based upon the positive comments of the Chairperson of the Visiting Team, that we will be recommended for accreditation at that meeting. The narrative report of the visiting committee was received in December and contained overwhelmingly positive comments.

#### Enrollment

Student enrollment as of October 1, 2000 was 444. Unfortunately, there continues to be a shortage of available space for classrooms.

#### Curriculum

The new, modular ninth grade science program is in its second year of operation, and has been very successful in preparing students for the MCAS examination. The arrival of the modular classroom for Health Technology has allowed the ninth grade science program to move into a classroom specifically designed for this use, an event which will further enhance its effectiveness.

We are offering an MCAS preparation class in mathematics for ninth grade students.

The mathematics curriculum for next year has been upgraded by the elimination of general math in the ninth grade. Every ninth grade student will take mathematics on at least the level of Pre-Algebra, if not higher.

Over the past three years, there has been gradual, incremental improvement in MCAS mathematics and science scores.

Teachers in the English Department place heavy emphasis on MCAS prep in both ninth and tenth grade classes. At every grade level, college preparatory classes are offered for those students who may be interested in pursuing post secondary education.

The reading program has recently acquired software for use with ESL students.

In the social studies department *Man in Society*, a twelfth grade elective, is again being offered this year.

#### MCAS Preparation

For the 2000-01 school year, we are offering a 9th grade MCAS preparatory class in the field of mathematics for some of our students. Next year, almost all the 9th and 10th grade students will be enrolled in MCAS preparation classes.

#### MCAS Summer Program – 2000

Through the use of standardized scores, we invited sixty (60) current freshmen to participate in the MCAS remedial summer program. In math, 33.1% increased their scores; in English, 60% increased their scores.

At the completion of the forty-eight hour, four-week course, the students evaluated their experiences. In general, these evaluations were very positive.

#### Spanish Language Program

The 2000-01 school year saw the introduction of a Spanish language course. Currently, sixteen (16) ninth grade students are enrolled. Next year, we will be implementing a Spanish II class for those ninth graders who would like to continue in their studies. A Spanish II/III combination class is being investigated for the future. The language course was implemented because of increased entrance requirements to the state colleges, which now call for two years of a high school foreign language.

#### School Council

The School Council made up of faculty members, parents, business people and a student, meets monthly with the principal. In addition to review of the budget, updating the handbook, the council advised the principal on the curriculum and other program changes. The School Council is working on Project Graduation for June 2001.

#### Health Technology

Health Tech now has a new portable classroom. The addition of the medical ethics component has created a wonderful opportunity for the students. A field trip has been scheduled to the Woburn courthouse to attend a trial; students will then participate in a moot court enacting a court trial involving medical ethics.

#### Marketing

The Marketing students are responsible for the North Shore Tech News, which involves filming the morning announcements to be aired during homeroom. Students continue to develop their leadership, management, office skills, interpersonal relations and their technological knowledge through daily “shop” assignments.

### Fashion Design

Our Fashion Design program will be closed in January 2001.

### Carpentry/Masonry

Several off-campus construction projects have been completed by the junior and senior carpenters and masons this fall.

The carpentry crew has re-sided a residence on River Street in Danvers, constructed a single car garage on Fellows Street in Danvers, and will begin construction on a 24' x 28' garage/workshop on Bates Park Avenue in Beverly.

The masonry crews have completed 105' of retaining wall on Highland Avenue in Nahant, a block chimney in Beverly, two dugouts for Lynnfield High School, a concrete floor for the garage on Fellows Street in Danvers and are preparing to pour floors at the Middleton Department of Public Works garage for which they began construction last year.

### Information Systems Technology (formally Electronics/Computer Repair)

Many changes have occurred in this shop over the past three years and the process continues. Opportunities for students in the information technology field cannot be ignored; therefore, curriculum changes have been made. The curriculum will primarily aim at having students attain A+ certification in computer repair and troubleshooting and SCNE certified in CISCO networking. The Cisco curriculum is an "online" program that is only available to schools that have had instructors trained by a Cisco Academy. We have two instructors with this training at the present time. The Information Systems Technology program was the recipient of an \$80,000 Perkins New Technology Grant.

### Technology

An \$80,000 Perkins "New Technology" grant was received to fund a "State of the Art" Networking Lab. A dedicated laboratory will be set-up in January/February with twenty (20) new computer workstations for networked curriculum and five (5) new computer workstations and support devices for a dedicated mini network for training purposes. North Shore Technical High School is a "Local Cisco Networking Academy" partnering with North Shore Community College and Disco Corporation; two of our staff members are certified instructors for the program.

The school's web page (<http://www.nsths.mec.edu>) is updated daily. Staff training was provided in "Front Page" resulting in an increase in teachers using links through a home page to communicate assignments and streamline research.

### Special Education Department

The total enrollment in special education for this year is 187 students, which is approximately 43% of the students at North Shore Technical High School. The breakdown according to prototype is as follows:

- 72% Classified as 502.2 Up to 25% of time in a separate program
- 19% Classified as 502.3 Up to 25%-60% of time in a separate program
- 09% Classified as 502.4 Substantially separate program

#### Athletic Department

The press box was completed this fall and a sound system installed. It has been a great addition to the program and compliments abound from all visitors. The fields were kept in excellent condition this year. They bounced back from last year's heavy use very well.

#### Transportation Department

The Transportation Department provided transportation to and from school on a daily basis for approximately 427 students. The number of late buses and sports late buses remained at four. The students' time on the bus was reduced. The number of students involved in sports and other after school activities continues to increase therefore the number of students using the late buses and sports buses continues to increase.

#### Adult Education

Adult Evening Education at North Shore is a self-supporting program that offers more than 54 vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The program serves more than one thousand adult students participating in a wide variety of courses. Popular fields of study include computers, health, construction, welding, culinary, automotive and business skills. A number of course have state approval for professional and trade license preparation.

The adult Education Programs continue to enjoy a reputation of providing quality vocational-technical education to a demanding client that faces an ever changing work place. As part of our on-going effort to provide competitive and progressive programming more than fifty percent (50%) of our course offerings are either new or greatly modified during the past five (5) years.

Adult Education at North Shore provides a much-needed service and is embraced by the community as an outstanding educational opportunity.

#### Funding Issues

The Fiscal 2002 Budget preparation is currently in process and will be presented to the District Finance Policy Sub-Committee in January and subsequently to the North Shore Regional Vocational School District School Committee. At this point, we have not received any financial data pertaining to fiscal 2002 from the Department of Education.

### Grants

North Shore Technical High School has been awarded several important grants; \$80,000 Perkins New Technology grant to fund the Information Systems Technology shop; \$10,000 Special Education supplemental grant to assist in the implementation of the DOE Corrective Action Plan; \$20,000 High Schools That Work new sites; \$2500 Outdoor Education Grant to fund activities presently underway in the science classrooms; \$8,000 safe and drug free schools/peer mediation grant. Several more grants totaling more than \$50,000 were completed and submitted, but final status on approval is still pending.

### High Schools That Work

During the summer of 2000, a team of four staff members attended a national conference in Nashville to investigate the High Schools That Work Program. Upon their return to North Shore Technical High School, they advised the administration to apply for a DOE grant to fund the program at the high school. Since that time, we have been awarded \$20,000 to reward our efforts at implementing this initiative.

The initiative is based on the belief that, given the right school environment, students can learn complex academic and technical concepts. Its mission is to make high performance count for all students. Since this mission coincides with North Shore Tech's goal to improve MCAS scores, the High Schools That Work Team believes the program will be very instrumental in helping students improve academically and vocationally.

In the fall of 2000, North Shore Technical High School became a member of the HSTW network.

## **North Shore Regional Vocational School District Committee**

Beverly	Paul F. McDonald
Boxford	Philip J. Holden
Danvers	T. Frank Tyrrell, Jr.
Essex	George R. Harvey, Secretary
Gloucester	Paula Evans
Hamilton	David W. Ketcham
Lynnfield	Paul Anderson
Manchester-by-the Sea	Joseph Sabella
Marblehead	Mary Kay Roper
Middleton	Roger Drysdale, Vice Chairman
Nahant	Thomas F. Johnson
Rockport	G. Stanley Patey, III
Salem	William D. Wilkins
Swampscott	Mary Marris, Chairman
Topsfield	Richard Darrah
Wenham	William O. Nichols

## **OPEN SPACE COMMITTEE**

The Essex Open Space Committee has received permission to cut a walking path along Conomo Point Road to the beginning of Conomo Point. With the help of volunteers, the 'Path to the Point' should be open by late spring or early summer of 2001. This will provide a safe and interesting trail for pedestrians along this busy road.

Our Committee is now part of the North Shore Open Space Committee Network organized in the spring of 2000. Quarterly meetings of this regional group provide us a forum for discussing open space issues with other towns, and with information on several important initiatives for open space planning:

- Mass. Executive Order 418 encourages cities and towns to create "Community Development Plans" that identify locations for new housing opportunities while still preserving the unique character of their communities. \$30,000 per town is provided for professional assistance with this planning.
- The Metropolitan Area Planning Council's Buildout Plan for Essex, which demonstrates what the future populations of Essex could be under existing By-Laws and regulations.
- The Community Preservation Act, which enables towns to assess up to 3% on the tax rate for open space, historical preservation, and low-income housing, with at least 10% of funds so raised to be allocated to each category.
- The "Green Neighborhoods" program which helps towns plan for housing growth without sacrificing key vistas, wildlife habitats, and recreational areas.

We will be informing ourselves on these programs and considering how they might affect our Town. We will also be working with the Selectmen, the Conservation Commission and the Planning Board as the Town seeks to plan for future growth while maintaining our local character and treasured resources.

At the same time, we are preparing for the required update of our 1997 Open Space Plan which is due in 2002. To this end, we will be seeking input from citizens, neighborhoods, businesses, community groups and Town boards so that the 2002 Open Space Plan will be truly reflective of the Town's vision for the future.

Members of the Open Space Committee are:

Tudi Bartlett - Daphne Borden - Martha Hoar - Linda Osburn - Mimi Storey  
Wallace Bruce (Conservation Commission representative)  
Betsy Shields, (Planning Board representative)  
Stephan Gersh (ex officio)

Respectfully submitted,

Daphne Borden  
Martha Hoar  
Co-Chairmen



## **PLANNING BOARD**

The Planning Board presented six Zoning bylaw articles at the 2000 annual Town meeting. Of those six, one was withdrawn on the floor, one was defeated, and four passed. Two major changes were adopted:

- 1) A Site Plan Review process for all substantial projects except single and two family housing.
- 2) A change in calculating lot areas. All wetlands are excluded from minimum lot area. This change was presented after reviewing four Massachusetts Area Planning Council maps showing the Town's theoretical Build Out Impacts. The maps depict developable and undevelopable areas according to wetlands, 100-year flood areas, the Rivers Protection Act, current and proposed zoning rules. The maps are on display in the Town Hall.

The Board approved one subdivision, creating one new building lot, nine new residential buildings, and three new commercial building sitings were authorized.

In August 2000 the Chairman and Town Counsel were summoned to Land Court in Boston to answer a complaint filed by Peter VanWyck relating to Turtleback Road Extension. A resolution for inspection of work performed on the roadway was reached. The project should be finished by August 2001. This project was first presented in 1987.

The Board will meet with representatives from the State and other agencies to draft a proposal to bring a cluster-zoning concept to Town Meeting. It is unclear if this proposal will be ready for the 2001 Annual Town Meeting. We continue to review our present bylaws and definitions and expect to present proposals this spring.

The Board of Selectmen requested the Planning Board review 47 vacant lots in the Sewer Service Area. These were performed with a limited amount of information. The findings will impact the future use and betterment fee charges for these properties. All affected owners will be notified and will have the opportunity to discuss and/or dispute our findings.

The Board reluctantly accepted the resignations of Board member Sheldon Pennoyer after 8 years of service and Lisa Randall after 5 ½ years of dedicated service as secretary.

The Planning Board meets the first and third Wednesdays of each month with additional work sessions as needed and posted. Meetings begin at 7:30 p.m. All our meetings are open to the public.

Respectfully submitted, Westley C. Burnham, Chairman

## **PLUMBING/GAS INSPECTOR**

One hundred and sixty-seven plumbing and gas permits were issued in 2000, an increase of almost 30 per cent. The automated permitting process continues to run smoothly and efficiently as the number of permit requests grows. We remind you that plumbing and gas permits must be obtained before any work begins and several inspections are required as work progresses. All work must proceed in accordance with the Massachusetts State Plumbing code to ensure public safety. Permits are available in the Board of Health Office at the Town Hall, 30 Martin Street during regular business hours Monday – Thursday, 7:30 a.m. to 3:30 p.m.

Below is a summary of the Plumbing/Gas Permits issued for the year 2000:

Plumbing:	84 Plumbing permits issued for 2000 35 permits for new construction/additions 49 permits for renovations/replacements
Gas:	83 Gas permits issued for 2000 37 permits for new construction/additions 46 permits for renovations/replacements

Respectfully submitted,

Mark Osborn  
Plumbing/Gas Inspector

## **SENIORCARE, INC.**

### Program Planning, Coordination, Administration & Care Management

One of the functions of SeniorCare, Inc., as an Area Agency on Aging and Home Care Corporation, is to assure that services to elders are properly funded, coordinated and monitored and service gaps are filled whenever possible.

Care Management services were provided to over 20 Essex elder residents per month. This service includes assessments of individual's needs for other services such as homemaker, chore, meals, personal care, etc., in addition to referrals to other service providers, help with SSI, housing problems, counseling and assistance to families and elders as well as Protective Services when needed.

The cost of this service for Essex elders during this year was estimated to be \$12,690.00.

### Homemaking, Chore, Personal Care, Home Health, Nursing Services and other Home Care Services

Twenty (20) Essex elders received one or more of the above named services during each month of this year. Homemaking services include light housekeeping, errands

and meal preparation. Chore service consists of heavy cleaning and/or minor repairs. The other services speak for themselves. Total cost of these services was estimated to be \$47,068.00.

#### Nutrition Program

Essex residents were served 1,630 home delivered meals in 2000.

The total cost of this Nutrition Service to Essex for this year was estimated to be over \$8,998.00.

#### Transportation:

Over 557 rides were provided to Essex elders this year. Types of trips included transportation to meal sites, Adult Day Health Centers, Social Day Care, doctors' offices, shopping trips and friendly visiting. Total cost of transportation services was estimated to be \$2,226.00.

#### Adult Day Health Services

This program provides elders and disabled people an alternative to living in a nursing home when medical supervision and social support is required during the day. The Center provides this by offering a program of daily activities, nutrition, and medical care. 169 days of this program were utilized by elders. The residents were served by this program for an estimated cost of \$7,098.00.

#### Other Services

Other services that were provided to Essex elders included legal assistance, personal emergency response systems, health education, laundry, nursing home pre-screening, and the services of the Nursing Home Ombudsman Program, which advocates on behalf of elders in nursing homes and rest homes. The costs of these programs were estimated to be over \$3,500.00.

Total costs of services provided to elders of Essex in 1999 are estimated to be \$81,580.00.

Respectfully submitted,

Guntis Licis, Executive Director

### **SHELLFISH WARDEN**

For the 2000 calendar year, shellfish harvests continued to decline due to very poor clam sets. In an effort to offset this natural trend, I began, with help from the Massachusetts Division of Marine Fisheries, a spat collection program to determine whether this kind of effort might help increase the number of clams for our commercial and recreational shell fishermen. Spat collectors are a proven low tech and cost affordable method to help increase shellfish numbers. The current project

is a pilot study to determine how spat collectors will work in Essex Bay. Needless to say, it will take some time to find the best times and places to deploy spat collectors.

Small steamer tents, kindly loaned by the Town of Eastham, were set out on The Spit, Lowe's Gully, and Town Nub at different times this spring to see if clams could be made to set at these locations. Inspection of the tents this fall found clams had set at a density of about 30 per square foot at The Spit and Town Nub sites. However, not many clams were caught on Lowe's Gully. These initial results are encouraging and I will continue to experiment with this program next year. Currently, the Division of Marine Fisheries is helping to locate grant monies to continue with and expand upon this program.

In other matters, four non-criminal citations, tickets, were issued for shell fishing violations. In addition, four court cases were successfully prosecuted for serious and/repeat violations with the help of the Police Department Court officer, Rob Gilardi, and the District Attorney's Office.

I would like to thank everyone who has provided assistance to me this past year, especially the Essex Police Department and, of course, the townspeople for their ongoing support and cooperation.

Respectfully submitted,

Arnold "Pick" Thistlewood  
Shellfish Warden

## **TOWN CLERK**

### **SPECIAL TOWN MEETING**

March 20, 2000

The March 20, 2000 Special Town Meeting of the Town of Essex was called to order at 7:45 P.M. by Moderator David J. Lane. A quorum of 483 voters was present at that time.

The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

#### Article 1. INTERMUNICIPAL AGREEMENT – SEWER

Motion by Rolf P. Madsen, duly seconded, that the Town vote, pursuant to G.L. C40, S 4A, to authorize the Board of Selectmen to enter into an intermunicipal agreement with the City of Gloucester to provide the Town with wastewater treatment and disposal services, in accordance with the agreement dated March 9,

2000 and available for inspection at this town meeting, provided that the Board of Selectmen may negotiate changes to the agreement within the general scope and intent of the agreement dated March 9, 2000.

After lengthy discussion, a motion was made by Anthony Palumbo, duly seconded, to terminate debate.

Declared 2/3's vote.

Vote on Main Motion – Voted unanimously.

Motion by David L. Folsom, duly seconded, to take action on Article 11 at this time.

Voted unanimously.

Article 11. BORROWING FOR MAPPING/GEOTECHNICAL WOEK Motion by Jack Schwartz, duly seconded, that the Town vote to borrow and appropriate the sum of \$160,000 to be used for mapping and geotechnical work for the design of the sewer collection system.

Voted unanimously.

Article 2. CLERICAL HELP – BUILDING INSPECTOR

Motion by David L. Folsom, duly seconded, that the Town vote to transfer from available funds and appropriate the sum of \$1,300 to provide clerical help for the Building Inspector.

Voted unanimously.

Article 3. RESERVE FUND

Motion by Alfred Dente, duly seconded, that the Town vote to transfer from available funds and appropriate the sum of \$14,350, said appropriation to be added to the sum appropriated in Article #12 of the Annual Town Meeting on May 3, 1999 for the Finance Committee's Reserve Fund.

Voted unanimously.

Article 4. CLERICAL SALERIES

Motion by David L. Folsom, duly seconded, that the Town vote to transfer from available funds and appropriate the sum of \$4,600 to be added to the sum appropriated in Article #6 of the Annual Town Meeting on May 3, 1999 for clerical salaries.

Voted unanimously.

Article 5. TOWN LANDING PAVING

Motion by Rolf P. Madsen, duly seconded, that the Town vote to transfer from available funds, and appropriate the sum of \$12,000 for the purpose of paving the existing launch and parking area at the Essex Town Landing.

Voted unanimously.

Article 6. UNDERGROUND FUEL TANKS, SCHOOL

Motion by David L. Folsom, duly seconded, that action on this article be indefinitely postponed.

Failed.

Motion by Alfred Dente, duly seconded, that the Town vote to transfer from available funds and appropriate the sum of \$121,500 or any other sum for the removal and replacement of the underground fuel storage tanks at the Essex Elementary and Middle School.

Motion by Frederick Fawcett, duly seconded, to terminate debate.

Voted unanimously.  
Vote on main motion - Voted

Article 7. STATE AID FOR HIGHWAYS

Motion by Herman A. Patrican, Jr., duly seconded, that the Town vote to borrow the sum of \$71,292 to be repaid from funds available to it under Chapter 53A of the Acts of 1999, providing State Aid for maintaining, repairing, improving and constructing Town and County ways and bridges, sidewalks, bikeways, salt storage sheds, and public use of off-street parking relating to mass transportation, for engineering services and expenses, for care, repair, storage, replacement, purchase and long term leasing of road building machinery, equipment and tools, for the erection and maintenance of direction signs and warning signs.

Voted unanimously.

Article 8. REGIONAL SCHOOL PLANNING COMMITTEE

Motion by Susan Gould-Coviello, duly seconded, that the Town vote to transfer from available funds and appropriate the sum of \$1,000 to provide for clerical support and miscellaneous expense for the Regional School Planning Committee

Voted.

Article 9. SCOUT HOUSE ROOF

Motion by Jack Schwartz, duly seconded, that the Town will vote to transfer from available funds, and appropriate the sum of \$3,000 to be used to repair the roof at the Scout House.

Motion by Warren Grant, duly seconded, to indefinitely postpone action on this article.

A motion was made and duly seconded to terminate debate.

Voted unanimously.

Vote on the motion to indefinitely postpone.

Voted.

Article 10. MEDICAL INSURANCE EXPENSE

Motion by Rolf P. Madsen, duly seconded, that the Town vote to transfer from available funds, and appropriate the sum of \$33,500 to be added to the sum appropriated in Article #6 of the Annual Town Meeting on May 3, 1999 for medical insurance.

Voted by majority.

Article 11. BORROWING FOR MAPPING/GEOTECHNICAL WORK

Action on this article was taken after Article 1.

Article 12. LEGAL EXPENSE

Motion by Rolf P. Madsen, duly seconded, that the Town vote to transfer from available funds, and appropriate the sum of \$15,000 or any other sum to be added to the sum appropriated in Article #6 of the Annual Town Meeting on May 3, 1999 for legal expenses.

Voted unanimously.

Article 13. TOWN ADMINISTRATOR SALARY

Motion by David L. Folsom, duly seconded, that the Town vote to transfer from available funds and appropriate the sum of \$10,000 to be added to the sum appropriated in Article #6 of the Annual Town Meeting on May 3, 1999, and to change the purposes for which this sum is to be used from the salary of the Wastewater Coordinator to the salary of the Town Administrator.

Motion by Karin Gertsch, duly seconded, to terminate debate.

Voted unanimously.

Vote on main motion – Voted.

A motion was made and duly seconded to adjourn at 10:20 P.M.

Voted unanimously.

A true copy.

Attest:

Sally A. Soucy, Town Clerk

**SPECIAL TOWN MEETING**

May 1, 2000

The May 1, 2000 Special Town Meeting was called to order at 7:25 P.M. by Moderator David J. Lane. A quorum of over 400 voters was present.

Following the salute to the flag, a moment of silence was observed in memory of those town officials and employees who had passed away in the preceding year.

The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

**Article 1. UNDERGROUND STORAGE TANKS**

Motion by David L. Folsom, duly seconded, that the town vote to rescind the action taken on Article 6 of the Special Town Meeting of March 20, 2000 for the removal and replacement of the underground fuel storage tanks at the Essex Elementary and Middle School.

Voted.

**Article 2. LEGAL EXPENSE**

Motion by Rolf P. Madsen, duly seconded, that the Town vote to transfer from available funds, and appropriate the sum of \$35,000 to be added to the sum appropriated in Article 6 of the Annual Town Meeting on May 3, 1999 for legal expenses.

Voted unanimously.

A motion was made and duly seconded, to adjourn the Special Town Meeting at 7:40 P.M.

Voted unanimously.

A true copy.

Attest:

Sally A. Soucy, Town Clerk

**SPECIAL TOWN MEETING**

June 26, 2000

The June 26, 2000 Special Town Meeting of the Town of Essex was called to order at 7:30 p.m. by Moderator David J. Lane. A quorum of 45 voters was present.

The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

**Article 1. REGIONAL SCHOOL BUDGET**

Motion by Susan Gould-Coviello, duly seconded, that the Town vote to approve the gross operating and maintenance budget of the Manchester-Essex Regional School District, and that the Town vote to appropriate the sum of \$3,569,427 for the Town's assessment from the district. The funding for this appropriation is as follows::



\$ 77,164 be appropriated from available funds  
3,017,150 be raised, assessed and appropriated  
475,113 be raised, assessed and appropriated  
contingent upon passage of a Proposition 2 ½ ballot question for this purpose.

Voted unanimously.

#### Article 2. BUDGET REDUCTIONS

Motion by Mark Lynch, duly seconded, to reduce the FY 2001 appropriations for Medical Insurance by the sum of \$221,384, for FICA by the sum of \$29,588, and for the Essex County Retirement Fund by the sum of \$53,511.

Voted unanimously.

A motion was made and duly seconded, to dissolve the Town Meeting at 7:40 p.m.

Voted by majority.

A true copy.            Attest:  
Sally A. Soucy, Town Clerk

### **ANNUAL TOWN MEETING**

May 1, 2000

The 181st Annual Town Meeting of the Town of Essex was called to order at the conclusion of the Special Town Meeting at 7:40 P.M.

#### Article 1. TOWN ELECTION

Motion by Jack Schwartz, duly seconded, that balloting for the following Town Officers be held on May 8, 2000:

- Moderator for one year
- Selectmen for three years
- Assessor for three years
- Board of Health Member for three years
- Two Constables for one year
- School Committee Member for three years
- Trustee of Library Funds for three years
- Planning Board Member for five years
- Planning Board Member for one year (to fill a vacancy)
- Housing Authority Member for four years (to fill a vacancy)

And to bring to ballot the following questions:

Shall the town of Essex be allowed to exempt from provisions of proposition two and a half, so called, the amount required to pay for the bond issued in order to

construct a sewer system, including pumping stations, land acquisition, engineering, and other costs incidental and relating thereto?

Shall the town of Essex be allowed to assess an additional \$315,335 in real estate and personal property taxes to be added to the School Committee budget for high school tuition & high school choice costs and special education cost for the fiscal year beginning July 1, 2000?

and to do this by vote on one ballot. The polls will be open on May 8, 2000 at 7:00 a.m. and will close at 8:00 p.m. at the Essex Fire and Police Headquarters.

Voted unanimously.

#### Article 2. SELECTION OF TOWN OFFICERS

Motion by David L. Folsom, duly seconded, that the Town vote to authorize the Selectmen to appoint fence viewers, surveyors of lumber, surveyors of bark, a pound keeper, constables and field drivers for the ensuing year.

Voted unanimously.

#### Article 3. REPORTS OF TOWN OFFICIALS

Motion by Jack P. Schwartz, duly seconded, that the Town vote that the reports of the various Town Officials, Committees, and Departments contained in the Annual Town Report, and any other such reports not contained in the Annual Town Report be heard and filed with the records of this meeting.

Voted unanimously.

#### Article 4. PERSONNEL BOARD REPORT

Motion by David L. Folsom, duly seconded, that the Town vote to accept the revised salary and wage scale, with the exception of elected officials, as published in the Finance Committee Report on pages 28 and 29.

Voted by majority.

#### Article 5. COMPENSATION OF ELECTED OFFICIALS

Motion by David L. Folsom, duly seconded, that the Town vote to fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for FY 2001 in accordance with the Town Wages on page 29, "Elected Officials", in the Finance Committee Report.

Voted by majority.

#### Article 6. FINANCE COMMITTEE REPORT

Motion by Jeffrey Jones, duly seconded, that the Town vote the following:

1. That \$142,758 be raised, assessed, and appropriated for debt repayment, principle and interest.
2. That \$33,090 be transferred from the Cemetery Perpetual Care, Sale of Lots, and Lot Care Funds and be appropriated for the Department of Public Works.
3. That \$3,000 be transferred from the Waterways Improvement Fund and be appropriated for the Harbormaster Department.

4. That \$62,283 be appropriated from available funds and that \$2,940,015 be expenses among the various departments as indicated in the Finance Committee raised, assessed, and appropriated, to be allocated between the salaries, and Report on page 15.

Voted unanimously.

Article 7. REGIONAL SCHOOL

Motion by Susan Gould-Coviello, duly seconded, that the Town vote to accept the provisions of sections sixteen to sixteen I, inclusive, of Chapter seventy-one of the General Laws, providing for the establishment of a regional school district, together with the town of Manchester-By-The-Sea, and the construction, maintenance and operation of a regional school by said district in accordance with the provisions of a proposed agreement filed with the Selectmen.

After lengthy discussion, a motion was made by Sam Hoar, duly seconded, to terminate debate.

Passed by declared 2/3's vote.

The results of the balloting on the above motion:

Yes -- 395

No -- 89

Passed.

Article 8. PRELIMINARY SITE STUDIES – REGIONAL SCHOOL

Motion by Vickie Cataldo, duly seconded, that the Town vote to or transfer from available funds, and transfer to the regional school district the sum of \$35,000 for the purpose of performing preliminary site selection studies and architectural planning and design for a new regional school facility located in Manchester-By-The-Sea or Essex, said appropriation to be contingent upon the establishment of a regional school district.

Passed.

Article 9. SCHOOL BUDGET

Motion by Caroline Gallivan, duly seconded, that action on this Article be indefinitely postponed.

Voted.

Article 10. SEWER SYSTEM FUNDING

Motion by Rolf P. Madsen, duly seconded, that the Town vote that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow an amount not to exceed 27.2 million dollars and issue bonds or notes therefore and appropriate said sum for the construction of a sewer system, including pumping stations, land acquisition, engineering, and other costs incidental and related thereto, including without limitation all costs thereof as defined in Section 1 of chapter 29C of the General Laws: that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Board of Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1, of Chapter 29C: that the Treasurer with the approval of the Board of Selectmen is authorized to borrow

all or a portion of such amount from the Massachusetts Water Pollution Abatement trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof: and that the Board of Selectmen, Board of Public Works or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project: provided that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by General Law Chapter 59, Section 21C (Proposition 2 ½) amounts required to pay the principal of and interest on borrowing authorized by this vote.

Passed by declared 2/3's vote.  
(note: the ballot question to fund this article passed)

#### Article 11. SEWER ASSESSMENTS

Motion by David L. Folsom, duly seconded, that the Town vote to authorize the Board of Public Works to assess seventy-two percent (72%) of the cost to the Town of the sewer project for which funds are appropriated under Article 10 of this warrant upon those who benefit from the project, such assessments to be made by the uniform unit method as described in the Task 2 Report, Sewage Facility Plan MEPA Special Procedures Report (MEPA No. 11805) dated and filed with the

Secretary of Environmental Affairs on March 30, 2000, Chapter 9, as Alternative No. 5.

Voted.

#### Article 12. SEWER ASSESSMENTS – INTEREST

Motion by David L. Folsom, duly seconded, that the Town vote to authorize the Board of Public Works to charge interest with reference to the apportionment of sewer betterment assessments made pursuant to General Laws Chapters 80 and 83 at a rate equal to two percent above the rate of interest chargeable to the Town for the sewer project to which the betterment assessment relate.

Voted.

At 11:00 p.m. a motion was made and duly seconded, to adjourn until Tuesday, May 2, 2000 at 7:30 p.m. at the Essex elementary and Middle school.

Voted.

#### ADJOURNED SESSION OF ANNUAL TOWN MEETING

The adjourned session of the Annual Town Meeting of the Town of Essex was called to order at 7:32 p.m. by Moderator David J. Lane. A quorum of 84 voters was present at that time.

Article 13. ENTERPRISE FUND - SEWER

Motion by Jack P. Schwartz, duly seconded, that the Town vote to accept the provisions of General Laws Chapter 44, Section 53 F1/2 and establish an enterprise fund for the Town's wastewater treatment and sewer collection system, said enterprise fund to be effective in Fiscal Year 2002.

Voted unanimously.

Article 14. BY-LAW – TOWN SEWER COLLECTION SYSTEM

Motion by Rolf P. Madsen, duly seconded, that the Town vote to adopt a General By-Law, Chapter VII, section 7-6, governing the use of the Town's sewer collection system to read as follows:

7-6. Sewer Use Regulations

The Board of Public Works is hereby authorized to adopt sewer use regulations pursuant to and under the authority of General Laws Chapter eighty-three, section ten. In addition to the civil penalties for violation of such regulations set forth in Chapter eighty-three, section ten, any person who violates a regulation adopted pursuant to this section shall be subject to a fine of one hundred dollars for the first offense, two hundred dollars for the second offense, and three hundred dollars for each subsequent offense. Each day that the violation continues shall be deemed a separate offense. This by-law and any regulation adopted by the Board of Public Works may be enforced through the non-criminal disposition procedures of General Laws Chapter 40, section twenty-one D and section 2-21 of the Town's by-laws and an assessment shall be made for each violation thereof in the amount of \$50 for the first violation; \$100 for the second violation; and \$150 for the third and subsequent violations. Any police officer in the Town or the Superintendent of Public Works or his or her designee shall have the authority to enforce this by-law or regulations adopted hereunder.

Voted unanimously.

Article 15. BY-LAW – SEWER SERVICE AREA

Motion by Jack P. Schwartz, duly seconded, that the Town will vote to enact a General By-Law, Chapter VII, section 7-7, establishing the Sewer Service Area within the Town and regulating connections to and extensions of the Town's sewer collection system, the text of such by-law is on file in the Office of the Town Clerk, and to further authorize the Board of Selectmen to petition the General Court, if necessary, for a special act to enable enforcement of the Sewer Service Area By-Law under state law.

Motion by Edward T. Neal, duly seconded, that the Sewer By-Law proposed in Article 15 be amended by replacing the words "majority vote of the Town Meeting" in sections 7-7.7 and 7-7.8 with the words "a two thirds (2/3) vote of the Town Meeting."

Motion by Westley C. Burnham, duly seconded, to amend Edward T. Neal's amendment to read "a two thirds (2/3) at an Annual Town Meeting".

Motion by Frederick J. Fawcett, II, duly seconded, to terminate debate on Burnham amendment.

Passed – Declared 2/3's Vote on Burnham amendment.

Passed – Declared 2/3's

Motion by Brian Browning, duly seconded, to terminate debate on Neal amendment as amended by Burnham.

Passed – Declared 2/3's

Vote on amendment now worded “to replace the words ‘majority vote of the Town Meeting in section 7-7.7 and 7-7.8 with the words a two thirds (2/3) vote at an Annual Town Meeting.

Passed – Declared 2/3's

A motion by Edward T. Neal to delete 7-7.3 in its entirety was withdrawn.

Motion by James L. Thomas, duly seconded, to amend by adding Annual before “Town Meeting” in 7-7.3.

Motion by Clifford Ageloff, duly seconded, to terminate debate on Thomas amendment.

Passed – Declared 2/3's Vote on Thomas amendment.

Passed – Declared 2/3's

Motion by Thomas A. Ellsworth, duly seconded, to terminate debate on main motion as amended by Edward T. Neal, Westley C. Burnham, and James L. Thomas.

Voted unanimously.

Vote on main motion as amended.

Voted unanimously.

#### Article 16. NORTH SHORE VOCATIONAL SCHOOL

Motion by George R. Harvey, duly seconded, that the Town vote to approve the Gross Operating and Maintenance Budget of the North Shore Regional Vocational School, and raise, assess and appropriate, the sum of \$63,682 for the Town's assessment from the District

Voted unanimously.

#### Article 17. SNOW REMOVAL

Motion by Charles K. Ridge, duly seconded, that the Town vote to raise, assess and appropriate \$40,000 for the removal of snow from Town Accepted ways, bridges, and sidewalks of the Town.

Voted unanimously.

#### Article 18. RESERVE FUND

Motion by Marian Keeler, duly seconded, that the Town will to raise, assess and appropriate \$30,000 for the Finance Committee's Reserve Fund.

Voted unanimously.

Article 19. CAPITAL EXPENSES

Motion by Jeffrey Jones, duly seconded, that the Town vote to raise, assess and appropriate the following:

- \$45,000 for a 1-ton dump truck with plow for the D.P.W.
- \$10,000 for a LAN at the fire/police station
- \$15,000 for Town-wide Software, Operating System, and Hardware Upgrades
- \$ 8,700 for a 12-inch insertion valve at the intersection of Martin and Main Streets
- \$32,000 to replace the media in one filter at the water filtration plant and dispose of the old media
- \$ 2,500 for a new motor for the Shellfish Warden's boat
- \$ 1,500 for pager replacement for the Fire Department
- \$ 5,000 for turnout gear for the Fire Department
- \$ 3,000 for the replacement of Scott Air Tanks for the Fire Department
- \$27,000 for a new police cruiser

and to authorize the Board of Selectmen to dispose of any Town owned vehicles or equipment replaced by this appropriation by trade or sale for such price as is deemed reasonable by the Selectmen.

Voted unanimously.

Article 20. SERVICE ORGANIZATIONS

Motion by David L. Folsom, duly seconded, that the Town vote to raise, assess and appropriate the following:

- \$1,700 for SeniorCare
- \$1,000 for Action, Inc
- \$1,117 for the mental health services of Health & Education Services, Inc.
- \$2,000 for participating in Help for Abused Women and Their Children
- \$1,500 for the Council on Aging for services to the elderly citizens of Essex
- \$1,000 for participating in the Adult Learning Center for Cape Ann

Voted unanimously.

Article 21. STABILIZATION FUND

Motion by Mary Koop, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

Article 22. POLICE DEPARTMENT – REVOLVING FUND

Motion by David L. Folsom, duly seconded, that the Town vote to authorize the establishment of a revolving fund to be used by the Police Department for the purpose of purchasing photographic supplies and equipment for the taking of firearms permit identification photographs, the fee for such photographs shall be credited to the fund and expenditures from the fund, up to a maximum of \$2,000, shall be authorized by the Chief of Police.

Voted unanimously.

Article 23. BY-LAW CHANGE – ZONING

Motion by Elisabeth L. Shield, duly seconded, that the Town vote to amend Chapter 6-3 *DEFINITIONS* of the Town of Essex Zoning By-law by making the following changes: **Replace the last sentence in 6-3.23 LOT with the following:** "In computing the area of a lot for the purposes of dimensional requirements set forth in Section 6-6, tidal marshlands and wetlands, as defined by Chapter 131, Section 40 of the MGL Wetlands Protection Act, as "bogs", "coastal wetlands", "freshwater wetlands", "swamps", "wet meadows", and "marshes", shall be excluded. Delineation of wetlands and tidal marshlands is required on all plans submitted for review, and shall be drawn and certified by a professional engineer or land surveyor."

Voted unanimously.

Article 24. BY-LAW CHANGE – ZONING

Motion by Westley C. Burnham, duly seconded, that the Town vote to amend Chapter 6-13 *WATER RESOURCE PROTECTION DISTRICT* of the Town of Essex Zoning By-law by making the following changes: **Delete 6-13.3a.13 in its entirety.** 6-13.3a.13 now states, "Residential development which renders impervious more than 15 percent of a building lot (including the portion of any new street abutting the lot) or which has a lot area of less than 40,000 square feet (excluding wetlands) for each dwelling unit;"

Standing vote. Yes - 33  
No - 45

Failed.

Article 25. BY-LAW CHANGE – ZONING

Motion by Sheldon K. Pennoyer, duly seconded, that the Town vote to amend Chapter 6-13 *WATER RESOURCE PROTECTION DISTRICT* of the Town of Essex Zoning By-law by making the following changes: **Replace 6-13.3b.7 with the following:**

"Rendering impervious more than 4000 square feet or fifteen percent of lot area (whichever is greater) will require a plan for recharging storm water runoff such that it will not degrade ground water quality. For non-residential uses, recharge shall be by storm water infiltration basins or similar system covered with natural vegetation, and dry wells shall be used only where other methods are infeasible. For all non-residential uses, all such basins and wells shall be preceded by oil, grease, and sediment traps to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner."

Motion by Edward T. Neal, duly seconded, that Article 25 be amended to replace the number "4000" with the number "2500".

Amendment – Declared 2/3's vote.

Vote on main motion as amended – Voted unanimously.



Article 26. BY-LAW CHANGE – ZONING

Motion by Walter M. Rich, duly seconded, that the Town vote to amend Chapter 6-3 Definitions, of the Town of Essex Zoning By-law by making the following changes: REPLACE 6-3.25 DEFINITION OF LOT FRONTAGE with the following: "The front of a lot shall be construed to be the portion nearest the street. The minimum property depth required for computing the frontage shall be the minimum front yard requirements as measured perpendicular to the street which frontage is claimed. For the purposes of determining yard requirements on corner lots, all sides of the lot adjacent to the streets shall be considered frontage, and yards shall be provided as indicated under "yards" in this section."

Declared 2/3's vote.

Article 27. BY-LAW CHANGE – ZONING

Motion by Gilbert B. Guerin, duly seconded, that action on this article be indefinitely postponed.

Voted unanimously.

Article 28. BY-LAW CHANGE – ZONING

Motion by Sheldon K. Pennoyer, duly seconded, that the Town vote to amend Chapter 6-6 LAND USE REGULATIONS of the Town of Essex Zoning Bylaw by adding:

6—6.12 SITE PLAN REVIEW. SPECIAL PERMITS:

6-6.12.1 PURPOSE: The site plan review bylaw regulates the development of structures and sites in a manner which considers the following concerns and where necessary requires modification of development proposals to eliminate or minimize potential problems and nuisances. The principal areas of concern are:

- a) The convenience and safety of vehicular and pedestrian movement within the site, adjacent areas and roads.
- b) The protection of historic and natural environmental features on the site under review, and in the adjacent areas.
- c) To ensure the placement and aesthetics of the proposed development is safe, healthy, and in keeping with the community and neighborhood character so as to avoid substantial detriment to the community and neighborhood.

6-6.12.2 PROJECTS REQUIRING SITE PLAN REVIEW: No new construction, reconstruction, relocation, or change of use for any building shall be permitted and no existing use shall be expanded in floor area except in conformity with a site plan approval by the Planning Board. Required approval includes proposals for commercial, industrial, office, multifamily dwelling, residential development, municipal, utility, recreational purposes, or the expansion of an existing use by increasing parking by fifteen or more parking spaces on site.

6-6.12.3 EXCEPTIONS FROM SITE PLAN REVIEW:

- a) The construction or enlargement of any single or two-family dwelling or accessory building to such dwelling.
- b) The maintenance or reconstruction of existing structures, as long as general configuration and use is maintained.
- c) Modifications to structures or property required by Federal or State statute, after a finding by the Planning Board stating non-compliance issue and remedial action required.

6-6.12.4 CRITERIA:

- a) Traffic: Convenience and safety of both vehicular and pedestrian movement within the site and in relationship to adjoining ways and properties.
- b) Parking: Provisions for the off-street loading and unloading of vehicles incidental to the normal operation of the establishment, adequate parking, adequate lighting, and internal traffic control, including any provisions for delivery, pick-up, and location of trash receptacle.
- c) Drainage Control: Adequacy of methods for surface waters and ground water control. This includes minimizing soil erosion both during and after construction. The applicant shall prove that the proposed project meets the minimum standards for state storm water management as specified in the most current edition of the Stormwater Management Policy Handbook.
- d) Existing Vegetation: Minimizing the area over which existing vegetation is to be removed. Where tree removal is required, special attention shall be given to planting of replacement trees and undergrowth.
- e) Amenities: The applicant's efforts to integrate the proposed development into the existing landscape through design features such as vegetative buffers, roadside plantings, and the retention of open space and agricultural land.
- f) Town Character: The (building setbacks) area and location of parking, architectural compatibility, signage, and landscaping of the development, and how these features harmonize with the surrounding townscape, neighborhood, and the natural landscape; as far as practicable by minimizing any grade changes and vegetation and soil removal.
- g) Screening: Screening consisting of a solid fence, wall or evergreen planting, in all cases not less than six (6) feet in height or as specified by the Planning Board, shall be provided, erected and maintained wherever feasible to shield the business and light and industrial uses for any residential property.
- h) Hazardous Material: Plans for use, storage, or disposal of any hazardous materials as defined by MEP.
- i) Site and or project-specific criteria may be considered in addition to the items above.

6-6.12.5 SEVERABILITY: Each provision of this Bylaw shall be construed as separate to the end, that if any provision, or sentence, clause or phrase thereof, shall be held invalid for any reason, the remainder of that section and all other sections shall continue in full force and effect.

A motion was made and duly seconded, to terminate debate.

Declared 2/3's vote

Vote on Main Motion.  
Declared 2/3's vote.

A motion was made and duly seconded to adjourn the Annual Town Meeting at 9:55. P.M.

Voted unanimously.

A true copy. Attest:  
Sally A. Soucy, Town Clerk

**TREASURER**

The following is a report of the Town Treasurer:

PAYROLLS 07/01/99 - 06/30/00

SCHOOL DEPT:

NANCY ADAMS	40,237.63	JOHANNA MADERA	57,685.05
ADREI NNE BI BBY	41,412.02	LYNDA MAHI EU	11,446.68
LOI S BLACK	6,205.08	BETTY MARKHAM	2,647.47
PAUL BOHMAGNER	9,309.00	LI NDA MARSTALLER	52,048.90
RACHEL BRAGDON	8,845.30	ANNETTE MATTERN	9,757.44
JANI CE BRUCE	139.25	ANI TA MCCARTHY	19,297.26
PATTI - ANN BURNHAM	477.75	ANNA MCCOY	2,053.00
TAMARA BURNS	33,502.23	DONNA MCKAY	5,025.20
W LLI AM CALDWELL	43,120.91	PATRI CI A MCNEI LLY	52,029.90
RI CHARD CARPENTER	34,636.94	LAURI M LLER	304.30
CAROLYN CASSI DY	52,048.90	DENNI S MONAGLE	82.50
JANE CLARK	32,605.56	JULI E MONAGLE	302.50
LI SA CLARK	55.00	LI NDA MONAGLE	12,218.85
CATHY COLLI NS	42,461.61	PAUL MONAGLE	55.00
JANE CONLEY	31,287.88	JANI CE NEAL	270.51
BRI AN CORM ER	30,793.45	ALI SON O COCK	47,759.06
MATTHEW COX	110.00	JOHN OLMSTED	31,637.06
NI COLE CURCURU	33,921.94	DANA OVERBERG	948.36
NANCY DORMAN	51,705.94	PRI SCI LLA OVERBERG	13,742.86
DEBORAH FRENCH	642.50	ROBERT PAGE	7,484.46
JEAN FULTON	53,926.71	LEE PECHI LI S	10,488.00
KAREN GAUDI ANO	990.00	RONALD PEREEN	30,661.45
REGI NA GHI DELLA	2,441.23	CHRI STI NE PI KE	53,721.49
DEBORAH GI LLI SS	34.12	DEBORAH PI KE	11,826.78
VANESSA GOLDSTEI N	27.50	KRI STA POLLEY	165.00
JENNI FER GOOD	12,634.36	NEI L RAMSDEN	55,839.25
SUSAN GOOD	15,614.52	LI SA RANDALL	11,155.61
SUSAN HARDY	47,974.71	RAYMOND RANDALL	117.00
RUSSELL HARNI SH	55,109.54	ROSALYN READ	28,946.02
MATTHEW HEATH	110.00	LI NDA RI CE- COLLI NS	53,761.45
PATRI CI A HEATH	3,820.00	KI M RUTHERFORD	4,430.31
SUSAN HEI MBERG	38,486.55	KERRY SCHWARZ	11,826.78
DEBORAH HENDERSON	958.75	LI NDA SEPPALA	1,072.50
KATHLEEN I NGAHARRO	670.06	LI SA SHOTWELL	1,415.38
SCOTT JEWELL	37,015.70	AMMY C SI M	1,194.38
MAURA JOHNSON	37,824.98	JOHN SKI BA	37,149.35
ELI ZABETH KELLEY	48,996.56	DONNA SM TH	34,214.08
LI NDA KI LEY	10,947.63	JOANNE SOUSA	746.00
LESLI E KOLAKOWSKI	32,860.49	JEANNI NE STANLEY	51,338.04
ARMAND LASELVA	3,355.08	ANNE STEVENS	36,421.06
ANNE LANDRY	700.76	CARLA SYMONDS	3,972.48
KELLI E LANE	3,976.37	JAMES THOMAS	51,529.71
ELLEN LEAMAN	137.50	ROSE VETERE	7,772.94
BARBARA LEES	54,500.58	PAULA WALLI CK	4,620.00
STEPHANI E LEPI NE	31,554.12	DEBRA WELLI NG	23,673.36
CYNTHI A LEVEI LLE	4,223.44	NANCY WESCOTT	11,826.78
VALARI E LOCKHART	55.00	LAURA VRI GHT	20.25
KI MBERLY LUFKI N	12,218.85		
JOSEPH MACLEAN, JR.	92,482.93		
			<u>1,309,847.13</u>

**BOARD OF SELECTMEN:**

DAVID FOLSOM	1,000.00
PATRICIA LASKOWSKI	32,357.00
ROLF MADSEN	1,000.00
LISA RANDALL	371.00
JACK SCHWARTZ	1,000.00
	<u>35,728.00</u>

**CONOMD POI NT COMM:**

DAVID FOLSOM	50.00
PATRICIA LASKOWSKI	1,500.00
ROLF MADSEN	50.00
JACK SCHWARTZ	50.00
	<u>1,650.00</u>

**LI CENSI NG BOARD:**

PATRI CI A LASKOWSKI	<u>1,500.00</u>
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**ACCOUNTANT:**

BRIAN DAGLE	<u>42,902.00</u>
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**TREASURER/ COLLECTOR:**

DOROTHY BROWN	23,743.58
NANCY SWALLOW	34,984.04
	<u>58,727.62</u>

**BOARD OF ASSESSORS:**

BETH CAIRNS	499.59
RICHARD CAIRNS	3,194.40
SUSAN HILL	143.38
PAUL MUGFORD	3,194.40
GILLIAN PALUMBO	17,552.18
RALPH PINO	3,194.40
LISA RANDALL	315.00
	<u>28,093.35</u>

**BUI LDI NG I NSPECTOR:**

ROBERT NELSON	5,665.00
LISA RANDALL	252.00
	<u>5,917.00</u>

**BOARD OF HEALTH:**

MARGARET DAVIES	10,733.06
CHRISTINE MARSHALL	12,999.00
BRENDHAN ZUBRICKI	52,000.00
	<u>75,732.06</u>

**WASTE WATER:**

MARGARET DAVIS	127.42
THOMAS NOBLE	21,259.92
BRENDHAN ZUBRICKI	9,099.78
	<u>30,487.12</u>

**TOWN CLERK:**

SALLY SOUCY	<u>11,490.00</u>
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**CONSERVATI ON COMM:**

GILLIAN PALUMBO	<u>1,778.00</u>
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**PLANNI NG BOARD:**

LISA RANDALL	<u>4,300.66</u>
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**YOUTH COMM SSI ON:**

JENNIFER BISHOP	642.57
MICHAEL BISHOP	1,064.00
LELIE BIXBY	217.50
JENNIFER BREAKER	30.00
KARA BURKE	828.00
JACOB EBERLY	1,847.25
KATHERINE FOSBURG	953.00
ANDREW GALLANT III	1,948.14
REBECCA GARLAND	30.00
STEVEN GRANZ	678.00
KATHERINE KNOWLTON	4,428.00
JEFFREY LAFATA	1,149.75
JENNIFER LASSINS	1,477.75
STEPHEN LUCAS	1,027.25
SCOTT MACLIN	782.00
JENNIFER MCCARRON	195.00
ANNA MCCOY	1,325.94
CARLINE MCCOY	1,100.88
JOHN MORRILL	195.00
MELISSA PATTERSON	211.25
BRYAN SHIELDS	207.00
CHARLES TALBOT	195.00
SAMANTHA TALBOT	203.13
KELLY TAYLOR	378.00
MATTHEW TULLOCH	195.00
TIMOTHY WALSH	165.00
JULIA WINKLER	895.00
	<u>22,369.41</u>

**PLUMBING & GAS INSPECTOR:**

MARK OSBORN	3,824.00
	<u>3,824.00</u>

**ELECTRICAL INSPECTOR:**

LAWRENCE O'MALEY	3,824.00
	<u>3,824.00</u>

**ANIMAL INSPECTOR:**

PAMELA STONE	1,639.00
	<u>1,639.00</u>

**LIBRARY:**

BETH CAIRNS	19,317.54
KAREN ROGATI	6,882.72
	<u>26,200.26</u>

**TOWN HALL:**

TIMOTHY BEAN	-
STEPHEN BROWN	-
	<u>-</u>

**MODERATOR:**

DAVID LANE	100.00
	<u>100.00</u>

**CIVIL DEFENSE:**

GLENN BOUTCHIE	150.00
	<u>150.00</u>

**BOARD OF REGISTRARS:**

VIRGINIA BOUTCHIE	350.00
MARILYN BROWNING	350.00
DAWN BURNHAM	350.00
SALLY SOUCY	350.00
	<u>1,400.00</u>

**HIGHWAY DEPT:**

CARL BROWN	38,131.56
PATRICIA BROWN	8,583.64
PAUL GOODWIN	279.60
KEVEN HARDING	32,931.55
MATTHEW HEATH	48.21
BRUCE JULIAN	52,094.12
CHRISTOPHER MAXFIELD	8,911.00
IVAN MUISE	5,323.21
NANCY MUNIZ	8,132.04
ALFRED STANTON	32,010.49
	<u>186,445.42</u>

**WATER DEPT:**

DAMON BOUTCHIE	51,298.00
MICHAEL GALLI	36,247.03
PAUL GOODWIN	35,014.41
JOSHUA KRISKO	7,883.61
ERIK MANSFIELD	21,435.57
NANCY MUNIZ	20,648.88
PAMELA PERRIGO	320.00
PETER PERRIGO	46,078.26
CHRISTINA WRIGHT	44.00
	<u>218,969.76</u>

**CEMETERY DEPT:**

CARL BROWN	621.12
MATTHEW HEATH	1,510.11
BRYAN LAFATA	2,607.17
CHRISTOPHER MAXFIELD	14,140.00
NANCY MUNIZ	2,182.32
ALFRED STANTON	285.09
JUSTIN TIRRELL	720.00
	<u>22,065.81</u>

**RECYCLING:**

SUSAN BROWN	2,890.00
CHARITY LOWER	1,569.31
MATTHEW MANIATES	4,775.67
	<u>9,234.98</u>

**SHELLFISH DEPT:**

ARNOLD THISTLEWOOD	26,046.00
	<u>26,046.00</u>

**EMERGENCY CENTER:**

CHRISTIN CLINCH	9,032.82
SHAMUS DONNELLON	29,684.35
COLLEEN ENOS	14,318.75
DAVID HARRELL	2,624.25
KEVIN HARRISON	3,610.65
JOSEPH LAFATA	726.75
ERIK MANSFIELD	1,255.88
SHAWN MARSTON	674.51
CHRISTOPHER MAXFIELD	209.00
JAMES MCNEILLY	3,783.82
JEFFREY MORIN	6,403.75
KENNETH PANCIOCCO	133.00
THERESA POSTE	5,424.75
EDWIN RICHTER, JR	25,641.18
ALFRED STANTON	2,214.00
GEORGE STAVROS	466.24
DAVID THOMPSON	95.00
ROBERT WYNOTT	3,642.83
	<u>109,941.53</u>

**POLICE DEPT:**

KALIL BOGH DAN	34,684.02
MARGRET CAPPOS	17,948.56
ALFRED CHIANCIOLA	8,496.20
DAVID DENISTADT	4,079.90
BRYAN DIGIORGIO	10,029.69
PAUL FRANCIS	41,770.43
MICHAEL FRENCH	46,557.11
ROBERT GILARDI	53,881.92
PAUL GOODWIN	5,689.39
CALVIN GRIMES	54,440.80
DAVID HARRELL	64,885.60
MARK LARIVEE	8,284.50
ERIK MANSFIELD	4,273.26
THERESA POSTE	6,318.84
DEAN PRESUTTI	9,061.67
PETER SILVA	55,022.99
FREDERICK WOJICK	26,431.02
	<u>451,855.90</u>

**PRIVATE DUTY:**

KALIL BOGH DAN	13,902.00
ALFRED CHIANCIOLA	6,952.00
DAVID DEINSTADT	7,759.50
GEORGE DESROCHERS	1,204.00
BYRAN DGIORGIO	3,013.50
JAMES DOMBROWSKI	224.00
JEREMY DZIADOSE	686.00
PAUL FRANCIS	3,066.00
JEFFREY FRENCH	448.00
MICHAEL FRENCH	19,054.00
TOM GAGLIONE	224.00
PETER GIFFORD	112.00

ROBERT GILARDI	1,260.00
PAUL GOODWIN	2,688.00
JONATHAN GRAY	266.00
CALVIN GRIMES	18,648.00
S KASTANOPLOUS	224.00
MICHAEL KEENEY	224.00
DANIEL KMIEC	224.00
MARK LARIVEE	714.00
RICHARD LOMBARD	1,554.00
ERIK MANSFIELD	560.00
ROY MILLS	224.00
JASON MONTEIRO	2,422.00
DAVID MORIARTY	448.00
PAUL NIKAS	2,268.00
PETER NIKAS	1,904.00
MICHAEL PERRY	980.00
PAUL POLONSKY	1,316.00
DEAN PRESUTTI	868.00
JAMES RODDEN	224.00
PETER SILVA	3,262.00
ARTHUR SOLOMONIDES	448.00
CHRISTOPHER WALSH	112.00
ED WALSH	532.00
FREDERICK WOJICK	2,386.10
	<u>79,507.00</u>

**ELECTIONS:**

GLENN BOUTCHIE	13.50
VIRGINIA BOUTCHIE	30.38
AUDREY BRAIER	84.38
HELEN BRISBOIS	222.75
MARILYN BROWNING	145.13
ERIN BURNHAM	64.10
MICHAEL BURNHAM	20.25
WILLIAM CALDWELL	463.22
VICKI CATALDO	30.38
PRISCILLA DOUCETTE	145.13
GENEVIEVE GUERIN	13.50
KEVEN HARDING	36.00
WALTER JEWETT	16.88
CAROLYN KNOWLTON	33.75
CHRISTOPHER MAXFIELD	18.00
BARBARA MUISE	33.75
IVAN MUISE	18.00
MARGARET NELSON	43.88
MILDRED OLIVER	87.76
ANNETTE OSBORN	128.25
LISA RANDALL	13.50
EDWIN RICHTER, JR	30.38
MARJORIE SPINNEY	33.75
GLORIA STORY	111.38
CARLA SYMONDS	33.75
	<u>1,871.75</u>

**FI RE DEPT:**

DANIEL BALL	1,901.26
ROGER BALL	357.84
DANIEL BOUTCHIE	255.60
GLENN BOUTCHIE	485.64
ERIN BURNHAM	690.12
WESTLEY BURNHAM	1,035.18
MARGARET CAPPOS	4,839.52
KEITH CARTER	1,073.52
RICHARD CARTER	2,214.10
CRAIG COLE	421.74
RICHARD DORT, JR	1,533.60
DANIEL DOUCETTE	1,558.98
PAUL DOUCETTE	281.16
DANIEL FIAHLO	153.36
GEORGE FRENCH	2,609.20
MICHAEL FRENCH	2,108.70
EDWARD GALLIVAN, JR	25.56
CHRISTOPHER GANGI	166.14
JOHN GOOD III	357.84
TRAVIS GOOD	869.04
WARREN GRANT	322.66
JASON HEATH	63.90
JOSEPH LAFATA	383.40
PETER LANE	140.58
TIMOTHY LANE	613.44
GEORGE LUFKIN	651.78
NICHOLAS LYNCH	191.70
RAYMOND MANSFIELD	511.20
CHRISTOPHER MAXFIELD	766.80
RAYMOND MAXFIELD	2,117.46
JAMES MCNEILLY	975.18
IVAN MUISE	178.92
JAMES MULCAHY, JR	1,976.88
EDWARD NEAL	38.34
TOM NICHOLAS	63.90
ERNEST NIEBERLE, JR	536.76
DAVID PEREEN	715.68
THERESA POSTE	734.08
RAMIE READER	1,162.98
SEAN REED	613.44
KEVIN SOUSA	728.46
GEORGE STAVROS	741.24
BLAKE STORY	38.34
DAVID THOMPSON	2,044.06
GORDON THOMPSON	268.38
	<u>39,517.66</u>

**HARBORMASTER:**

DAVID DEINSTADT	37.92
DAVID HARRELL	500.00
JAMES O'BRIEN	791.58
JAMES PLATT	6,972.54
	<u>8,302.04</u>

**AMBULANCE DEPT:**

JAMES ALBANI	198.09
DANIEL BALL	2,147.04
DANIEL BOUTCHIE	869.04
GLENN BOUTCHIE	12.78
ERIN BURNHAM	1,961.73
WESTLEY BURNHAM	57.51
KEITH CARTER	38.34
CRAIG COLE	414.77
RICHARD DORT, JR	63.90
DANIEL DOUCETTE	1,249.87
DANIEL FIAHLO	83.07
GEORGE FRENCH	447.30
MICHAEL FRENCH	881.52
CHRISTOPHER GANGI	25.56
JOHN GOOD, III	715.68
TRAVIS GOOD	38.34
JOSEPH LAFATA	792.36
TIMOTHY LANE	332.28
NICHOLAS LYNCH	140.58
RAYMOND MANSFIELD	805.14
CHRISTOPHER MAXFIELD	345.06
JAMES MCNEILLY	415.35
JAMES MULCAHY, JR	76.68
ERNEST NIEBERLE, JR	51.12
RAMIE READER	421.74
SEAN REED	31.95
PETER SILVA	112.00
KEVIN SOUSA	12.78
GEORGE STAVROS	1,049.82
DAVID THOMPSON	536.76
	<u>14,328.16</u>



Treasurer's Report

07/01/99-06/30/00

FUNDS	7/1/1999			6/30/2000
	BALANCE	RECEIPTS	WARRANTS	BALANCE
GENERAL	\$ 1,001,665.13	\$ 7,796,734.82	\$ (7,745,751.85)	\$ 1,052,648.10
CONSERVATION	17,407.66	800.70	-	18,208.36
WATER	189,640.74	543,317.58	(662,459.31)	70,499.01
SEPTIC RP FUND	374.94	1,468.26	-	1,843.20
AMBULANCE FUND	38,263.08	45,483.08	(4,366.82)	79,379.34
CLK OF WORKS/BRADLEY	2,543.97	42,730.75	(1,073.75)	44,200.97
CLK OF WORKS/DOYLE	1,513.52	32.15	(112.50)	1,433.17
CLK OF WORKS/HEATH	2,176.56	4.12	(2,180.68)	-
CLK OF WORKS/SMB	986.36	15,112.13	(710.00)	15,388.49
CLK OF WORKS/VANWYCK	1,011.32	3,262.18	(1,667.03)	2,606.47
STUDENT ACTIVITY FUND	1,859.42	41,230.89	(34,285.40)	8,804.91
	<u>\$ 1,257,442.70</u>	<u>\$ 8,490,176.66</u>	<u>\$ (8,452,607.34)</u>	<u>\$ 1,295,012.02</u>

**BANK BALANCES**

GENERAL FUND

FIRST NATIONAL BANK OF BANK OF IPWSICH	
INVESTMENT	\$ 123,221.15
PAYROLL	9,172.02
VENDOR	9,393.36
FLEET BANK	62,277.52
FLEET BANK	122,732.69
CITIZENS BANK	58,672.65
BOSTON SAFE	276,114.48
BOSTON SAFE VENDOR	1,584.67
FIRST TRADE UNION	203,438.20
MASS MUNICIPAL	145,171.90
STATE STREET BK & TRUST	40,869.46
	<u>1,052,648.10</u>

OTHER FUNDS

SOLOMON SMITH BARNEY/CONSERVATION FUND	\$ 18,208.36
FIRST NATIONAL/WATER FUND	70,499.01
FIRST NATIONAL/SEPTIC RP FUND	1,843.20
FIRST UNION TRADE/AMBULANCE FUND	79,379.34
FIRST NAT'L/CLK OF WORKS/BRADLEY	44,200.97
FIRST NAT'L/CLK OF WORKS/DOYLE	1,433.17
FIRST NAT'L/CLK OF WORKS/SMB	15,388.49
FIRST NAT'L/CLK OF WORKS/VANWYCK	2,606.47
FIRST NAT'L/STUDENT ACTIVITY FD	8,804.91
	<u>242,363.92</u>

TOTALS: \$ 1,295,012.02

TRUST FUND BALANCES

STABILIZATION FUND:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 208,671.11  
 ATM 5/99 26,000.00  
 INTEREST 12,226.99  
 BALANCE 06/30/00 \$ 246,898.10

JEFFERSON COOLIDGE FUND:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 24,625.47  
 INTEREST 1,633.10  
 BALANCE 06/30/00 \$ 26,258.57

ESTATE OF LUTHER T. BURNHAM:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 106,270.78  
 MISC REPAIRS (3,845.83)  
 INTEREST 6,745.78  
 BALANCE 06/30/00 \$ 109,170.73

RYDER ESTATE FUND:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 120,212.88  
 INTEREST 7,411.38  
 BALANCE 06/30/00 \$ 127,624.26

ALBERT E. COGSWELL FUND:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 49,600.08  
 INTEREST 3,521.25  
 BALANCE 06/30/00 \$ 53,121.33

ESSEX SELECTMEN'S COMMISSION:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 1,985.72  
 INTEREST 100.57  
 BALANCE 06/30/00 \$ 2,086.29

MUNICIPAL BUILDING INSURANCE:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 18,313.48  
 INTEREST 1,022.19  
 BALANCE 06/30/00 \$ 19,335.67

CEMETERY FUNDS

CEMETERY FLOWER FUND:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 7,709.27  
 FLOWER EXPENSE (524.75)  
 INTEREST 373.58  
 BALANCE 06/30/00 \$ 7,558.10

CEMETERY LOT CARE:

(FIRST NATIONAL BK OF IPSWICH)  
 BALANCE 07/01/99 \$ 14,029.72  
 INCOME 14,980.72  
 CEMETERY BUDGET (14,007.82)  
 INTEREST 181.54  
 BALANCE 06/30/00 \$ 15,184.16

CEMETERY PERPETUAL CARE:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 142,524.80  
 INCOME 6,600.00  
 CEMETERY BUDGET (6,534.80)  
 INTEREST 8,310.35  
 BALANCE 06/30/00 \$ 150,900.35

CEMETERY SALE OF LOTS:

SALOMON SMITH BARNEY  
 BALANCE 07/01/99 \$ 78,205.03  
 INCOME 6,600.00  
 CEMETERY BUDGET (11,506.38)  
 INTEREST 4,122.58  
 BALANCE 06/30/00 \$ 77,421.23

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