

ESSEX, MASSACHUSETTS

**ANNUAL
REPORT**

2001

1819

2001

ANNUAL REPORT

Of the

TOWN OFFICERS

of

ESSEX, MASSACHUSETTS

IN MEMORIAM

of those who have served the Town

*Margaret Davis
Jacqueline Metcalf
Robert Perrigo, Jr.
Rev. Cyril E. Tolland*

TOWN OF ESSEX
ELECTED TOWN OFFICERS (2001-2002)

	MODERATOR	
David J. Lane		Term Expires 2002
	SELECTMEN	
Rolf P. Madsen, Chairman		Term Expires 2002
David L. Folsom		Term Expires 2004
Joseph P. Davis III		Term Expires 2003
	TOWN CLERK	
Sally A. Soucy		Term Expires 2004
	ASSESSORS	
Paul H. Mugford		Term Expires 2004
Richard S. Cairns		Term Expires 2003
David E. Trask		Term Expires 2002
	BOARD OF HEALTH	
Clifford Ageloff		Term Expires 2002
Paul T. Rullo		Term Expires 2004
Sandra L. Pelkie		Term Expires 2003
	CONSTABLE	
Ronald E. Feener		Term Expires 2002
Roger W. Lander		Term Expires 2002
	SCHOOL COMMITTEE	
Susan Gould-Coviello		Term Expires 2004
Jodi L. Harris		Term Expires 2003
Edward T. Neal		Term Expires 2002
	BOARD OF LIBRARY TRUSTEES	
Lynda Story Seppala		Term Expires 2004
Gillian Palumbo		Term Expires 2003
Mary Hickey		Term Expires 2002
	CONOMO POINT COMMISSIONERS	
Rolf P. Madsen		Term Expires 2002
David L. Folsom		Term Expires 2004
Joseph P. Davis III		Term Expires 2003
	PLANNING BOARD	
Judson A. Lane		Term Expires 2006
Andrew St. John		Term Expires 2002
Michael Cataldo		Term Expires 2002
Westley C. Burnham		Term Expires 2004
Susan Scott Robinson		Term Expires 2005
Gilbert B. Guerin		Term Expires 2003
Elisabeth L. Shields		Term Expires 2004
	HOUSING AUTHORITY	
Gloria Story (State Appointee)		Term Expires 2005
Diane R. Polley		Term Expires 2002
Jeffrey S. Butler		Term Expires 2003
Mary Jane Buckley		Term Expires 2002
Carolyn M. Clarke		Term Expires 2004

TOWN OF ESSEX
APPOINTED TOWN OFFICERS
 2001/2002

		Date of Expiration
	ADA COORDINATOR	
William Sanborn		June 30, 2002
	APPEALS BOARD	
Samuel Hoar		Feb. 1, 2002
Michael Davis		Feb. 1, 2003
Richard Carter		Feb. 1, 2004
	BUILDING INSPECTOR	
William Sanborn		June 30, 2002
	ASSISTANT BUILDING INSPECTOR	
Walter Rich		June 30, 2002
	BURIAL AGENT	
Blake Story		June 30, 2002
	CABLE TV REGIONAL REPRESENTATIVE	
Vacancy		June 30, 2002
	CENSUS LIAISON Sally Soucy	
	CENTENNIAL GROVE PLANNING COMMITTEE Rolf Madsen Donna Roy Allan McCoy Sandy Patrican Robert Coviello Michael Cataldo	
	CIVIL DEFENSE DIRECTOR	
Richard Carter		June 30, 2002
	ASST. TO CIVIL DEFENSE DIRECTOR	
Glenn Boutchie		June 30, 2002
	COMMUNITY OIL SPILL	
Warren Grant		June 30, 2002
Richard Carter		June 30, 2002
Damon Boutchie		June 30, 2002
David Folsom, Selectman		June 30, 2002
	CONSERVATION COMMISSION	
Stephan Gersh		June 30, 2003
Judson Lane		June 30, 2002
Philip Caponigro		June 30, 2002
Edwin Perkins		June 30, 2002
Wallace Bruce		June 30, 2002
Robert Brophy		June 30, 2003

	COUNCIL ON AGING	
Margaret Deveau		June 30, 2002
Effie Andrews		June 30, 2002
Walter Andrews		June 30, 2002
David Elwell		June 30, 2002
Grace O'Donnell		June 30, 2003
Roger Lander		June 30, 2003
Robert Wolfe		June 30, 2002
Irene Bowman		June 30, 2002
	ELECTRICAL INSPECTOR	
Lawrence O'Maley		June 30, 2002
	ASSISTANT ELECTRICAL INSPECTOR	
Ramie Reader		June 30, 2002
	ESSEX CULTURAL COUNCIL	
Isabelle Parlee		June 30, 2003
Anne White		June 30, 2004
Jane Ellsworth		June 30, 2004
Daisy Nell Means		June 30, 2002
Leslie Burns		June 30, 2002
Megan Houer		June 30, 2004
	FENCE VIEWERS	
Board of Selectmen		June 30, 2002
	FIELD DRIVERS	
All Patrolmen		June 30, 2002
	FIELD UTILIZATION COMMITTEE	
	Anthony Sanchez	
	Richard Merullo	
	Alan McCoy	
	Michael Stroman	
	Joseph P. Davis III, Selectman	
	FINANCE COMMITTEE	
Mary Koop		May, 2002
Mark Lynch		May, 2003
Gordon Martin		May, 2003
Jeffrey Jones		May, 2000
Marian Keeler		May, 2004
Ray Randall		May, 2003
Sarah Johnson (Town Account)(Ex Officio Member)		June 30, 2002
	FIRE CHIEF	
Richard Carter	(Appointed by Fire Engineers)	
	FIRE DEPARTMENT ENGINEERS	
Richard Carter		June 30, 2002
Raymond Maxfield		June 30, 2002
James Mulcahy		June 30, 2002
	FOREST FIRE WARDEN	
Richard Carter		June 30, 2002

William Sanborn	HANDICAP COORDINATOR	June 30, 2002
	HARBORMASTER David Harrell	
	HARBORMASTER ASSTS.	
Arnold Thistlewood		June 30, 2004
David Deinstadt		June 30, 2003
James Platt		June 30, 2003
James O'Brien		June 30, 2002
	HAZARDOUS WASTE ADVISOR	
James Mulcahy		June 30, 2002
	HISTORICAL COMMISSION	
Kurt Wilhelm		June 30, 2004
Frederick Ames		June 30, 2002
Brian Barbre		June 30, 2002
Michael Cataldo		June 30, 2004
Robert Coveillo		June 30, 2002
	HOUSEHOLD HAZARDOUS PRODUCTS	
Stephan Gersh		June 30, 2002
	INSPECTOR OF ANIMALS	
Pamela Stone		March 1, 2003
	OPEN SPACE COMMITTEE	
Daphne Borden		June 30, 2002
Martha Hoar		June 30, 2002
Tudi Bartlett		June 30, 2002
Linda Osburn		June 30, 2002
Mimi Storey		June 30, 2002
Stephan Gersh (Ex Officio)		June 30, 2002
	PERSONNEL BOARD	
Eloise Hodges		June 30, 2002
Connie Behnke		June 30, 2002
Mark Osburn		June 30, 2003
	PLUMBING & GAS INSPECTOR	
Mark Osborn		June 30, 2002
	POLICE CHIEF	
David Harrell		June 30, 2004
	POUND KEEPER	
Chris Venti		June 30, 2002
	PUBLIC WORKS COMMISSION	
Sandy Patrican		May, 2004
Charles Ridge		May, 2002
Joe Wyatt		May, 2003
	RANGERS, CRANE WILDLIFE REFUGE	
Donald A. Paquin		June 30, 2002
Walter Swan		June 30, 2002

	BOARD OF REGISTRARS	
Dawn Burnham		June 30, 2003
Marilyn Browning		June 30, 2004
Virginia Boutchie		June 30, 2002
	SCOUT HOUSE COMMITTEE	
Evelyn Hickey (Friends of COA)		June 30, 2002
Georgeann Lane (Girl Scouts)		June 30, 2002
Debbie French (Brownies)		June 30, 2002
Harold Addison		June 30, 2002
Warren Grant		June 30, 2002
Walter Andrews		June 30, 2002
	SHELLFISH ADVISORY BOARD	
Tom Prentiss		June 30, 2004
Keith Woodman		June 30, 2004
Leonard Woodman		June 30, 2003
Michael Matheson		June 30, 2004
Bill Pascucci		June 30, 2003
	SHELLFISH WARDEN	
Arnold A. Thistlewood		June 30, 2002
	SHELLFISH WARDEN DEPUTIES	
Robert Knowles (Gloucester Warden)		June 30, 2003
Bruce K. Lorentzen (Gloucester)		May 3, 2002
Edwin Bjork		June 30, 2004
Stephen Hartley		June 30, 2004
	SURVEYORS OF LUMBER, WOOD & BARK	
Dana Story		June 30, 2002
	TOWN CLERK'S ASSISTANT	
Dorothy Brown		June 30, 2002
	TOWN COUNSEL	
Kopelman and Paige		June 30, 2002
	TREASURER/TAX COLLECTOR	
Nancy Swallow		May 8, 2004
	YOUTH COMMISSION	
Donna Roy		June 30, 2002
Vincent Tulloch		June 30, 2002
Susan Kane		June 30, 2002
Brenda King		June 30, 2002
Roger Tyler		June 30, 2002

Board of Selectman & Conomo Point Commissioners

2001 has been a very busy year for the Board of Selectmen and as a community we made great strides towards solving problems that we have faced for years. We continue to make progress with our sewer project. Our Town's first Administrator has proved to be a valuable asset to the Town. We have dealt with a variety of other issues, dog complaints, official's appointments, personnel changes, personnel contracts, litigation against the Town, grant requests, boundary disputes and collective bargaining negotiations.

We still face some huge financial issues, Town-owned facilities still are in need of upgrading, and we are starting a \$27 million dollar sewer project and have the potential cost of a new high school. As a community we will need to work together to get us through this period.

In light of all this, we are experiencing an economic downturn, resulting in, for the first time in many years, reductions in State aid and revenues. In 2002 we will face an economic squeeze and our community will have to be careful in the way it manages its expenditures. As a community, we will need to work together with our boards to continue to make Essex the place that we want it to be.

Contract Negotiations: We have entered into agreement with the EPBA and continue to work towards an agreement with AFSCME.

Centennial Grove: 2001 was a productive year for Centennial Grove. With financial assistance provided from the proceeds of the Essex Musical Festival and wonderful volunteer help from the Mass Mudders, the Town was able to put a new roof on the Pavilion Building. The roof was leaking and in need of repair. As the primary building for our summer youth program, the new roof is much appreciated. The Board wishes to thank all that helped make it happen.

Recreational use by various groups continues to increase as people realize how nice Centennial Grove can be. We continue to make improvements on the athletic fields, dock, and beach and recognize that many more improvements are needed to complete its revitalization. Next year, with the help of the Music Festival and other volunteer help, we hope to put a new floor in the Pavilion Building. The Grove continues to exemplify the true Essex spirit that by working together we can make a difference. The Select Board will continue to support the revitalization of the Grove and wish to give our thanks to everyone that has contributed to make this happen.

Grants: With the hiring of Brendhan Zubricki, the Town has been able to put the time and effort into obtaining Grants. This year, Brendhan has prepared and submitted excellent grant proposals for a Community Development Assistance Grant for help with a pump station and community public rest rooms at Memorial Park, a Public Works Incentive Grant for a parking facility behind the post office and a FEMA Assistance to Firefighters Grant for a new fire truck. Our submittals have been well received and at the time of this report, we are still waiting for the outcome of our requests. In all our submittals, many Town citizens provided both volunteer

and financial assistance in helping us seek these grants and the Board wishes to express our thanks to them.

Community Preservation Act: The Community Preservation Act is legislation that gives communities a tool that will help preserve their communities' character and manage growth funded by a surcharge on property tax bills of up to 3%. The intent of the Act is to protect open space, preserve historic sites, and provide affordable housing. The Commonwealth provides matching funds with this Act.

The Board took no official position on this Act because we felt that it was important to allow the community to decide whether it wanted to accept the Act. We will hold educational forums to provide information as to its effect on Essex. Town election in May will decide the fate of the Act.

Boat Ramp Attendant: The Town has experienced a significant increase in the use of our boat ramp during the past years. With this increase has come parking congestion and chaos. The Board, in order to help bring order to the ramp area, has decided to hire an assistant harbormaster whose responsibility will be to maintain order and collect the ramp fee from non-resident users.

Police Chief Contract: During the year, the Board negotiated an employment contract with the Police Chief.

Wastewater: The Selectmen's Office worked to coordinate the implementation of the new sewer system using the provisions of the Inter-municipal Agreement (IMA) with the City of Gloucester. This coordination involved a variety of tasks in a number of different disciplines and included technical, administrative, financial, and political issues. Work on the different facets of the sewer project advanced at varying rates in accordance with deadlines for various applications and with other developments such as a lengthy delay related to an appeal of a Gloucester pump station location by the owners of an abutting property. Overall, Town staff and officials adapted to changing variables and environments to keep the project viable.

The Town's Consulting Engineer continues to assist the Selectmen via the coordination of a variety of regulatory applications including an Interbasin Transfer Application for Insignificance, the Town's SRF application, and various other regulatory applications. The Consulting Engineer also coordinated the bidding of the first sewer construction contract (Gloucester portion of the Essex project) and additional contracts will soon be prepared for bid. The Town Administrator worked with Town department heads to forecast and prepare for anticipated staffing and equipment needs, new internal data tracking systems, and worked with the Wastewater Department to qualify and quantify sewer betterment numbers and wastewater flows for every parcel in the Town's Sewer Service Area. The need for major equipment purchases associated with the sewer system prompted the Selectmen and the Town Administrator, along with the Town Counsel, to analyze the Town's existing procurement protocol and that analysis was the impetus for a May 2002 article proposing to clarify and to formalize the Town's procurement system. Financially, Town officials have been planning the system by which sewer betterments and taxes will be mobilized and how both market borrowing and State

Revolving Loan Fund borrowing will be executed to meet cash flow needs during the height of the project.

Dog Complaints: Unfortunately, the Board of Selectman has had to continue to handle an increasing number of dog complaints this year which has created adversarial relationships among neighbors. In 2001, we held seven informal dog complaint hearings which is a significant increase over 2000. In addition, dogs have been running at the Essex Elementary and Middle School prompting the Regional School Committee to seek our assistance in controlling the problem. Town residents must take responsibility for their pets, especially in a community without a leash law. Or, if the hearings and complaints continue to grow in volume, the Town will have to decide to implement a leash law to control the problem.

Legal: Our legal expenses, unfortunately, continue to grow in the litigious society that we live in. The Board has spent much of its meeting time in executive session discussing litigation strategy pertaining to the many suits and legal matters. Kopelman & Paige have continued to provide excellent service for the Town's legal matters this past year.

Technology: Town Hall computer systems are now connected via the installation of a central file server, a central switch, and a new network of category 5 wire. Town Administrator, Brendhan Zubricki, and Manchester-Essex Regional High School work-study student, Matthew Peyla, worked together to install the necessary components and to run the wiring. The Town is deeply appreciative of Mr. Peyla's efforts as his assistance provided a very cost effective mechanism to accomplish the necessary tasks. The various computer systems had been completely upgraded a year prior using a past Town Meeting appropriation and were easily connected to the new network after each machine's operating system was upgraded from Windows NT to Windows 2000. Mr. Zubricki serves as the System Administrator for the new network and manages users and technical issues on a daily basis. Future plans for the Town's computer infrastructure include the linking of the new Town Hall Network to the network installed at the Fire/Police Station last year using a free cable link from Adelpia, bringing a centralized, low-cost, high-speed Internet/e-mail connection to the Town's network, and creating a third network at the Water Filtration Plant to be linked to the other two networks also via the cable system.

Conomo Point: Through the year, the Board, acting as the Conomo Point Commissioners, has continued to vigorously enforce the terms of the Conomo Point leases. There were six lease transfers during the year and with each transfer, the Board explained that the current situation could not guarantee the extension of leases beyond 2011.

In 2001 leases were renewed with all 106 tenants at Conomo Point. All tenants requested their renewals on time, in accordance to terms of the settlement, and were granted new ten-year leases expiring in 2011.

During the year a tenant requested that his lease be converted to year- round occupancy. The Board entertained the request and after discussion, affirmed both the Town Meeting's vote and the vote by prior Boards that no further year-round conversions be granted.

The Board wishes to thank Pat Laskowski, the Selectman's Assistant, Sarah Johnson, the Town Accountant, Nancy Swallow, the Town's Tax Collector/Treasurer, Brendhan Zubricki and, most of all, all of the Town's employees. As a small community with a small staff, they make a huge contribution in assuring that the Town runs right. We also wish to thank all the volunteers who serve on Town committees which deal with issues that face Essex.

Respectfully submitted,

Rolf P. Madsen, Chairman
David L. Folsom
Joseph P. Davis III

ACCOUNTANT

The following reports of the accounts of the Town of Essex for the Fiscal Year 2001 are submitted in compliance with Section 61 of Chapter 41 of the General Laws of Massachusetts. Contained herein are statements of: Revenue, Expenditures, Balance Sheets and Town Debt.

I would like to extend my sincere thanks to all of the officials and employees of the town of Essex for their cooperation during the year.

I am available to any citizen who desires more detailed information, so please feel free to call upon me at any time.

Respectfully submitted,

Sarah F. Johnson, Town Accountant

ACTION, INC.

Thank you for your past help in financially assisting Action, Inc. with our delivery of service for the Town of Essex. In December, Woodman's hosted WBAC radio station with Senator Tarr and Action, Inc. for the solicitation of toys for needy families and as a result we were able to help a number of Essex families with gifts for Christmas.

Our Employment and Training center is open to serve Essex residents. Three Essex residents took advantage of this program.

Our Home Care Elderly program served (16) sixteen adults with home care for such tasks as cleaning, shopping, cooking and personnel care. This service provided 3,380 hours of help and amounted to \$56,277.00. We also employ three Essex residents as homemakers in the program. We assisted (43) forty-three families with weatherization help and utility assistance. This amounted to \$46,983.00. We also provided fuel assistance to 42 (forty-two) families in Essex at a cost of \$32,334.06.

Our shelter is open to any homeless person from Essex. Last year, we provided housing for (1) one Essex resident.

Our advocacy service gave assistance to 19 Essex residents in housing, counseling, legal services, referral services, financial help and health care, etc. I am hopeful your townspeople will assist us again this year in our work. Again, we are requesting \$1,000.00 to supplement our costs.

Thank you for all your past help.

Respectfully submitted,

Bill Rochford, Executive Director

ADULT LEARNING CENTER

Much has changed in our world since last October and these changes all registered in the activity at the ALC. In a word, we are busier.

The downturn in the economy, with large layoffs in many Cape Ann industries, left workers on all levels stranded. Many whose English language skills were weak turned to the ALC for tutoring to become more fluent in English or better able to read, write and do math.

Other came to prepare to take the GED. The exams are changing in January 2002 (mostly in the way they are scored) and people who are still in midstream taking or retaking the exams must complete the process successfully by December or start all over again. This added an urgency to our tutoring.

The statistics are these: between October 1, 2000 and October 1, 2001 we assisted 64 people preparing for the GED, 87 people learning English and 6 people developing basis literacy. Thirty-five volunteers gave 3468 hours to the task over the year.

The week of September 11th our rooms were overflowing with current and past Learners. So many different religions, ethnicities, nationalities left their TV's and came to the Learning Center for information and assurance. Young Hindu women in saris (their husbands mind the computers at Cyrk), a Pakistani Muslim (her husband works at a Toyota dealership down the line), an Afghani American (he works at Shaw's); none feared to come, to speak, to listen.

All of us, Tutors and Learners, are very grateful for this place of tolerance, cooperation and personal growth.

Respectfully submitted,

Margaret McMcBride
Teacher/Coordinator

ANIMAL HEALTH INSPECTOR

During 2001 there were no confirmed cases of rabies in Essex. Surrounding towns, including Gloucester and Ipswich, both had confirmed cases of rabies and State officials still urge pet owners to keep their animals current on rabies vaccines.

Fifteen dog bites involving people were reported in 2001. All of these dogs were quarantined and were negative for rabies. Twenty-three cats were quarantined for rabies observation as required by State law for having "wounds of unknown origin" and were also negative for rabies. The coyote population has increased significantly in the last few years and this has caused valid concern with pet and livestock owners. Several cats have been killed by coyotes and live stock has been harassed and mauled. I have discussed these problems with Animal Health officials in Boston and have not been able to come up with any solutions yet. Pet owners are urged to keep their animals in at night.

Routine barn inspections were done and the barn book was turned into the Department of Animal Health in Boston.

Respectfully submitted,

Pamela Stone, CVT
Animal Health Inspector

BOARD OF ASSESSORS

The Board of Assessors had a very busy year, continuing to make adjustments to property values in a climate of a steadily rising real estate market. For the benefit of Essex citizens, the Board has posted on the Town's web site basic information on the process of real estate assessment.

The Board would like to acknowledge and thank Mrs. Gillian Palumbo, our Administrative Clerk, for her efficient running of the office on a daily basis. We would also like to thank Town Administrator Brendhan Zubricki and various boards and clerks for their cooperation during the year.

Respectfully submitted,

Richard S. Cairns, Chairman
Paul H. Mugford
David E. Trask

BUILDING INSPECTOR

A total of 123 permits were issued in 2001. The following is a breakdown of the number and description of permits issued:

23	- Additions	1	- Deck
5	- Fences	1	- Foundation
2	- Garages	7	- New Dwellings
20	- Other	6	- Pool
14	- Remodel	29	- Repair/Replacement
4	- Roof	5	- Sheds
6	- Stoves		

The hours for the Building Inspector are from 5:00 p.m. to 7:00 p.m. Wednesday evenings at the Essex Town Hall. You may pick up Building Permits and Wood Stove applications during regular business hours at the Town Hall Monday through Thursday. Guidelines for the permit procedures are available at the Building Inspector's office in the Town Hall.

Please note that should anyone have issues with accessibility to the Town Hall, they need only give me a call at 978-768-2514 (or 978-768-6531) so that I can make special arrangements to meet with them.

Respectfully submitted,

William Sanborn, Building Inspector

CONSERVATION COMMISSION

During 2001, the Conservation Commission held public hearings under the Wetlands Protection Act, M.G.L. Chapter 131, Section 40, for 23 Notices of Intent submitted for proposed projects located within 100 feet of a resource area. Orders of Conditions were issued for these projects.

The Commission also acted on 22 requests from the public for the Commission to determine whether the Wetlands Protection Act was applicable to a proposed site or project.

The Conservation Commission meets the first and third Tuesdays of each month at the Essex Elementary and Middle School, commencing at 7:30 p.m., unless otherwise posted at the Town Hall. The Commission, therefore, encourages anyone who is contemplating a project that may be within the proximity of a wetland area to contact them early in the project planning stage in order to receive guidance in the preparation of the applicable paperwork.

We would like to acknowledge and thank past members Peter Perrigo, Thomas Prentiss, and George Stavros, for their service to the Board. Current members of the Commission are: Edwin Perkins, Chairman, Robert Brophy, Wallace Bruce, Philip Caponigro, Stephen Gersh, Judson Lane (Planning Board representative to the Conservation Commission), and Philip Lake.

Respectfully submitted,

Edwin Perkins, Chairman

COUNCIL ON AGING

The Essex Council on Aging (COA) continued to provide the senior community with social and recreational activities, health clinics, and travel opportunities during fiscal year 2001. Blood pressure clinics were regularly scheduled and flu shots were given in October and November. Many seniors participate in the activities that occur weekly at the Senior Center such as line dancing, arts and crafts, dominoes, whist and cribbage. A movie is shown approximately once a month. Bus trips to the mall occurred monthly and annual trips were arranged down the Essex River and to Rockingham Race Track. Seniors were involved in a fund raising booth, which was set up at the annual Essex Clam Festival in September. The above listed activities are open to all members of the community over the age of sixty.

The COA meets regularly at the Scout House on Pickering Street, on the second Tuesday of each month at 9:30 a.m. A calendar of COA events is published monthly in the Gloucester Times.

Respectfully submitted,

Margaret DeVeau, Chairman

ELECTRICAL INSPECTOR

In 2001 a total of 183 electrical permits were issued:

New Homes (Complete Wiring).....	17
Commercial Businesses.....	5
Additions.....	23
New Services.....	61
Temporary Services.....	16
Remodeling/Wiring Updates.....	16
Garages/Barns.....	10
Alarm Systems.....	20
Septic System Controls.....	6
Swimming Pools/Hot Tubs.....	3

Electrical permits must be obtained before any electrical work begins and no work shall be covered until an inspection is made. The Electrical Inspector has 24 hours for exterior excavations and 72 hours for interior installations after proper notice is received. Saturdays, Sundays and holidays are excluded per the Massachusetts Electrical Code.

Some new homes require 5 to 8 separate inspections. All new homes require inspections of the new electrical service, whether it is underground or overhead; heating and air conditioning systems; security and fire alarm system. All electrical and alarm companies must have proof of liability insurance on file with the inspector.

Permit applications are available in the office of the Board of Selectmen at Town Hall during regular business hours, or by calling my home (978) 768-6609 after 4 p.m., Monday through Friday.

Respectfully submitted,

Lawrence E. O'Maley, Electrical Inspector

ESSEX FIRE DEPARTMENT

The Essex Fire Department consists of thirty-three members and an auxiliary of fifteen (Firemen and EMT's). During 2001 the department had a total of 240 calls for fire, ambulance and other details.

A special thank you to the Control Operators and Police Department for their efficient manner of handling the calls. We would also like to thank Lyons Ambulance service for providing the towns ALS (Advance Life Support).

In closing we would like to personally thank each member of the Fire Department, Auxiliary Fire Department, and all of the Town's EMTs for their dedication, excellent cooperation during many

hours of their spare time as well as nights and weekends. All their training and hard work makes us second to none and a department the town can be proud of.

Respectfully submitted,

Board of Fire Engineers

HARBORMASTER

The 2001 boating season started in March when Assistant Harbormaster, Jim Platt, began the annual task of re-building or re-placing damaged navigational aides. Our goal was to have the markers in place by May 1st so that boaters who started their season early could do so safely.

During the season, Harbormaster personnel logged approximately 650 hours of patrol on the river providing assistance to boaters, setting & removing channel markers, placing moorings, enforcing the boating laws, and responding to emergencies.

Numerous abandoned moorings were located and removed from the river during the season with the assistance of Andrew Spinney of Anchor Dive & Mooring Services. This is being done in an attempt to clean up the mooring areas so that active moorings do not become fouled by the abandoned moorings and attached rigging. Harbormaster personnel also provided 64 hours of patrol on Chebacco Lake during the season.

The Harbormaster Department took in \$17,975.00 in fees during the season for the renewal of mooring permits and the issuance of several new moorings in the river. There are currently 75 applications for new moorings on the waiting list. These people are being advised that their wait could be in excess of 5 years depending on the size of the boat that they wish to locate in the river.

In closing, I would like to thank the Assistant Harbormasters for their efforts during the year and look forward to their support in the 2002 boating season. We would urge all boaters to observe proper boating rules to help keep our waterways safe and enjoyable for all water users.

Respectfully submitted,

David Harrell, Harbormaster

BOARD OF HEALTH

The fiscal year 2001 was marked by the election of two new board members, Sandra Pelkie and Paul Rullo.

We continued our professional and prompt discharge of “normal” Board duties, including on-site septic system review, restaurant inspections, and enforcement of tobacco regulations, housing complaints, vaccination programs and animal health issues. As of this year, new food handling regulations are in effect, making restaurant and food service inspections more rigorous than before. For example, bare-hand contact with ready-to-serve foods (sandwiches, salads) is now prohibited. Tongs or gloves must be used.

The BOH is seeing more and more ‘quality of life’ complaints that seem to be a result of conflicting property uses and rights. Without additional bylaws and regulations, the BOH is not enabled as the governing body to adjudicate on these matters. The BOH will not be able to address neighbor-to-neighbor disputes unless there is a clear public health threat, an ongoing nuisance or a clearly demonstrable violation of existing regulations.

The BOH, however, continues to act without favor or prejudice when violations are reported. Several enforcement orders were issued this year for illegal dumping of landfill refuse, sanitary code violations, violations of the Keeping of Animals regulations and Title V/Septic violations. We are thankful to the citizens of Essex who make violations known to the BOH so we may act appropriately to protect the environment and public health. We are also thankful to the DPW and Water Department for their vigilance in reporting septic breakout and suspicious seepages wherever they may be.

Several improvements in the management of the BOH were made possible by the development of a computer network for the town offices, made possible by the hard work of Town Administrator, Brendhan Zubricki. Most importantly, the BOH staff of Margaret Davies and Health Agent, Elaine Wozny makes the day-to-day functions of the BOH efficient, friendly and effective. All should recognize the fine efforts of our staff.

The BOH now meets every two weeks. We invite the public to observe our meetings to gain a full understanding of BOH functions and local environmental and public health issues.

Respectfully Submitted,

Clifford Ageloff, Chairman

HEALTH & EDUCATION SERVICES, INC.

Health & Education Services, Inc. is a private, non-profit integrated behavioral health network serving 26 communities in the Greater North Shore and Merrimack Valley areas. HES's mission is "to promote the well-being that builds healthy individuals, families, and communities through integration of quality health, behavioral health, education, and human service programs. *We are a community-based network of prevention, intervention, and treatment services. We provide a comprehensive continuum of care for all, especially those whose needs are otherwise unmet.*" Services include primary prevention, outpatient mental health & substance abuse treatment, emergency & crisis services, and residential placement for clients whose ages range from childhood to elder years.

We are requesting \$2,234 from the Town of Essex for the 12-month period from July 1, 2002 through June 30, 2003, which is the same figure requested last year. The following is a representation of to whom services were provided over the one-year period from January 1, 2001 to December 31, 2001.

Total Number of Children, Aged 0-18	413
<i>Total females – 179</i>	<i>Total Males - 234</i>
Total Number of Adults, Aged 19-64	339
<i>Total Females – 240</i>	<i>Total Males - 99</i>
Total Number of Adults, Aged 65+	12
<i>Total Females 9</i>	<i>Total Males - 3</i>

Total Clients Seen from Essex 764

In general, clients from Essex present with a wide range of behavioral, emotional, mental health, and substance abuse issues. These include children and adults with acute and persistent mental illness, sexual abuse/trauma, and families coping with substance abuse/addictions.

Respectfully submitted,

Paul C. O'Shea, President & Chief Executive Officer

HELP FOR ABUSED WOMEN & THEIR CHILDREN

2001 marked HAWC's 21st year as the only agency providing comprehensive domestic violence services to women from 23 North Shore cities and towns. From Saugus to Gloucester, HAWC assists women with a range of services, including: a 24-hour hotline, emergency shelter, legal and medical advocacy, counseling and support groups. HAWC addresses the issue of teen dating

violence through our school-based Teen REACH Project, and works to dispel myths about abuse through community presentations.

Since our founding in 1979, HAWC has grown tremendously, in terms of programs and the number of women served. With the assistance of more than 100 trained volunteers, HAWC provided over 12,500 points of service to battered women and 7,500 teenagers last year.

Of the women served by HAWC in 2001, 63 were from Essex:

- 24 women called HAWC's 24-hour hotline. The hotline is staffed by trained volunteers who provide information, advice, referral and assistance securing shelter for women in crisis.
- 15 women received *individual counseling* of the type not usually found in mental health settings, where therapists are not always knowledgeable about battering and may not recognize signs of domestic abuse.
- 23 women took part in one of HAWC's weekly support groups.
- 1 woman turned to HAWC's *legal advocacy program* for assistance in obtaining a restraining order. HAWC's legal advocates and trained volunteers are available to women in five district courts and Salem Probate Court.

In addition, HAWC's *school-based Teen REACH Project* presented critical information about healthy dating relationships to 73 teens and 3 adults at the Essex Middle School.

Respectfully submitted,

Stevie B. Neal, Director of Development

TOHP BURNHAM LIBRARY

Two changes were made in the library: one that was personal and the other change was system-wide (meaning that it affected every library in our Merrimac Valley Library Consortium—30 libraries total).

Deborah French was hired to fill the assistant position. In a staff of 2, any change is a challenging adjustment. Throughout the year, these challenges were met with flexibility, understanding, learning and humor.

The system-wide change was a computer change—both hardware and software—to a totally new operating system, controlling all aspects of circulation and cataloging and registration for every library. Several months of preparation were needed to get the hundreds of staff members

acquainted with new methods of acquisition, circulation, searching capabilities, technical services, reference databases, and inter-library loan methodology. These challenges were met with flexibility, understanding, learning and humor also.

You as patrons experienced the change that impacted the total system the most: you have the capability from your home computer to search for any materials you want (books, magazines, videos, books on tape, music, etc.) whether from the Essex Library or the entire system. You can then request them on-line and have them delivered to our library. The delivery is usually within a 2-3 day period. Students use this search capability for their projects. Other patrons of all ages use this for their own personal interests, whether it be for requesting additional books by certain authors, searching for woodworking projects, knitting/sewing /craft ideas, automotive needs, book club requests, or the entire collection of Nancy Drew or Hardy Boys novels.

The delivery system involves several routes that have a driver for each who picks up and delivers all these requests daily to each library. Essex Library usually sends about 20 items each day to fill requests from other libraries. We receive more items than we send.

You can also check your records at home and renew books on-line. Many patrons have used and enjoyed these applications.

I would like to thank our community for being understanding and patient as we experienced all these changes. Your support for the library is most gratifying and very appreciated.

The Trustees have given their time and support for the best interests of our community.

Respectfully submitted,

Beth Cairns

BURNHAM PUBLIC LIBRARY

RECEIPTS:

Interest	\$ 964.69
Checking account interest	4.26
Fines	405.00
Copier	303.75
Replace	81.00
Gifts	3325.00
Book sales	120.00
TOTAL	\$ 5203.70

EXPENDITURES:

Books	\$ 4317.11
Subscriptions	682.82
Videos and cassettes	150.00
Museum passes	130.00
Supplies/programs	10.00
Bank charges	67.80
TOTAL	\$ 5357.73

Bal. 7/1/00	Receipts	Expenditures	Bal. 6/30/01
466.96	5203.70	5357.73	312.93

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning agency representing 101 cities and towns in the metropolitan Boston area. Created by an act of the Legislature in 1963, it serves as a forum for state and local officials to address issues of regional importance. As one of 14 members of the Boston Metropolitan Planning Organization (MP0), MAPC has oversight responsibility for the region's federally funded transportation program. Council membership consists of community representatives, gubernatorial appointees and city and state agencies who collaborate in the development of comprehensive plans and recommendations in areas of population and employment, transportation, economic development, housing, regional

growth and the environment. The 25 member elected Executive Committee meets 11 times a year. The full Council meets three times a year. Meetings are held at various localities throughout the region.

MAPC works with its 101 cities and towns through eight subregional organizations. Each subregion has members appointed by the chief elected officials and planning boards of the member communities and is coordinated by an MAPC staff planner. The MAPC subregions meet on a regular basis to discuss and work on issues of inter-local concern. Beverly, Danvers, Essex, Gloucester, Hamilton, Ipswich, Manchester, Middleton, Peabody, Rockport, Salem, Swampscott, Topsfield, and Wenham are members of the North Shore Task Force (NSTF). The municipal representatives of the North Shore Task Force subregion consist primarily of city and town planners.

The year, the North Shore Task Force:

- Reviewed and commented on the MBTA's Major Investment Study for the North Shore.
- Discussed details of the new USEPA Stormwater Phase II Regulations.
- **Met with the Executive Office of Environmental Affairs regarding the implementation of Executive Order 418, a program that provides cities and towns up to \$30,000 in planning services.**
- Participated in the development of the new Regional Transportation Plan, the main document that will determine transportation investments and funding until 2025, by reviewing the newly updated policy and projects lists.
- Conducted a survey of all fifteen NSTF municipalities to identify priority planning and development issues for each community.
- Discussed updating the Transportation Improvement Program (TIP) and the Unified Planning Work Program (UPWP).
- Researched the possibility of establishing an alternative transportation network through the state Transportation Demand Management Program and learned about how new van networks on the North Shore are meeting inter-suburban transportation needs for under-served communities.
- Worked with the town of Wenham to explore options to fund the restoration of its Town Hall and build a new police station.
- Conducted presentations on the Community Preservation Act and/or Executive Order 418 in Rockport, Essex, Hamilton, Wenham, Topsfield and Gloucester.

In addition to working with its subregional committees, MAPC has been involved in a variety of activities that affect communities within the region.

2000 Census

Throughout this year, the federal government released Census 2000 data. MAPC staff has been busy analyzing the data to identify growth trends and disseminating information to legislators, municipalities, public and private agencies and the general public. To this end, MAPC drafted two important documents. *Decade of Change* highlights key regional growth trends that occurred during the 1990s. Community Profiles, a partnering document to *Decade of Change*, is a

compilation of demographic, socioeconomic and land use data for the 101 cities and towns in the MAPC region. The profiles present a portrait of each community through the presentation of key growth indicators, which are documented over time to pinpoint specific trends.

Buildout Analyses

MAPC completed the two-year process of producing Buildout Analyses for communities through the region. MAPC and Executive Office of Environmental Affairs (EOEA) staff introduced information about the Community Preservation Act and buildout analyses results during presentations to Mayors, City Councils, Boards of Selectmen, and interested citizens. EOEA funded the effort and contracted with MAPC to complete buildout analyses for every city and town in the metropolitan region. The purpose of the study was to create an approximately “vision” of the potential future growth permitted by a community’s bylaws and encourage discussion of growth management options. Buildout analysis results have been the basis for zoning changes in a number of communities, and have provided critical information for water resource planning at the local and regional level. These analyses will form the basis for planning work under Executive Order 418 and other comprehensive planning efforts.

Community Development Plan Program

The Community Development Plan Program stems from the passage of Executive Order 418, an initiative issued by former Governor Paul Cellucci in January 2000. By making all cities and towns eligible for \$30,000 in planning services to assist in the preparation of a Community Development Plan, the initiative is designed to provide guidance as communities consider options for future development. The plans should focus on developing affordable housing while balancing the need for economic development, transportation and infrastructure improvements, and cultural resource and open space preservation. The program is managed at the state level by an Inter-Agency Working Group (IAWG) consisting of the Department of Housing and Community Development, the Executive Office of Environmental Affairs, the Executive Office of Transportation and Construction, and the Department of Economic Development. Within its planning area, MAPC is administering the program and working with communities to develop a Scope of Services. Communities may also choose MAPC to perform many of the planning services necessary to complete a Community Development Plan.

OPEN SPACE COMMITTEE

Throughout 2001 the Essex Open Space Committee has been working on several projects in particular:

1. The first leg of the new walking path along Conomo Point Road, which will be ready for use this spring. Passing through unspoiled woods, the trail provides hikers a safe and attractive alternative to the busy road.
2. The update of our 1997 Open Space Plan as required by law to make our Town eligible for self-help state funds for protecting our open space resources. To this end our members have attended

numerous meetings and workshops on open space planning and related topics. Observing the planning process in nearby towns has been helpful as we seek to identify and protect the resources that Essex citizens treasure.

3. We have begun to work with the Planning Board and the Metropolitan Area Planning Council on the Governor's Executive Order 418 for the Community Development Plan, designed to help communities balance new housing, economic development, transportation and open space preservation.

To ensure that both our Community Development Plan and our updated Open Space Plan represent our community's wishes, help will be needed from many people. We invite you to come to our meetings and become a part of the planning process.

Respectfully submitted,

Daphne Borden and Martha Hoar, Co-Chairs

The Open Space Committee members are:

Tudi Bartlett
Daphne Borden, Co-Chair
Martha Hoar, Co-Chair
Linda Osburn
Wallace Bruce, Conservation Commission Representative
Betsy Shields, Planning Board Representative
Stephan Gersh, Associate Member

PERSONNEL BOARD

After considerable research on the mechanism and legalities behind a conversion of the prior Personnel By-Law, the Personnel Board, working closely with Essex Personnel Officer Brendhan Zubricki, presented an Enabling Personnel By-Law for approval at the Town Meeting on May 7, 2001. Passage of the By-Law by the Town led immediately to the promulgation of a new set of Personnel Rules and Regulations, modeled after the by-laws of comparable communities but carefully drawn to best serve the Town of Essex.

Other accomplishments of the Personnel Board over the past year include the following:

- An investigation of the status of personnel records in all departments to ascertain what types of record systems were in place. This led to the development and maintenance of a new centralized and computerized tracking system for the accrual and use of sick time, vacation time and personal time for town employees. Currently, two-thirds of the town employees have been incorporated into the system with a goal of all employees in the system by the middle of fiscal year 2003.
- The setting of the Wage & Salary scale prior to last year's Annual Town meeting.
- Extensive contract renewal negotiations for both the American Federation of State, County, and Municipal Employees (AFSCME) and the Essex Police Benevolent

Association (EPBA) by Personnel Board member Mark Osburn and Personnel Officer Brendhan Zubricki.

- A review and revision of the Town of Essex job application form to gain consistent and sufficient background information on applicants for Town positions.
- A revision of two position descriptions: the Harbormaster position, which will include a ramp attendant component, and the administrative clerk position description, which describes responsibilities to both the treasurer and tax collector.
- Approval of a new position description for the Wastewater Clerk (an AFSCME position).
- Handling of many small business items at each meeting related to the day-to-day operation of the Town and specific requests from employees on issues like military leave.

In all aspects of the activities of the Personnel Board over the last year, Town Personnel Officer Brendhan Zubricki has taken the initiative on both urgent and long-range projects, demonstrating an extraordinary degree of efficiency, sensitivity to the needs of the Town, and a vision for the future. We are most grateful to him for his invaluable collaboration and for making the work of the Personnel Board both relevant and effective.

Respectfully submitted,

Eloise W. Hodges, Chairman
Connie Behnke
Mark Osburn

PLANNING BOARD

The Planning Board has been busy this year, and has had to hold several meetings in addition to those regularly scheduled.

One formal subdivision plan was presented and approved this year, and that created only one new residential lot. There were, however, an unusually high number of lots created by the ANR process (subdivision Approval Not Required). We found that in the first full year of the Site Plan Review bylaw being in effect, we handled five applications, which include public hearings as a part of that process.

The Board will present four warrant articles at Town Meeting this May. Most deal with refinement of articles already on the books. Our experience with their application has led to the revisions to be presented in most cases. The proposed by-law related to the Town's Watershed Resource Protection District was prompted by new regulations enacted at the state level.

The Planning Board membership has had a large turnover recently with 4 of the 7 members having begun their current terms within the last two years, 3 within the last year. I thank all members, new and experienced, for their assistance to me and for their diligent service to the Town.

The Planning Board holds regular public meetings on the first and third Wednesday of each month, beginning at 7:30 pm. We welcome your input and participation.

Respectfully submitted,

Susan Scott Robinson, Chairperson

PLUMBING/GAS INSPECTOR

The number of plumbing and gas permits issued was down slightly from 167 in 2000 to 130 for the year 2001. Nevertheless, permitting remained brisk and continued to run smoothly. We remind you that it is important to obtain plumbing and/or gas permits before any work begins and also please be aware that several inspections are required as the work progresses. Public safety is an important issue, therefore, all work must be in accordance with the Massachusetts State Plumbing Code.

Plumbing permits issued in 2001: 60

22 permits for new construction

38 permits for renovations/replacements

Gas permits issued in 2001: 70

25 permits for new construction

45 permits for renovations/replacements

Applications for permits are available in the Board of Health office at Town Hall, 30 Martin Street during regular business hours Monday – Thursday, 7:30 a.m. to 3:30 p.m.

Respectfully submitted,

Mark Osborn, Plumbing/Gas Inspector

ESSEX POLICE DEPARTMENT

During 2001 the Police Department logged 4985 incidents. These calls were generally either requests for service or reports concerning conditions or activities in the town. The following is a breakdown of the type of incident responded to or reported.

209A	7
Alarm	173
Alarm (Fire)	34
Alarm Security	0

Ambulance Calls	157
Animal Calls	101
Annoying Phone Calls	9
Area Checks	722
Arson	0
Arrests	62
Assault	7
Bikes or Mini-Bike Complaints	0
Burglary B&E	16
By-Law Violation	1
Check Investigation	6
Check Well-being	43
Complaint General	31
Convey Message	5
Cruiser Down Time	4
Cruiser out of Town	128
Curfew & Loitering	0
Dead Body	0
Department Business	4
Department Equipment	53
Disorderly Conduct	0
Disturbance - General	5
Dog Complaint	25
Domestic	16
Door or Window Open	42
E- 9-1-1- Calls	263
Embezzlement	0
Emergency 209A Requests	1
Erratic Operation	46
Escorts	10
Fire Calls	47
Forcible Rape	0
Forgery and Counterfeit	0
Fraud	2
Gambling	0
General Disturbance	0
General Services	156
Harbormaster Activity	39
Harassment	8
Illegally Parked M/V	181
Incapacitated Person	0
Intra-Department	2
Kidnapping	0

Larceny Except M/V	31
Liquor Laws	4
Littering/Trash	2
Loitering	4
Lost or Found Property	28
M/V Abandoned	2
M/V Disabled	91
M/V Lockout	7
M/V Stop by Cruiser	1493
M/V Theft	4
Manslaughter Negligent	0
Misc. Investigation	20
Misc. Report Received	29
Missing Person	6
Murder and Non-Neglect	0
MV Towed	107
MVA	82
MVA Fatal	0
MVA Hit and Run	13
Noise Complaint	28
Numbers and Lottery	0
Odor/Pollution Etc.	2
Offense Against Family or Child	0
Officer Out Sick	18
Operating Under the Influence	10
Other Assaults	3
Possession of Controlled Substance	20
Property Damage	11
Report from Gloucester Police	9
Report from Hamilton Police	4
Report from Ipswich Police	16
Report from Manchester Police	12
Report from Wenham Police	1
Report from State Police	2
Report of Wires Down	8
Report Received	189
Road Condition Complaints	31
Robbery	0
Runaways	6
S/M Dangerous Non-Narcotic	0
S/M Marijuana	0
Safety Officer	0
Sex Offender Registration	0

Sex Offense Except Rape	0
Shellfish Enforcement	2
Shoplifting	2
Skate Boarder Complaints	0
Stolen License Plate	0
Stolen Property/Buy/Receive	2
Subpoena	2
Suicide or Attempted Suicide	1
Summons Received	2
Suspicion	0
Suspicious Activity	127
Tenant Landlord Dispute	0
Threats	7
Traffic Enforcement	102
Trespass	9
Unwanted Person	7
Vacation Watch	1
Vagrancy	1
Vandalism	19
Warrant Received	2
Weapons Carry & Possession	0
Wires Down	0

In 2001 Bryan DiGiorgio was assigned to a police academy at Camp Curtis Guild in Reading, MA. He underwent 23 weeks of intensive training to become our newest full-time officer. Bryan had worked for the Town as a reserve police officer for two years prior to his assignment to the academy. All other officers attended annual in-service training at the Reading academy and firearms training and qualifications under the direction of Inspector Peter Silva.

I applied for and received several grants during the year. They were: Community Policing Grant in the amount of \$15,200, a D.A.R.E. Grant for \$6,000, and a bullet proof vest grant totaling \$8,550.11 from the Federal and State Governments.

The facilities of the Police Department and Dispatch Center continue to be out-dated and completely inadequate. The Police facilities have not been improved in any measurable way since 1974. This was when two small offices were carved out of the addition that was built onto the rear of the Fire Station. The Dispatch Center has received little more attention and many of the upgrades that have been made are due to donations from citizens and businesses. There is a proposal on the table to refurbish the Dispatch Center to bring it up to date. Part of this project would be to provide an adequate electrical service, improve security of the center to provide a safe environment for our employees, and to incorporate the many components into an integrated system.

With much help from Selectman David Folsom and Town Administrator Brendhan Zubricki, we have developed a networked computer system for incident reporting and record keeping.

The Town has an agreement with Manchester-by-the-Sea to provide lock-up facilities for our prisoners. We pay an annual fee of \$2600.00 plus \$110.25 per prisoner for the use of their facility. This amounted to \$8,012.17 for the year.

Essex continues to be a safe community for its residents and visitors alike. I would like to thank the members of the Department and those groups and individuals who have contributed their efforts to keep Essex safe.

Respectfully submitted,

David Harrell, Chief of Police

DEPARTMENT OF PUBLIC WORKS

The Highway Department made some significant improvements in some of the Town's worst roads this past year. Choate Street was completely reconstructed, the roadside brush was cut back in areas of poor visibility and some drainage was installed and corrected. Both ends of Apple Street were reconstructed and drainage improvements were made. A portion of Harlow Street was done to the intersection of Conomo Point Road and Concord Street. This also included reconstruction of the roadbed and brush cutting for improved visibility. We also spread approximately 400 tons of asphalt on Conomo Point Road, Robbins Island Road, Middle Road, Beach Circle and Burnham's Court. 100 tons was used to patch various holes around Town. A contractor also did some patching over the beginning part of the year because of the severity of the pothole situation. Some work was also done on the dirt portion of Belcher Street to improve the base of the road surface. This will be ongoing into next year.

Speed limits were adjusted on Western Avenue from Main Street to Martin Street. More signs were added on Western Avenue, from Martin Street to the Hamilton Line and on Martin Street. This was done to make the speed limits better known in these areas. Two traffic islands were installed at the intersection of Western Avenue, Story Street and Winthrop Street. These were installed to improve the safety at this intersection. Also, the pedestrian crosswalks were reconfigured for added safety.

Three catch basins were repaired and four cross culverts were replaced. Catch basins were cleaned all around town. Streets were swept, crosswalks and street lines were painted. Four trees were removed for safety reasons and brush was cut in areas of poor visibility and in places where it impeded traffic flow.

The grass was mowed at Memorial Park, the School, Cemetery and Centennial Grove. Some maintenance was done to the infields of the baseball fields, although more should really be done to keep them safe and playable. We are currently looking into ways to address this issue. We

installed and removed the floats at Town Landing for the Harbormaster. Some of these floats are in poor condition and should be replaced. The floats were not installed at Centennial Grove because of the poor condition they are in.

Thirty-four (34) people were interred last year at the cemetery, the highest number in a few years. A few headstones were straightened and several foundations were installed for stones. As stated earlier, the grass was mowed and trimmed, flowers, baskets and wreathes were placed on various lots, with lot owners flower funds. This is usually done at Easter, Memorial Day and Christmas.

A total 1635 tons of solid waste was brought to the Transfer Station, of that 1196 tons of trash was hauled to Covanta and 439 tons was recycled. We also held a Hazardous Waste Day, which was the first one in 6 years. We had much more waste than was anticipated. This resulted in several people that had signed up having to be turned away. Another day has been planned for spring of 2002 to accommodate those that had signed up and were turned away.

We would like to take this opportunity to thank all the departments and boards for their cooperation throughout the year.

WATER/WASTEWATER DEPARTMENT

Legal and technical delays notwithstanding, the Wastewater Project is proceeding. If all goes well, actual construction should begin in the early spring of 2002. Plans and funding for the whole project have the necessary approvals at this time to proceed. There are still procedural and technical requirements to fulfill, however, all of the work has been done to facilitate these approvals. The inclusion of Town Administrator Brendhan Zubricki in the project to help with the financials and administration has been a great asset to the Town to help resolve the project delays and funding issues. The daily interaction between the DPW, Board of Selectmen, and the BOH to resolve the necessary issues of planning, betterments, development of reports and facts, and funding details would not have been completed without Brendhan's expertise and effort.

Many meetings and Public Hearings lead to the adoption of the Town's Sewer Use Regulations that were subsequently approved by DEP. Clerical staff has been hired to work on the project. The assignment of betterments and the method of assessment consumed most of this person's time. Many complex issues define the betterment determinations, and we plan to have a list published early in 2002 that will be available for review and revision where necessary. This process needs to be completed by June of 2002. The metering equipment has been contracted for, and installation should start in 2002. This system should be operational as the first sewer services come online in about two years. The whole system as planned will be complete in about four years. We expect another staff person to be hired around the time construction begins. This person will initially serve as the Town's clerk of the works, overseeing and verifying construction parameters, verifying and logging warranty issues, helping to resolve construction issues, etc.

Eventually this person will oversee the operation and maintenance of the system. The planning for the operation of the system is being finalized, and we hope that only minor revisions will be needed to meet economical acceptable operation standards for the Town and to meet DEP requirements.

The events of 9/11 will change our operations. Although we have security and protection systems in place, the EPA/DEP will require changes and upgrades to our operations. These include both our Water and Wastewater Departments. Additional funding will more than likely be necessary to implement the required changes. We are already nearing the need for a rate increase, and we expect to have to implement the minimal increase that will be compatible with both the water and wastewater operations. Rates were last raised in 1997.

Our water storage tank was replaced in the early spring at no cost to the Town. It should be 15 years before any further attention except inspections will be necessary to keep this in operation. This operation went very well. Lightning did cause considerable damage to the monitoring equipment at the tank in July. It appears that our lightning protection equipment was overwhelmed by a direct hit. All of the equipment was replaced and the lightning protection was refurbished. Most of the damage was covered by insurance. This didn't appear to be related to any of the work at the tank.

The carbon in our other filter was replaced with the originally specified type this year. There was an attempt to supply an untested competitors product, but we finally avoided that scenario. We have received more "dirty" water complaints this year than we have over many years. Most were in the Western Ave. area near our plant, but we had some on Eastern Ave. also. We are somewhat sure that this is related to the new carbon. There is a period when the carbon is first put into service where it needs to be acclimated to achieve peak function. During this period, levels of iron and manganese rise in the finished water, and hence go into the system. There are no health issues with this, but we are not used to the discolored water, and hope that after the annual cleaning of the treatment systems, we can eliminate the problem. It is important to us to know where these incidences occur so we can investigate and correct them.

The Wood Drive/Coral Hill water main extension is still delayed due to an unco-operative neighbor who is making the access issue difficult. We have been working with the residents and neighboring Towns to help resolve the issues.

DEP has finally delineated our Zone II (area of contribution to our water supply), and we are working with the DEP, Planning Board, BOH and Fire Dept. to bring our Overlay Protection Zone into compliance with required DEP regulations. The change from our present By-law should be minimal, but the key words here are to bring the By-law into DEP required compliance. We are planning to have this Article presented at the next Annual Town Meeting.

This has been an exceptionally busy year for our Department(s) even with the delays with the Sewer construction. New services, infrastructure repairs and maintenance, the bank fire,

lightening damage etc. along with the Sewer related issues provided quite a challenge. Many of you noticed and commented positively on our part time staff that did an excellent job of supporting our regular staff. They proved to be a very flexible support function with multiple skills and great work ethic. We hope that we can entice students to work with us in the future and feel that we can provide them with experience not only in a work environment, but also with environmental public health and government insight.

Thank you all for your support and consideration. We hope this continues throughout the sewer project that will test the patience skills of all of us.

Respectfully submitted,

Charles K. Ridge, Chairman
Herman A. Patrican, Jr.
Joseph Wyatt

MANCHESTER ESSEX REGIONAL SCHOOL COMMITTEE

The seven-member Manchester Essex Regional School Committee finished its first year of district leadership in 2001. In the transition year from a ten-member board to a seven-member board, each School Committee member ran for either a one, two, or three-year term in May of 2001. In this manner, the elections for Regional School Committee positions in future years will be staggered.

The new seven-member Regional School Committee elected Susan Gould-Coviello (3-year term), from Essex, as Chairperson and Meredith Tufts (2-year term), from Manchester, as Vice Chairperson. The other members of the School Committee elected from Manchester include: James Aldrich (3-year term), Bruce Warren (3-year term), and Philip Levendusky (1-year term). The School Committee members elected from Essex include: Jodi Davis (2-year term) and Edward Neal (1-year term). One of the initial decisions of the new School Committee was to hire David Connolly as the permanent Superintendent of the new Manchester Essex Regional School District.

Four members of the 2000-2001 interim Regional School Committee ended their years of public service on June 30th of 2001 – Michelle McGrath and Tim Bucci from Essex and former chairman Steve Hamilton and Joanne Graves from Manchester. The Regional School Committee thanked these individuals for their dedicated service to their respective communities.

The 2001 goals of the Regional School Committee include: 1) communication, 2) facilities, 3) a code of conduct, and 4) curriculum alignment. To this end, the Regional School Committee formed Sub-committees charged with accomplishing objectives in each goal area. In total, there are five Sub-committees: 1) Budget, 2) Facilities & Building Needs, 3) Negotiations, 4)

Curriculum, and 5) Policies. Sub-committee reports are presented during the regularly scheduled School Committee meetings as needed.

In addition to the Sub-committees, the Regional School Committee created an expanded Building Committee charged with exploring the construction of a new regional high school as well as other major building renovations.

The Regional School Committee welcomes residents to all open meetings. Please look for posted meeting times, place, and agendas at either the Manchester or Essex town buildings. Agendas can also be viewed on the Manchester Essex Regional School District website at www.mersd.org.

Respectfully submitted,

Susan Gould-Coviello, Chairperson

MANCHESTER ESSEX REGIONAL HIGH SCHOOL

2001 marked the first year of operation of the Manchester Essex Regional School District. The Manchester Essex Regional High School and Manchester Middle School welcomed 475 students in grades 7 – 12 back for the 2000 – 01 school year. The student population continued to be comprised of Manchester and Essex students, along with students from 14 other towns under the state's choice program. Robert Shaps began his first year as principal of the school, and eight new teachers were hired as either replacements or because of expanded course offerings. The position of middle school guidance counselor was created to better serve the needs of seventh and eighth grade students. A total of 73 students crossed the stage for graduation and the class of 2001 had 94% of its graduates continue on to some form of post-secondary education.

A major focus for the year continued to be the preparation of students for the state-mandated MCAS tests. 2001 marked the first year that tenth grade students planning to graduate in 2003 were mandated to pass the English language arts and mathematics MCAS exams in order to receive a high school diploma. Teachers across the subject areas of English, science, mathematics, and social studies continued to incorporate state standards into their classroom instruction. An after-school MCAS support program to help high school students who demonstrated previous weakness in the areas of English and math was established through a state grant.

MERHS showed significant gains in performance on the 2001 MCAS. Performing within the top three districts in the state in English Language Arts, ninety-nine percent of all tenth grade students passed the English Language Arts exam with 87% of 10th graders scoring proficient/advanced range. Ninety percent of all 10th grade students passed the Mathematics exam with 68% of students scoring in the proficient/advanced range.

In other areas of standardized testing, the mean verbal and math score on the SAT I & II continued to rise. The mean verbal score increased to 558, and the mean math score improved to 568. For the 23 students of the senior class who took both the SAT I & II, the mean verbal score was 644 and the mean math 664. Three students received Letters of Commendation as a part of the National Merit College Board Program. These students were among 2% of juniors from over two million high school students who took the PSAT exam in October 2000. This past May 59 students took a total 152 Advanced Placement examinations as part of 16 Advanced Placement courses. Advanced Placement courses are equivalent to freshman college instruction; they are graded on a five-point scale. Over 81% of student scores were three or higher, allowing these students to either receive college credit or advance immediately to an upper level course in their first year of college. The number of students recognized as National AP scholars doubled from the year 2000 as 26 students were recognized as AP Scholars for scoring a 3 or better on a minimum of three or more exams.

Manchester Essex students also participated in our nationally recognized Debate Program. The Debate students regularly achieve regional and national championship status. The 2001 Debate team was awarded the coveted Leading Chapter Award for the New England District. The award based on student participation, is the highest honor that the National Forensic League can bestow upon a chapter. Student participation over the last five years has exceeded 300 students. For the thirteenth year, the MERHS Deca program was the top school in the state competition. Twenty-six Deca students continued to the national competition in Anaheim, California with one student winning first in the nation, and the entire team finishing as the most successful team in MERHS Deca history. Other student groups were successful in team competition including the Math Team winning their divisional playoff and finishing first in the small school division, and the Science League also had a successful season.

In the area of Fine Arts, art students entered various contests including the *Boston Globe* Art Competition with one student earning a Gold Key Award and six students receiving Honorable mention awards. Student artwork was also featured at the Sixth District Congressional Art Exhibition and during the spring the school's National Art Honor Society held a weeklong art show as part of their induction ceremony. The school district again participated in the Cape Ann Kaleidoscope Arts Program. In addition to the fall drama production of "*I Remember Mama*" and the spring musical "*Crazy for You*," the high school drama club made it to the regional competition level of the state's Drama festival, garnering several awards for best group ensemble.

The Foreign Language Department sponsored a trip to Spain that extended to the African continent, and the school welcomed an exchange student from Germany. The Foreign Language Department also held its annual International Week in March. In addition, every 7th grader used PowerPoint as a part of his/her foreign language project. For the third straight year, a member of the school's foreign language department was invited to attend the Massachusetts Foreign Language Association Conference and present her ideas about teaching a foreign language in a workshop format to other teachers.

The school continued to increase student access to technology as a tool for learning. To this end, the number of computer labs used for class instruction increased and the school continued to improve the quality of its website. Through the kindness of the Spaulding Trust, biology students had access to the technology afforded by the Boston University School of Medicine's Biotechnology Lab that arrived at the school for five days in January.

Several seniors received special awards including the Daughters of the American Revolution Citizenship Award and the Jewish War Veterans Brotherhood Award. In March, juniors were inducted to the school's chapter of the National Honor Society. At the May awards assembly ten Book Awards were given to outstanding juniors to encourage them to continue their dedication to academic endeavors. The journalism class published nine issues of the *Independent*, and participated in state level student newspaper competition. The off-campus SCORE program, designed to give seniors an internship experience for the last quarter of their senior year, placed the majority of the senior class in various experiences ranging from hospitals, businesses, law firms, schools, research projects, radio stations and volunteer organizations. The students' experiences were captured during an oral presentation broadcasted on Local Cable-TV

In sports, a full compliment of teams again competed in the Cape Ann League. For the second straight year the girls basketball team reached the state finals played at Boston's Fleet Center, and the Girls Tennis team once again won the state tennis title.

Respectfully submitted,

Robert Shaps, Principal

ESSEX ELEMENTARY & MIDDLE SCHOOL

During the school year 2000-2001 Essex Elementary and Middle School enrolled 364 students in grades K-8. EEMS completed several initiatives including introducing full day kindergarten and the development of curriculum maps describing the content and skills taught in each subject throughout each of the grade levels. In addition, the 2000-2001 school year marked the first full year of regionalization as the Manchester Essex Regional School District. Regionalization activities included the beginnings of curriculum committees (to compare and align curriculum; develop common assessment activities), common training (bullying and teasing), common procedures and the adoption of district wide core values. Moreover, of the 37 students who graduated from eighth grade in 2001, 21 enrolled at Manchester Essex Regional High School.

At EEMS school initiatives are guided by the School Improvement Plan that addresses three broad areas of school life - Instruction, School Climate and Communication.

Beyond the regional programs mentioned above, the school changed the middle school schedule to build in more time on academics. Middle schoolers have six 45-minute periods per week of core academic subjects (up from five 40-minute periods). Seventh graders now have a weekly writing

lab; eighth graders have a weekly, project oriented math lab designed to allow students to apply classroom learning. A new Reading Teacher serves students in grades 3-8 teacher classes on reading and study strategies to all middle school students, providing remedial instruction and conducting assessments. Spanish was introduced at the elementary level (2 times per week) and increased to five times per week (from four) at the seventh and eighth grade levels to recognize the importance of world languages and increase students' options for language study at the high school.

To address school climate the school engaged in a community process and identified five core values - respect, responsibility, achievement, caring and honesty. The core values are reinforced with practices such as monthly elementary school meetings where students share work and music related to a core values theme. Middle school students are participating in efforts to combat harassment and bullying. At the elementary level staff are piloting the Open Circle social skills program in the school. The student council has focused more intensively on community service. In addition, the guidance counselor position was increased from part time to full time in order to better address the social and adjustment needs of all EEMS students.

To enhance communication, the school published a new Student-Parent Handbook that clarifies new and existing policies and practices. The handbook also includes a clear code of discipline that identifies expectations for behavior and consequences for misconduct.

The school took on some building projects including the refinishing of the gym and stage floors and an upgrade/remake of the copy room. Space will continue to be an issue (not enough space to house programs; the impact of old spaces upon school climate) as we move forward in 2002.

Respectfully submitted,

Eric Gordon,
Principal, Essex Elementary and Middle School

MANCHESTER MEMORIAL ELEMENTARY SCHOOL

Manchester Memorial Elementary School is a K-6 facility housing 384 students. The total population of the school includes 199 girls and 185 boys. Professional staff at Memorial School includes Principal, School Nurse, Guidance Counselor, School Psychologist, Speech Therapist, Physical Therapist, Librarian, 39 Teachers, 11 Aides, 5 Cafeteria Staff and 3.5 Custodial Staff.

The school day begins at 8:30 AM with teachers arriving on site at 8:15. The school day ends at 3:00 PM. The Memorial School publishes The Memorial School Calendar and The Memorial School Parent Handbook every year listing official policies, events, vacations and testing. Parents

plan their vacations to coincide with the school calendar. These two documents are available in the main office of Memorial School for those persons interested in knowing more about our school.

There are three sections of each grade level K-6 with class sizes ranging from 15 to 20 students per class. Special classes include Art, Choral and Instrumental Music, Physical Education, Technology, Foreign Language and Library. All special classes meet once a week with the exception of Foreign Language, which meets twice a week and Library, which meets with classes as often as necessary to provide maximum access for all teachers and students.

This year, Memorial School transitioned to a paperless system. You may want to learn more about our school by going to The Manchester Essex Regional School District web site at www.mersd.org. You can reach Memorial School from the district home page by clicking on Memorial and going to those sites where information is available; i.e. e-mail administration, teachers and staff by clicking on the name of the person. The system automatically puts you into the internal e-mail system.

Memorial Elementary School is especially proud to report active and effective School Council, which consists of parents, community members, teachers and administrators under Massachusetts Public School Reform Law. Their e-mail addresses are on the web site and in the Parent Handbook should you wish to learn more about our school.

Respectfully submitted,

Pat Dovi, Principal

NORTH SHORE REGIONAL VOCATIONAL SCHOOL DISTRICT

George R. Harvey, Essex Representative
North Shore Regional Vocational School District School Committee

Amelia P. O'Malley, Superintendent-Director
North Shore Regional Vocational School District

Merger Study

The Merger Study Sub-committee membership consisted of: Mr. Wayne Marquis, Town Manager of Danvers, Co-Chair; Mayor William Scanlon, City of Beverly, Co-Chair; Mayor Peter Torigian, City of Peabody; Amelia P. O'Malley, Superintendent-Director, North Shore Regional Vocational School District; Mr. Philip Holden, Boxford Representative of the North Shore Regional Vocational School District School Committee; Dr Wayne Burton, President, North Shore Community College; Mr. Gustave Olson, Superintendent, Essex Agricultural & Technical Institute; Mr. Peter McCarthy, Essex Agricultural & Technical Institute Board of Trustees; Mr. Ira Singer, Town Manager of Middleton, Mr. Robert Pariseau, community member; Mr. James Gaylord, Superintendent, Peabody Public

Schools; Mr. Jeff Wulson, Department of Education; Mr. Jeff Wheeler, Department of Education and Mr. Fran Kane, Department of Education.

This Sub-committee met regularly throughout the year. In December 2001 a final draft of the Merger Study Report was forwarded to the Department of Education to be reviewed before presentation to the Legislature. The Merger Report calls for a school to be built on the Essex Agricultural & Technical Institute campus that will service both the current North Shore District (including the city of Peabody) and the Essex Agricultural District. The legislation will address the composition of the district, the governance, financing of the new school and the operating costs of the new school.

Administration

The North Shore Regional Vocational School District Committee, comprised of one member appointed to represent each member community, is the governing body of the School District. The Superintendent-Director and the administrative team carry out the policies of the District School Committee and oversee the daily operation of the school.

In the past year the administration purchased and installed a new student administrative software system from Computer Resources, Inc. of Barrington, New Hampshire. This software system enhances the District's mandatory reporting to the Department of Education.

New England Association of Schools & Colleges, Inc., High School Accreditation

This past year North Shore Regional Vocational School District was granted initial accreditation. The accreditation was the result of two (2) years of preparation and work. The administration thanks the faculty and staff for their dedication to this process. We now join the ranks of all other vocational schools in the state of Massachusetts.

Enrollment

Student enrollment as of October 1, 2001 was 435. Students continue to cite the size of the school, the interpersonal relationships with teachers, counselors, and administration, and the vocational programs as the reasons for application. There continues to be a shortage of space for classrooms, shop areas, the library and the cafeteria. In addition, an auditorium is needed. In an attempt to alleviate our overcrowding, we have purchased a portable classroom, which houses the Health Technology program and added a mezzanine over the gymnasium.

Students participate in programs in Automotive Technology, Carpentry, Commercial Art, Collision Repair, Cosmetology, Culinary Arts, Information Systems Technology, CISCO, Graphic Arts, Health Technology, Machine Technology, Marketing and Information Systems and Masonry. In addition, our Job Skills Training, a special education program, also encourages inclusion into many of the vocational areas.

Curriculum

We are offering MCAS preparation classes in both English and Math to 9th and 10th graders. The 9th grade course is a full year course, with one day per week devoted to the VICA curriculum. The 10th grade course is a semester course. The curriculum is based upon the Mathematics and English Language Arts curriculum Frameworks, respectively.

Over the past three years, there has been a steady improvement in the MCAS scores. The 2000-01 scores are 33 points better in English and 31 points better in Math than the 1999-2000 scores. This represents a dramatic improvement and places North Shore Tech in the upper third of vocational schools statewide.

The 2001-2002 school year has seen an increase in the popularity of the Spanish language course. In order to address the increase in demand as well as to eliminate large class size, two additional classes will be implemented. Next year there will be two sections of Spanish I as well as two sections of Spanish II. An increasing number of students who come to North Shore Technical High School want the option of furthering their education after high school. By offering these language classes, North Shore Tech is ensuring that students are prepared for whatever future choice they decide to make.

The mathematics curriculum continues to be upgraded. At a minimum, every 9th grader will take Introductory Algebra (with Algebra I, Accelerated Algebra, and College Geometry also offered). Every 10th grader will take, at least, Inductive Geometry (with Algebra I, College Geometry, and Algebra II also offered). These two courses will cover over 90% of the material on the MCAS test. The mathematics program extends, on the higher end, to Pre-Calculus in grades 11 and 12 and Calculus in grade 12. These courses carry pre-requisites in terms of performance in Geometry and Algebra II.

Honors classes have been added at all grade levels. These classes carry weighted grades and higher expectations for students. MCAS Prep classes in mathematics are now a regular part of the class schedule for all 9th and 10th graders, and remediation classes have been added for 11th graders who have not yet passed the test.

The performance of North Shore Tech students on the mathematics portion of the MCAS test has improved dramatically. The failure rate has been cut from 72% to 41%, and the probability of at least half of these students passing the re-test in December is high. In addition, more students are capable of scoring at the Proficient or Advanced levels.

MCAS Preparation

Beginning this year, we are offering all of our 9th and 10th graders an MCAS preparatory class in both English and Mathematics. The 9th graders will have a full credit of MCAS prep while the 10th graders will receive one-half credit. Title I now includes a mathematics component to further assist students with MCAS preparation.

General and Program Advisory Committees

The main topics and focus of the Program Advisory Committees were, the purchase of new equipment in the vocational areas, assisting with NATEF certification for Collision Repair addressing the technology needs in the various vocational areas, VICA, and other competitions.

The next meeting of the Program and General Advisory is October 18, 2001.

Vocational -- Service Cluster

Graphic Arts

With the addition of the second instructor, Mr. Murphy, students will have extensive exposure to Desktop Publishing and HTML (web design). The graphic arts shop received additional new computers and updated software including the latest versions of Quark Xpress, a page layout software; Adobe Photoshop, a photo manipulation software; and Adobe Illustrator, a drawing and painting program. Graphics students work on various projects including designing a web page, posters, brochures, business cards and memo pad.

Health Technology

The Health Technology curriculum has expanded this year to include an entry-level childcare program and nurses aid training program. The shop now has a fully equipped regular hospital room and fully equipped newborn nursery areas. With the additional equipment competent students in health tech have the opportunity to develop a better understanding of the many varied career paths in the health field.

Vocational -- Technical Cluster

Carpentry/Masonry

The carpenters have completed work on a 24'x48' garage in Beverly and are currently doing finish work on a garage/stable that North ShoreTech carpenters constructed last year.

The masons are completing work on a brick veneer project for the Gloucester Housing Authority.

Automotive/Collision Repair

The Automotive Technology shop is in the process of reorganization. The related classroom has been expanded and the computer lab has been moved to the front of the shop. This will allow students to safely access the computer room without passing through the shop. In order to accomplish this the Hunter alignment machine was relocated and the teacher stations have been moved to the rear area of the shop.

Collision repair students are working on a variety of tasks and projects from basic hand and power tools to body/frame alignment and refinishing. The ninth grade exploratory students are working on basic trade tasks. This year collision repair students completed their first community service project—a dump truck owned by the Middleton Department of Public Works. This project consisted of welding panels and repairing and refinishing the body. A Middleton police department vehicle will soon arrive for repair services.

Machine Technology

This year machine technology has made many changes. We sadly said good-bye to Mr. Surette but welcomed our new instructor, Mr. Roderick. Also, we had the good fortune of getting four (4) new machines donated: one Hardings lathe and two surface grinders from Ken Evans of Evans

Industries. The fourth machine we received was a welder from Middlesex Gas. In addition, Mr. Rollins, one of the shop teachers, was able, through the budget process, to obtain a brand new lathe and two horizontal saws.

CISCO

The Cisco Lab is up and running, with a mini-network set up to facilitate network training. There are plans to permanently install an overhead projector and a touch-screen smart board in the lab, which will greatly enhance our ability to provide quality presentations to support the hands-on curriculum.

Technology

North Shore Regional Vocational School District continues to make improvements in the area of Technology. The plan was to complete the connections to all areas with the goal to have ninety five to one hundred percent (95-100%) of our classrooms and computer labs connected to the LAN with Internet access by end of the last school year. All the classrooms, computer labs and administrative areas networked.

There are four (4) computer labs with fifteen (15) to twenty (20) workstations. During the year we purchased twelve (12) new computers for the Library. In the Library there is a total of fourteen (14) computer workstations available for Internet research and computer applications.

Last year an eighty thousand-dollar (\$80K) Perkins "New Technology" grant was received to fund a "State of the Art" Networking Lab. A dedicated laboratory was set-up in February with twenty (20) new computer workstations networked for a web based curriculum with Cisco and five (5) new computer workstations and support devices were set up for a dedicated mini network for training purposes. North Shore Technical High School is a "Local Cisco Networking Academy" partnering with North Shore Community College and the Cisco Corporation; two (2) of our staff members are certified instructors for the program and are in the second year of the program.

Approximately, one hundred and seventy-five (175) personal computers are in use in the District, with twenty-six (26) used administratively. Instructors use one hundred and forty-nine (149) computers in computer labs or individually. The Student to Computer Ratio has reported to the Department of Education is 3.31 to 1 well within the 5.0 to 1 requirement.

The schools web page (<http://www.mec.edu/nsths>) is updated daily. Staff training was provided on "Front Page" resulting in an increase in teachers creating links through a home page to communicate assignments and streamline research.

Professional Development

Academic and Special Education teachers continued to meet to improve the curriculum alignment. Janice Magno presented a program describing inclusion strategies that were useful in the classroom. Academic teachers completed a detailed analysis of MCAS results and developed various lesson strategies to meet student needs. Special Education teachers attended classes

related to new Individual Education Plans. To improve the *Writing Across the Curriculum* program, Ira Steinberg, who represented the *John Collins Writing Network* presented a workshop related to vocational writing projects. Based upon the need for students to improve their writing in all areas, the Technical Writing program was developed by English, reading and vocational teachers and administrators. Integrated workshops were held to develop strategies and grading procedures.

Joining *High Schools That Work* has given us the opportunity to become part of an important vocational initiative. During July several faculty members attended the national conference. Based on what was learned, focus committees were formed, information shared, goals discussed and an action plan developed.

Special Education Department

There are approximately one hundred and eighty-four (184) students at North Shore Technical High School who have been identified as having special needs; they represent 42% of the general student population. Programs and services are provided and administered by a staff comprised of a coordinator, an assistant coordinator, twelve special education teachers, a speech/language pathologist, a Wilson certified reading teacher, a psychometrist, three instructional aides, and one secretary.

Teachers certified in Wilson Reading provide individual tutorials in the Wilson methods to those students with significant reading deficits, in compliance with their Individual Education Plan. Our Speech and Language Pathologist provides both individual and small group instruction in the area of communication, including receptive and expressive language skills (both oral and written), reading, vocabulary, phonological processing, usage, social language and articulation.

Through our special education professional development grant we have two new initiatives this year. The first is the Irlen reading program. We have trained two teachers to become certified in screening for the Irlen Syndrome, a perceptual dysfunction affecting reading. Students with this syndrome have to put more time and energy into the reading process. The treatment, developed by Helen Irlen, consists of the use of colored overlays. This year, we will screen all of our ninth and tenth graders for this disability, and treat those who exhibit the symptoms.

The second grant-funded initiative in the special education department has involved program improvement. With regard to the Individual Education Plan form and process, a group of six (6) special education teachers worked over the summer to develop measurable and attainable goals, objectives and benchmarks for students in various curriculum and vocational areas. A second group of eight (8) teachers (four special education and four general education) is working in teams throughout this year to improve their collaborative teaching model of inclusion. A consultant, Dr. George Flynn from Salem State College, meets with these teachers regularly to discuss methods and models of collaboration. He also observes and critiques the teams in their classroom settings.

Athletic Department

The girls basketball team continued to show improvement and with many players returning the team should be very competitive this year.

The baseball team won the league championship for the first time in school history and advanced into the State Tournament. Over thirty (30) students participated in the baseball program, which allowed us to field both a varsity and junior varsity team. The team made a trip to Cooperstown, New York, played on Doubleday Field, and visited the Baseball Hall of Fame.

This fall has been an exciting season for the athletic department. The new Co-op arrangement with Essex Aggie has brought five (5) freshmen boys to play football and two (2) junior girls to participate on the volleyball team. Two (2) freshman students from North Shore Tech are running on the Essex Aggie cross-country team. Danielle Sargent (North Shore Tech) finished second in the Girls State Vocational Meet and 20th in the Girls Freshman State Meet.

A mezzanine was added to the gymnasium for storage. This has made equipment storage and inventory much easier. It has also allowed for the creation of a Health Classroom in the former aerobics room.

Our participation rates are at the high end for vocational schools and our teams are becoming more competitive all the time. The current freshmen class is very active in athletics, which lends a lot of promise for the future.

Career Exploration

The career exploratory program continues to support ninth grade students in preparation for their career choice and shop selection. The ninth grade students currently explore all twelve (12) vocational/technical areas on a rotating basis. North Shore Tech's schedule has two (2) cycles. Each cycle lasts five (5) days and fluctuates between "A" and "B" weeks, with the latter being the shop week for both ninth and twelfth grades. The exploratory has been modified so those students spend four (4) periods in their exploratory during "B" week and the other four (4) in academic classes and physical education. This allows for smaller exploratory cohort groups. The students will have completed their exploratory in the early spring, and will then re-explore four (4) shops, before choosing a final shop choice.

School-to-Work/Placement

In the 2000-2001 school year almost seventy (70) students participated in the Cooperative Education Program. Each of these students worked during school time in their vocational area gaining experience and school credits in the world of work. It is anticipated that at least the same number of students will be involved during the 2001-2002 school year in the Cooperative Education Program. North Shore Tech is using the Massachusetts Work-Based Learning Plan to evaluate the students' progress in the following areas: communication, problem solving and completion of tasks, professionalism and interaction with fellow workers. The goal of the Work-Based Learning Plan is to provide a solid structure for students and their employers to work together and maximize the learning experience.

On Friday, June 1, 2001 North Shore Tech graduated eighty-nine (89) seniors. Sixty two percent (62%) of the class was placed in jobs in their technical/vocational co-related areas. Thirty-five percent (35%) matriculated at post secondary institutions and three percent (3%) began a full-time military commitment. North Shore Tech continues to offer a permanent placement service including career guidance to all graduates.

Tech Prep

North Shore Technical High School participates in the Tech Prep Program in six (6) vocational/technical areas: Marketing, Machine Technology, Health Technology, Culinary Arts, Automotive Technology, and Information Systems Technology.

An articulation agreement has been set up between North Shore Community College and North Shore Tech to offer our students an opportunity to earn college credits by successfully completing certain academic and vocational courses offered during their senior year in high school. The community college professors based on a review of program content and level of difficulty have approved the specific courses. The articulation agreements must be renewed every other year to satisfy the college requirements.

Representatives from North Shore Community College have visited our school to promote student participation and make them aware of this unique opportunity. Last June two (2) graduates from North Shore Tech received \$600.00 in Tech Prep Scholarships in addition to earning the college credits.

Health Office - School Nurse

The school nurse continued her involvement in the Enhanced School Health Grant through the School Health Division of the Department of Public Health. The grant helped fund \$1,000 toward the health component of the new administrative computer system MMS. The nurse attended training and began using the MMS system in June to computerize student immunization records and daily log of student's visits. This grant provides networking with other school nurses in vocational schools throughout the State. The grant provided education offerings specific to health care needs of vocational students.

Building and Grounds

A second portable wall was added to the cafeteria area, which allows more flexibility in scheduling. In the Culinary Arts area a new rotary oven was installed replacing a 1940's era oven. In the Auto Tech Shop storage racks were installed which opened up more floor space for additional student workstations.

A mezzanine was added to the gym for use as a storage space for athletic equipment and this opens up more space for the instruction area. On the perimeter of the building security cameras were installed.

Transportation Department

The Transportation Department provided transportation to and from school on a daily basis for approximately 420 students. The number of late buses and sports late buses remained at four (4). The number of students involved in sports, MCAS Prep and other after school activities continues to increase, therefore, the number of students using the late buses and sports buses has increased again this year. We are to the point of using full size buses for some of the runs.

Adult Education

Adult Evening Education at North Shore is a self-supporting program that offers more than fifty-four (54) vocational-technical classes that enhance the professional and personal lives of the adult members of our community. The Program serves more than one thousand adult students participating in a wide variety of courses. Popular fields of study include, computers, health, construction, welding, culinary, automotive and business skills. A number of courses have state approval for professional and trade license preparation.

Grants

Thus far during the 2001-02 school year, North Shore Technical High School has been awarded several important grants: \$12,000 classroom size reduction grant, \$5000 Career Resources Grant, \$20,000 High Schools That Work Continuation Grant, \$50,000 professional development grant, \$20,000 Non-traditional occupations grant, \$4400 School Breakfast grant, \$3000 Gifted and Talented Grant, \$1,200 Tomorrows Teachers Club Grant, \$28,000 Technology Lighthouse Grant, \$20,000 Students as Technology Leaders Grant, \$21,000 Project Success Grant, and an additional \$10,000 from Toshiba, Green Schools, and the Executive Office of Environmental Affairs for water quality testing.

High Schools That Work

This past summer nine (9) staff members attended the High Schools That Work (hereinafter HSTW) Professional Development Summer Conference in Atlanta, GA. They returned with a renewed desire to continue making improvements at North Shore Technical High School.

In September 2001, the HSTW Team at North Shore Technical High School set two (2) goals for the 2001-02 school year. The first to improve student attendance to 95% and, the second to raise MCAS scores to the level of the state average. At a meeting held on November 1st, with a representative from the Department of Education, it was stated that changes at North Shore Technical High School which have been brought about by High Schools That Work are already evident. The committee has committed itself to continue striving for improvement.

North Shore Regional Vocational School District Committee

Beverly

Paul F. McDonald

Boxford

Philip J. Holden

Danvers	T. Frank Tyrrell, Jr., Parliamentarian
Essex	George R. Harvey, Secretary
Gloucester	Paula Evans
Hamilton	David W. Ketcham
Lynnfield	Paul Anderson
Manchester-by-the-Sea	Joseph Sabella
Marblehead	Mary Kay Roper
Middleton	Roger Drysdale, Vice Chairman
Nahant	Thomas F. Johnson
Rockport	G. Stanley Patey, III
Salem	William D. Wilkins
Swampscott	Mary Marrs, Chairman
Topsfield	Richard Darrah
Wenham	William O. Nichols

SENIORCARE – ESSEX SERVICE REPORT

Program Planning, Coordination, Administration & Care Management

One of the functions of SeniorCare, Inc. as an Area Agency on Aging and state-designated Aging Services Access Point, is to assure that services to elders are properly funded, coordinated and monitored and service gaps are filled whenever possible.

Care Management services were provided to over 23 Essex elder residents per month. This service includes assessments of individual's needs for other services such as homemaker, chore, meals, personal care, etc., in addition to referrals to other service providers, help with SSI, housing problems, counseling and assistance to families and elders as well as Protective Services when needed.

The cost of this service for Essex elders during this year was estimated to be \$14,593.00.

Homemaking, Chore, Personal Care, Home Health, Nursing Services and other Home Care Services

Twenty-three (23) Essex elders received one or more of the above named services during each month of this year. Homemaking services include light housekeeping, errands and meal preparation. Chore service consists of heavy cleaning and/or minor repairs. The other services speak for themselves. Total cost of these services was estimated to be \$50,649.00.

Nutrition Program

Essex residents were served 1,630 home delivered meals in 2001.

The total cost of this Nutrition Service to Essex for this year was estimated to be over \$8,998.00.

Transportation

Over 372 rides were provided to Essex elders this year. Types of trips included transportation to meal sites, Adult Day Health Centers, Social Day Care, doctors' offices, shopping trips and friendly visiting. Total cost of transportation services was estimated to be \$1,488.00.

Adult Day Health Services

This program provides elders and disabled people an alternative to living in a nursing home when medical supervision and social support is required during the day. The Center provides this by offering a program of daily activities, nutrition, and medical care. 81 days of this program were utilized by elders. The residents were served by this program for an estimated cost of \$3,042.00

Outreach

SeniorCare provides \$1,800.00 to the Essex Council on Aging for outreach to community elders.

Other Services

Other services that were provided to Essex elders included legal assistance, personal emergency response systems, health education, laundry, nursing home pre-screening, and the services of the Nursing Home Ombudsman Program, which advocates on behalf of elders in nursing home and rest homes. The costs of these programs were estimated to be over \$3,500.00.

Total costs of services provided to elders of Essex in 2001 are estimated to be \$84,042.00.

Respectfully submitted,

Guntis Licis, Executive Director

SHELLFISH WARDEN

Over the last three to four years, Essex Bay, along with other North Shore areas, have experienced very poor clam sets. As a result, clamming activities were limited over the 2001 calendar year. This lack of clams is nothing new. Historical records show, to varying degrees, a boom or bust type cycle in clam abundance. The reasons for this cycle are not known. In an effort to minimize the cycle, I reported last year on preliminary efforts and pilot study to augment natural clam sets through use of "steamer tents". Additional materials for "steamer tents", that is netting and boxes,

again kindly supplied by the Town of Eastham, allowed for more tents to be deployed this year on the Town Nub, The Spit, and Lowe's Gully flats. These are the same sites used last year.

About twice as many clams per square foot were caught in the tents this year when compared to last year. The Massachusetts Division of Marine Fisheries is currently reviewing and analyzing these setting densities. We believe this observed difference in setting densities is the result of the time of the year when the nets are deployed. In 2001, nets were deployed earlier in the spring than the year before. In addition to using setting densities as a measure gauging the best sites for tent deployment, staff biologists from the Division of Marine Fisheries and myself also began assessing growth rates and the impacts of shifting sands on site selection. Early results suggest that due to only moderate growth rates and shifting sands, the Town Nub flat would not appear to be a suitable site for tents. Although a promising site, more information from the Lowe's Gully flat is needed for a more definitive assessment. By far and away, the best site found to date is on The Spit. Shifting sand has not been observed here and growth rates are seen to be as fast as 1 inch for the first 4 to 5 months after setting.

I would like to thank everyone who has provided assistance to me this past year, especially the Essex Police Department and, of course, the townspeople for their ongoing support and cooperation.

Respectfully submitted,

Arnold "Pick" Thistlewood
Shellfish Warden

TOWN CLERK

SPECIAL TOWN MEETING

January 8, 2001

The January 8, 2001 Special Town Meeting of the Town of Essex was called to order at 7:35 p.m. by Moderator David J. Lane. A quorum of 32 voters was present.

Following the salute to the flag, a moment of silence was observed in memory of Donald S. Muise. The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

Article 1. LEGAL EXPENSES

Motion by Rolf P. Madsen, duly seconded, that the Town transfer from available funds

the sum of \$20,000.00 for the purpose of funding general legal costs incurred by the Town for the remainder of fiscal year 2001.

Voted by majority.

Article 2. RESERVE FUND AND UNEMPLOYMENT INSURANCE

Motion by Joseph P. Davis, III, duly seconded, that the Town transfer from available funds the sum of \$8,000.00 to the Reserve Fund and transfer from available funds the sum of \$4,930.00 for the purpose of funding the unemployment compensation budget.

Voted unanimously.

Article 3. OFFICE SPACE – TOWN ADMINISTRATOR

Motion by David L. Folsom, duly seconded, that the Town transfer from available funds the sum of \$3,000.00 for expenses related to the construction, furnishing, and operation of the Town Administrator's office and other expenses necessary for the performance of his duties – said funds to be expended under the direction of the Board of Selectmen.

Voted unanimously.

Article 4. CENTREX PHONE SYSTEM

Motion by David L. Folsom, that the Town transfer from available funds the sum of \$600.00 to make the features of the existing Centrex Telephone System in Town Hall fully operational and the acquire Centrex compatible telephones.

Voted.

Article 5. COUNCIL ON AGING CLERICAL ASSISTANCE

Motion by David L. Folsom, duly seconded, that the Town transfer from available funds the sum of \$1,000.00 for the partial funding of clerical staff for the Essex Council on Aging.

Voted unanimously.

Article 6. STATE AID FOR HIGHWAYS

Motion by Charles K. Ridge, duly seconded, that the Town borrow the sum of \$70,928.08 to be repaid from funds available to it under Chapter 53 (B) of the Acts of 1999 and Chapter 150 of the Acts of 2000 providing State Aid for maintaining, repairing, improving and constructing town and county ways and bridges which qualify under the State Aid Highway guidelines under Chapter 90 of the General Laws, including resurfacing and related work, and other work incidental to the above such as preliminary engineering including State Aid/Consultant Design Agreements, right-of-way acquisition, shoulders, side road approaches, sidewalks, traffic control and service

facilities, street lighting (excluding operating costs), and for such other purposes as the Department may specifically authorize.

Voted unanimously.

Article 7. FIRE DEPARTMENT BUILDING MAINTENANCE FUND

Motion by Joseph P. Davis, III, duly seconded, that the Town transfer from available funds the sum of \$2,500.00 to the Fire Department Building Maintenance Fund to replace an emergency expenditure from the fund covering the replacement costs of a compressor and air tank.

Voted unanimously.

A motion was made and duly seconded to dissolve the Town Meeting at 7:48 p.m.

Voted unanimously.

A true copy. Attest:

Sally A. Soucy, Town Clerk

ANNUAL TOWN MEETING

May 7, 2001

The 182nd Annual Town Meeting of the Town of Essex was called to order at 7:30 p.m. by Town Clerk, Sally A. Soucy. A quorum of 132 voters was present. Due to the absence of Moderator David J. Lane, there was a call for nominations for someone to fill that position. Samuel Hoar was nominated by Rolf P. Madsen. No other nominations being heard, there was a call for a vote and Mr. Hoar was elected Moderator for this meeting.

Following the salute to the flag, a moment of silence was observed in memory of Mary Durnion, Donald S. Muise, Nelson Selig, Sr., and Father Cyril E. Tolland.

The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

Article 1. TOWN ELECTION

Motion by Rolf P. Madsen, duly seconded, that the Town bring to ballot the following elected positions, all in one ballot:

- Moderator for one year
- Selectman for three years
- Assessor for three years

Assessor for one year (to fill vacancy)
Town Clerk for three years
Board of Health Member for three years
Board of Health Member for two years (to fill vacancy)
Two Constables for one year
Regional School Committee Member for three years
Regional School Committee Member for two years
Regional School Committee Member for one year
Trustee of Library Funds for three years
Trustee of Library Funds for one year (to fill vacancy)
Planning Board Member for five years
Planning Board Member for one year (to fill vacancy)
Housing Authority Member for five years

And bring to ballot the following question:

Shall the Town of Essex be allowed to exempt from the provisions of Proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase a new pumper fire truck for the Fire Department?

AND, to do this by vote on one ballot. The polls will be open on May 14, 2001 at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. at the Essex Fire and Police Headquarters.

Voted unanimously.

Article 2. SELECTION OF TOWN OFFICERS

Motion by David L. Folsom, duly seconded, that the Town authorize the Board of Selectmen to appoint a Surveyor of Bark and Lumber.

Voted unanimously.

Article 3. REPORTS OF TOWN OFFICIALS

Motion by Joseph P. Davis, III, duly seconded, that the Town accept the Reports of the Town officials, Boards, and Committees contained in the Annual Town Report.

Voted unanimously.

Article 4. PERSONNEL BOARD REPORT

Motion by Mark Osburn, duly seconded, that the Town approve the Town Wage and Salary scale in accordance with the recommendations of the Personal Board Report.

Voted unanimously.

Article 5. COMPENSATION OF ELECTED OFFICIALS

Motion by Mark Osburn, duly seconded, that the Town fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section

108, as amended, for FY 2002 in accordance with the recommendations of the Personal Board Report.

Voted unanimously.

Article 6. NEW FIRE ENGINE

Motion by Richard C. Carter, duly seconded, that the Town authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow an amount not to exceed \$200,000 for the purpose of purchasing a new pumper truck for the Fire Department, and to issue bonds or notes therefore, provided that the amount authorized to be borrowed hereunder shall be contingent upon the vote at the Town Election to exempt from the provisions of Proposition two and one-half, so-called, the amount required to satisfy the obligations, including principal and interest, under the bonds.

Voted unanimously.

(Note: the ballot question to fund this article passed.)

Article 7. FINANCE COMMITTEE REPORT

Motion by Jeffrey Jones, duly seconded, that the Town

- a. raise and appropriate the sum of \$384,271 for debt repayment, principal and interest
- b. transfer from the Cemetery Perpetual Care, Sale of Lots, and Lot Care Funds the sum of \$33,090 to be appropriated for the Department of Public Works,
- c. transfer from the Waterways Improvement Fund the sum of \$3,000 to be appropriated for the Harbormaster Department, and
- d. transfer from available funds the sum of \$86,473 and raise and appropriate the sum of \$2,837,976 to be allocated between the salaries and expenses among the various departments as indicated in the Finance Committee Report.

Voted unanimously.

Article 8. SCHOOL BUDGET

Motion by Susan Gould-Coviello, duly seconded, that the Town approve the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School district, and raise and appropriate the sum of \$3,851,515 for the Town's assessment from the District.

Voted unanimously.

Article 9. NORTH SHORE REGIONAL VOCATIONAL SCHOOL

Motion by George R. Harvey, duly seconded, that the Town approve the Gross Operating and Maintenance Budget of the North Shore Regional Vocational School District, and raise and appropriate the sum of \$61,564 for the Town's assessment from the District.

Voted unanimously.

Article 10. CONSERVATION TRUST LAND

Motion by Marie-Armide Storey, duly seconded, that the Town authorize the Board of Selectmen to convey the parcels of land described in Article 10 of the Warrant, with the following typographical corrections to sections 1 and 2 that I will read here tonight, to the Manchester-Essex Conservation Trust for conservation purposes, for no monetary consideration, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate. There were some typographical errors in the article as distributed with the Warrant and I will read the corrections now. The numbers were transposed.

The correct Section 1 should read:

1. Deed "A". The land located off Manchester Road in the Town of Essex shown as lot 8 on Assessors map 2, being the same property referenced in Final Decree in Tax Lien Case No. 79815 recorded with the Essex South Registry of Deeds in Book 9522, Page 318 and described in Tax Collector's deed recorded with said deeds in book 7295, Page 595 containing unknown acres.
2. Deed "B". The land located off Manchester Road in the Town of Essex shown as Lot 19 on Assessors Map 2, being the same property referenced in Final Decree in Tax Lien Case No. 79816 recorded with the Essex South Registry of Deeds in Book 9522, Page 319 and described in Tax Collector's deed recorded with said deeds in Book 7295, Page 596 containing 1.75 acres, more or less.
3. Deed "C". The land located in the Town of Essex comprised of seven (7) parcels of land, being the same property described in Final Decree in Tax Lien Case No. 19734 recorded with the Essex South Registry of Deeds in Book 2200, Page 482 and described in Tax Collector's deed recorded with said deeds in Book 3161, Page 464, containing 13.5 acres, more or less.

Motion made and duly seconded, to terminate debate.
Declared 2/3's vote.

Vote on Main Motion.
Declared 2/3's vote.

Article 11. PERSONNEL BY-LAW

Motion by Eloise Hodges, duly seconded, that the Town delete Chapter III of the Town By-laws in its entirety and replace said chapter with the text provided in Article 11 of the Warrant.

Voted unanimously.
COPY ATTACHED

Article 12. PENALTIES FOR NON-PAYMENT OF TAXES

Motion by David L. Folsom, duly seconded, that the Town accept the provisions of M.G.L. Ch.40, sect. 57 allowing Town license granting authorities to deny applications for, or revoke or suspend licenses and permits for non-payment of taxes, and further to see if the Town will vote to add a

new section to the Town By-laws, by inserting the text provided in Article 12 of the Warrant in Chapter IV of the Town By-laws.

Voted by majority.

ARTICLE 12

To see if the Town will vote to accept the provisions of M.G.L. ch. 40 section 57 allowing Town license granting authorities to deny applications for, or revoke or suspend licenses and permits for non- payment of taxes, and further to see if the Town will vote to add a new section to the Town By-laws, by inserting the following in Chapter IV:

4-13. Penalties for Non-Payment of Taxes

- (a) The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.
- (b) The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the tax collector that the party is in good standing with respect to any and all local taxes, fees,

assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate.

- (c) Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.
- (d) The board of selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight A in the business or activity conducted in or on said property.
- (e) This section shall not apply to the following licenses and permits: open burning; section thirteen of chapter forty-eight; bicycle permits; section eleven A of chapter eighty-five; sales of articles for charitable purposes, section thirty-three of chapter one hundred and one; children work permits, section sixty-nine of chapter one hundred and forty-nine; clubs, associations dispensing food or beverage licenses, section twenty-one E of chapter one hundred and forty; dog licenses, section one hundred and thirty-seven of chapter one hundred and forty; fishing, hunting, trapping license, section twelve of chapter one hundred and thirty-one; marriage licenses, section twenty-eight of chapter two hundred and seven and theatrical events, public exhibition permits, section one hundred and eighty-one of chapter one hundred and forty.

Article 13. SEWER SERVICE AREA CHANGES

Motion by Rolf P. Madsen, duly seconded, that the Town change the official list of properties comprising the Sewer Service Area referenced as Appendix B to the Task 2 Report, Sewage Facility Plan MEPA Special Procedures Report (MEPA No. 11805 by amending Section 7-7.2 of the Town by-laws as follows:

Add the following properties:

Address	Map	Lot
8-10 Apple Street	32	23
166 Eastern Avenue	15	31 (second lot)
166 Eastern Avenue	15	31 (third lot)
10-12 Icehouse Lane	8	47A

1 Landing Road	33	16
3 Landing Road	33	16A
9 Landing Road	33	15
21 Lebaron Road	15	14
23 Lebaron Road	15	10A
28 Lebaron Road	15	6
47 Lebaron Road	15	9
47 Lebaron Road	15	9A
0 Scot's Way	8	15D
11 Southern Avenue	38	1
89 Southern Avenue	10	18

Delete the following properties:

Address	Map	Lot
0 Burnham Court (Garage Lot)	41	44
0 Burnham Court	37	11
0 Burnham Court	41	41
0 Dodge Street	41	23A
0 Dodge Street	41	23B
0 Dodge Street	41	28
0 Dodge Street	41	45
12 Dodge Street	41	22
0 Eastern Avenue	39	33A
0 Forest Avenue	10	27
0 Grove Street	10	33
0 Grove Street	34	62
3 Harlow Street	15	32
0 Lakeview Road	8	43C
13 Lakeview Road	8	38A
0 Shepard Memorial Drive	37	68
0 Southern Avenue	34	3
15 Tree Hill Road	13	14
0 Walnut Park	36	74
0 Western Avenue	40	46A
0 Winthrop Street	36	27

Voted unanimously.

Article 14. BY-LAW CHANGE – SEWER SERVICE AREA

Motion by Joseph P. Davis, III, duly seconded, that the Town amend Chapter VII of the Town By-Laws as follows:

1. Amend paragraph 7-7.2 by deleting the second sentence of said paragraph which currently reads: "Each lot listed in Appendix B is entitled to one sewer connection for the design flow and use in existence as of February 1, 2000."

in its entirety and by adding in its place the following:

Notwithstanding paragraphs 7-7.7 and 7-7.8, each lot listed in Appendix B is entitled to connect a design flow of 330 gallons per day or the design flow in place as of February 1, 2000, whichever is greater, at any time.

2. Amend paragraph 7-7.5 by deleting the second sentence of said paragraph which currently reads: "The Town shall not allow the expansion of any use connected to the sewer system that would increase the design flow within five (5) years of the date of substantial completion of the sewer system."

in its entirety and by adding in its place the following:

The Town shall not allow the expansion of any use connected to the sewer system that would increase the design flow above 330 gpd within five (5) years of the date of substantial completion of the sewer system.

3. Amend paragraph 7-7.8 by adding the following at the end of the paragraph:

A "change of use" shall be defined as any undertaking on a property, whether involving material changes to structures or not, which results in a difference in classification of the type of establishment(s) on the property from the existing conditions pursuant to Title 5 (310 CMR 15.203)

4. Amend paragraph 7-7.9 by adding the following at the end of the paragraph:

The method of reimbursing the Town shall be in the form of a permanent privilege fee in accordance with General Laws Chapter 83, Section 17.

Motion made and duly seconded, to terminate debate.

Declared 2/3's vote.

Vote on main motion.

Declared 2/3's vote.

Article 15. MILK AND CREAM LICENSE

Motion by Clifford Ageloff, duly seconded, that the Town set the Board of Health license fee for the sale of milk and cream at ten (10) dollars annually pursuant to M.G.L. Ch. 94 sect. 41 and further to amend the Town By-laws be adding the following:

7-3.15 The Board of Health shall charge a fee of ten (10) dollars annually for a license to sell milk and cream.

Voted unanimously.

Article 16. RECREATIONAL CAMPS

Motion by Clifford Ageloff, duly seconded, that the Town increase the Board of Health license fees for recreational camps, overnight camps or cabins, motels, and manufactured housing

communities to fifty (50) dollars annually pursuant to M.G.L. Ch. 140, section 32B and further to amend the Town By-laws by adding the following:

7-3.16 The Board of Health shall charge a fee of fifty (50) dollars annually for a license to operate recreational camps, overnight camps or cabins, motels, and manufactured housing communities.

Voted unanimously.

Article 17. INN HOLDER LICENSE

Motion by Rolf P. Madsen, duly seconded, that the Town increase the Board of Selectmen's fee for innholder's licenses to fifty (50) dollars annually pursuant to M.G.L. Ch. 140 section 2 and further to amend the Town By-laws by adding the following:

7-3.17 The Board of Selectmen shall charge a fee of fifty (50) dollars annually for innholder's licenses.

Voted unanimously.

Article 18. HAZARDOUS WASTE COLLECTION DAY

Motion by Charles K. Ridge, duly seconded, that the Town transfer from available funds the sum of \$5,000 to hold a hazardous waste collection day.

Voted unanimously.

Article 19. TRANSFER STATION FEE

Motion by Charles K. Ridge, duly seconded, that the Town raise the Transfer Station sticker fee to \$25.00.

Motion made and duly seconded, to terminate debate.

Voted unanimously.

Vote on Main Motion.

Voted.

Article 20. SNOW REMOVAL

Motion by Joseph Wyatt, duly seconded, that the Town raise and appropriate the sum of \$40,000 for the removal of snow from Town accepted ways, bridges, and sidewalks of the Town.

Voted unanimously.

Article 21. RESERVE FUND

Motion by Mark Lynch, duly seconded, that the Town raise and appropriate the sum of \$50,000 for the Finance Committee's Reserve Fund.

Voted unanimously.

Article 22. FIRE ENGINE

A motion by Richard C. Carter, duly seconded, to indefinitely postpone action on this article was withdrawn by a unanimous vote of the meeting and replaced by:

Motion by Richard C. Carter, duly seconded, that the Town transfer from the Stabilization Fund the sum of \$25,000 for the rehabilitation of pumper Engine 1 provided that the vote to override proposition 2 ½ fails at the Annual Town election to be held on May 14, 2001.

Voted unanimously.

Article 23. OIL STORAGE AND HEATING SYSTEM-SCHOOL

Motion by Rolf P. Madsen, duly seconded, that the Town borrow a sum of money not to exceed \$120,000 for the removal of underground oil storage tanks, repair or replacement of the inoperative boiler, and the conversion of the heating and hot water system to natural gas at the Essex Elementary and Middle School.

Voted unanimously.

Article 24. CAPITAL EXPENSES

Motion by Marian Keeler, duly seconded, that the Town transfer from available funds the following:

\$ 400.00	for new Library copy machine
5,000.00	for Fire Department air pump mutual aid cascade system
7,000.00	for new DPW sander
28,000.00	for Water Filtration Plant filter media replacement and disposal of old media
11,000.00	for cleaning of one public water supply well
18,000.00	for a local area network at Town Hall.

and authorize the Board of selectmen to dispose of any Town owned vehicles or equipment replaced by this appropriation by trade or sale for such price as is deemed reasonable by the Selectmen.

A motion was made and duly seconded, to terminate debate.

Voted unanimously.

Vote on Main Motion –

Voted by majority.

Article 25. SERVICE ORGANIZATION APPROPRIATIONS

Motion by Rolf P. Madsen, duly seconded, that the Town raise and appropriate the following:

\$1,700.00	for SeniorCare
1,000.00	for Action, Inc.
1,117.00	for the mental health services of Health & Education Services, Inc.
2,000.00	for participating in Help for Abused Women and Their Children
1,000.00	for participating in the Adult Learning Center for Cape Ann

Voted unanimously.

Article 26. POLICE DEPARTMENT REVOLVING FUND

Motion by David L. Folsom, duly seconded, that the Town, pursuant to G.L. c.44, sect. 53E ½, re-authorize the revolving fund used by the Police Department for the purpose of purchasing photographic supplies and equipment for the taking of firearms permit identification photographs, the fee for such photographs shall be credited to the fund and expenditures from the fund, up to a maximum of \$2,000, shall be authorized by the Chief of Police.

Voted unanimously.

A motion was made and duly seconded to dissolve the Annual Town Meeting at 9:32 P.M.

Voted unanimously.

A true copy. Attest:

Sally A. Soucy, Town Clerk

TOWN ELECTION – MAY 14, 2001

MODERATOR

David J. Lane	402
Scattered	2
Blanks	89

SELECTMEN

David L. Folsom	422
Scattered	1
Blanks	70

ASSESSOR – 3 years

Paul H. Mugford	391
Scattered	1
Blanks	101

ASSESSOR – 1 year

David E. Trask	371
Scattered	1
Blanks	121

TOWN CLERK

Sally A. Soucy	446
Blanks	47

BOARD OF HEALTH - 3 years

Paul T. Rullo	363
Scattered	1
Blanks	129

BOARD OF HEALTH - 2 years

Sandra L. Pelkie	351
Scattered	1
Blanks	141

CONSTABLE – Elect two

Ronald E. Feener	384
Roger W. Lander	365
Scattered	2
Blanks	235

REGIONAL SCHOOL COMMITTEE - 3 years

Timothy R. Bucci	210
Susan Gould-Coviello	265
Blanks	18

REGIONAL SCHOOL COMMITTEE - 2 years

Jodi L. Harris	358
Scattered	2
Blanks	133

REGIONAL SCHOOL COMMITTEE - 1 year

Edward T. Neal	311
Scattered	5
Blanks	177

TRUSTEE OF LIBRARY FUNDS - 3 years

Lynda Story Seppala	429
Blanks	64

TRUSTEE OF LIBRARY FUNDS - 1 year

Mary R. Hickey	398
Blanks	95

PLANNING BOARD – 5 years

Judson A. Lane	394
Blanks	99

PLANNING BOARD – 1 year

Michael Cataldo	379
Blanks	114

HOUSING AUTHORITY

Scattered	10
Blanks	483

QUESTION #1

Yes	376
No	78
Blanks	39

SPECIAL TOWN MEETING

June 18, 2001

The June 18, 2001 Special Town Meeting of the Town of Essex was called to order at 7:45 p.m. by Moderator David J. Lane. A quorum of 32 voters was present.

The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

Article 1. RESERVE FUND TRANSFER

Motion by Rolf P. Madsen, duly seconded, that the Town transfer the sum of \$15,264.00 from available funds to the Reserve Fund.

Voted unanimously.

Article 2. RESERVE FUND TRANSFER

Motion by Joseph P. Davis, III, duly seconded, that the Town transfer the sum of \$12,000.00 from the Purchase of Services Appropriation to the Reserve Fund.

Voted unanimously.

Motion by George R. Harvey, duly seconded to adjourn the Special Town Meeting at 7:52 p.m.

Voted unanimously.

A true copy.

Attest:

Sally A. Soucy, Town Clerk

SPECIAL TOWN MEETING

December 10, 2001

The December 10, 2001 Special Town Meeting of the Town of Essex was called to order at 7:35 p.m. A quorum of 35 voters was present.

The Posting and Return of the Warrant were read.

A motion was made and duly seconded to waive the reading of the Warrant.

Voted unanimously.

Article 1. COMMUNITY PRESERVATION ACT

Motion by Rolf P. Madsen, duly seconded, that the Town vote to accept Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition and preservation of historic resources, the acquisition, creation and preservation of land for recreational use, the creation, preservation and support of community housing, and the rehabilitation and restoration of such open space, historic resources, land for recreational use and community housing that is acquired or created as provided under said Act; that the amount of such surcharge on real property shall be 3% of the annual real estate tax levy against real property; and that the Town accept the following exemptions from such surcharge permitted under Section 3(e) of said Act: (1) for property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town and (2) \$100,000 of the value of each taxable parcel of residential real property.

Standing vote: Yes – 24
No - 11
Passed.

Article 2. PERSONAL PROPERTY TAX EXEMPTION

Motion by Paul H. Mugford, duly seconded, to accept the provisions of Ch. 159 sect.114 of the Acts of 2000, amending M.G.L.c.59, sect. 5 by adding clause fifty-fourth to exempt \$10,000 of fair cash value on personal property accounts to be taxed beginning in fiscal year 2003.

Voted.

Article 3. AFSCME CONTRACT

Motion by David L. Folsom, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

Article 4. D P W GROUND MAINTENANCE BUDGET

Motion by Charles K. Ridge, duly seconded, to transfer from available funds the sum of \$5,000 to fund Department of Public Works ground maintenance services for the remainder of fiscal year 2002.

Voted unanimously.

Article 5. NUMBERING ANIMAL CONTROL BY-LAW

Motion by Joseph P. Davis, III, duly seconded, to amend the Town's General By-law by assigning the section number 4-14 to the Town's Animal Control By-law (presently unnumbered).

Voted unanimously.

Article 6. NUMBERING WATER USE RESTRICTION BY-LAW

Motion by Joseph P. Davis, III, duly seconded, to amend the Town's General By-law by assigning the section number 4-15 to the Town's Water Use Restriction By-law (presently unnumbered)

Voted unanimously.

Article 7. TOWN HALL WATER BUDGET

Motion by David L. Folsom, duly seconded, to transfer from available funds the sum of \$500 to fund the Town Hall water budget line item in the fiscal year 2002 budget.

Voted unanimously.

Article 8. POLICE CRUISER PURCHASE

Motion by Rolf P. Madsen, duly seconded, to transfer from available funds the sum of \$27,000 to purchase one police cruiser.

Voted unanimously.

Article 9. HEALTH INSURANCE DEFICIT

Motion by Joseph P. Davis, III, duly seconded, to transfer from available funds the sum of \$15,000 to fund an expected deficit in the Group Health Insurance budget line item for fiscal year 2002.

Voted unanimously.

Article 10. CLOTHING ALLOWANCE – POLICE

Motion by Rolf P. Madsen, duly seconded, to transfer from available funds the sum of \$754.64 to reimburse the police officers' clothing allowance account for costs associated with the past purchase of bulletproof vests.

Voted unanimously.

Article 11. RAMPS AND DOORS – TOWN HALL

Motion by David L. Folsom, duly seconded, to indefinitely postpone action on this article.

Voted unanimously.

Article 12. HAZARDOUS WASTE COLLECTION

Motion by Charles K. Ridge, duly seconded, to transfer from available funds the sum of \$7,000 to complete collection and disposal of hazardous materials accepted or turned away in excess of the Hazardous Waste Collection Day appropriation approved at the May 7, 2001 Annual Town Meeting for only those individuals who registered for the Collection Day in advance of its occurrence.

Voted unanimously.

TREASURER'S REPORT
07/01/00-06/30/01

FUNDS	7/1/2000 BALANCE	RECEIPTS	WARRANTS	6/30/2001 BALANCE
GENERAL	\$ 1,052,648.10	\$ 9,895,455.28	\$ (9,176,326.91)	\$ 1,771,776.47
ADJUSTMENTS		\$ 3,331.37	\$ -	\$ 3,331.37
CONSERVATION	18,208.36	\$ 1,475.14	\$ -	19,683.50
WATER	70,499.01	\$ 478,715.16	\$ (529,171.54)	20,042.63
SEPTIC RP FUND	1,843.20	\$ 40.15	\$ -	1,883.35
AMBULANCE FUND	79,379.34	\$ 25,052.92	\$ (2,706.04)	101,726.22
CLK OF WORKS/BRADLEY	44,200.97	\$ 565.21	\$ (24,368.10)	20,398.08
CLK OF WORKS/BUCKLIN	-	\$ 1,009.10		1,009.10
CLK OF WORKS/DOYLE	1,433.17	\$ 31.22	\$ -	1,464.39
CLK OF WORKS/SMB	15,388.49	\$ 176.50	\$ (14,817.49)	747.50
CLK OF WORKS/VANWYCK	2,606.47	\$ 3,545.63	\$ (4,480.00)	1,672.10
STUDENT ACTIVITY FUND	8,804.91	\$ 89.34	\$ (8,894.25)	-
	-----	-----	-----	-----
	\$ 1,295,012.02	\$ 10,409,487.02	\$ (9,760,764.33)	\$ 1,943,734.71
	=====	=====	=====	=====

BANK BALANCES

GENERAL FUND

FIRST NATIONAL BANK OF BANK OF IPWSICH	
INVESTMENT	\$ 216,230.74
PAYROLL	2,024.40
VENDOR	3,300.41
FLEET BANK	105,862.71
FLEET BANK	3,182.70
CITIZENS BANK	281,554.89
BOSTON SAFE	398,833.80
BOSTON SAFE VENDOR	118,753.07
FIRST TRADE UNION	101,912.47
MASS MUNICIPAL	121,152.22
STATE STREET BK & TRUST	422,300.43

	\$ 1,775,107.84

OTHER FUNDS

SOLOMON SMITH BARNEY/CONSERVATION FUND	\$ 19,683.50
FIRST NATIONAL/WATER FUND	\$ 20,042.63
FIRST NATIONAL/SEPTIC RP FUND	\$ 1,883.35
FIRST UNION TRADE/AMBULANCE FUND	\$ 101,726.22
FIRST NAT'L/CLK OF WORKS/BRADLEY	\$ 20,398.08
FIRST NAT'L/CLK OF WORKS/BUCKLIN	\$ 1,009.10
FIRST NAT'L/CLK OF WORKS/DOYLE	\$ 1,464.39
FIRST NAT'L/CLK OF WORKS/SMB	\$ 747.50
FIRST NAT'L/CLK OF WORKS/VANWYCK	\$ 1,672.10
FIRST NAT'L/STUDENT ACTIVITY FD	\$ -

	\$ 168,626.87

TOTALS: \$ 1,943,734.71
=====

TRUST FUND BALANCES

STABILIZATION FUND:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 246,898.10
 INTEREST 17,850.79

 BALANCE 06/30/01 \$ 264,748.89
 =====

ALBERT E. COGSWELL FUND:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 53,121.33
 INTEREST 3,473.90

 BALANCE 06/30/01 \$ 56,595.23
 =====

JEFFERSON COOLIDGE FUND:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 26,258.57
 INTEREST 1,697.39

 BALANCE 06/30/01 \$ 27,955.96
 =====

ESSEX SELECTMEN'S COMMISSION:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 2,086.29
 INTEREST 116.25

 BALANCE 06/30/01 \$ 2,202.54
 =====

ESTATE OF LUTHER T. BURNHAM:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 109,170.93
 MISC REPAIRS (2,341.03)
 INTEREST 7,081.75

 BALANCE 06/30/01 \$ 113,911.65
 =====

MUNICIPAL BUILDING INSURANCE:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 19,335.67
 INTEREST 1,253.72

 BALANCE 06/30/01 \$ 20,589.39
 =====

RYDER ESTATE FUND:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 127,624.26
 INTEREST 8,428.36

 BALANCE 06/30/01 \$ 136,052.62
 =====

CEMETERY FUNDS

CEMETERY FLOWER FUND:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 7,558.10
 FLOWER EXPENSE (560.50)
 INTEREST 651.37

 BALANCE 06/30/01 \$ 7,648.97
 =====

CEMETERY LOT CARE:

(FIRST NATIONAL BK OF IPSWICH)
 BALANCE 07/01/00 \$ 15,184.16
 INCOME 6,636.91
 CEMETERY BUDGET (15,184.16)
 INTEREST 47.38

 BALANCE 06/30/01 \$ 6,684.29
 =====

CEMETERY PERPETUAL CARE:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 150,900.35
 INCOME 1,500.00
 CEMETERY BUDGET (8,310.35)
 INTEREST 9,849.95

 BALANCE 06/30/01 \$ 153,939.95
 =====

CEMETERY SALE OF LOTS:

SALOMON SMITH BARNEY
 BALANCE 07/01/00 \$ 77,421.23
 INCOME 1,969.00
 CEMETERY BUDGET (9,595.49)
 INTEREST 5,112.61

 BALANCE 06/30/01 \$ 74,907.35
 =====

PAYROLL

07/01/2000-06/30/2001

BOARD OF SELECTMEN:

JOSEPH DAVIS, III	\$	1,000.00
DAVID FOLSOM	\$	1,000.00
PATRICIA LASKOWSKI	\$	33,328.00
ROLF MADSEN	\$	1,000.00
TOTALS	\$	36,328.00

CONOMO POINT COMM:

JOSEPHY DAVIS, III	\$	50.00
DAVID FOLSOM	\$	50.00
PATRICIA LASKOWSKI	\$	1,545.00
ROLF MADSEN	\$	50.00
TOTALS	\$	1,695.00

LICENSING BOARD:

PATRICIA LASKOWSKI	\$	1,545.00
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ACCOUNTANT:

BRIAN DAGLE	\$	7,648.11
SARAH JOHNSON	\$	18,940.32
TOTALS	\$	26,588.43

TOWN ADMINSTRATOR:

BRENDHAN ZUBRICKI	\$	43,500.21
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BOARD OF HEALTH:

MARGARET DAVIES	\$	25,989.53
ELAINE WOZNY	\$	25,653.98
BRENDHAN ZUBRICKI	\$	13,390.00
TOTALS	\$	65,033.51

TOWN CLERK:

SALLY SOUCY	\$	12,490.00
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CONSERVATION COMM:

GILLIAN PALUMBO	\$	1,956.08
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PLANNING BOARD:

EUGENIA DORFMAN	\$	2,997.08
LISA RANDALL	\$	648.90
LORIE WOODWARD	\$	802.40
TOTALS	\$	4,448.38

TREASURER/COLLECTOR:

DOROTHY BROWN \$ 24,499.58
NANCY SWALLOW \$ 36,500.00

TOTALS \$ 60,999.58

BOARD OF ASSESSORS:

BETH CAIRNS \$ 1,057.98
RICHARD CAIRNS \$ 3,194.33
PAUL MUGFORD \$ 3,194.33
GILLIAN PALUMBO \$ 17,119.61
RALPH PINO \$ 3,194.33

TOTALS \$ 27,760.58

BUILDING INSPECTOR:

PATRICIA LASKOWSKI \$ 1,470.85
ROBERT NELSON \$ 1,094.07
LISA RANDALL \$ 115.76
WILLIAM SANBORN \$ 4,862.50
NANCY SWALLOW \$ 176.65

TOTALS \$ 7,719.83

PLUMBING & GAS INSPECTOR:

MARK OSBORN \$ 3,939.00

ANIMAL INSPECTOR:

PAMELA STONE \$ 1,688.00

ELECTRICAL INSPECTOR:

LAWRENCE O'MALEY \$ 3,939.00

HIGHWAY DEPT:

PATRICIA BLAISDELL \$ 6,921.72
CARL BROWN \$ 42,332.38
AMANDA DAVIS \$ 2,352.00
PAUL GOODWIN \$ 301.18
KEVEN HARDING \$ 36,339.69
BRUCE JULIAN \$ 56,475.99
IVAN MUISE \$ 17,997.94
NANCY MUNIZ \$ 8,421.28
ALFRED STANTON \$ 36,204.95

TOTALS #####

WATER DEPT:

DAMON BOUTCHIE \$ 55,672.76
DAVID FRI THSEN \$ 38,222.50
MICHAEL GALLI \$ 41,935.89
PAUL GOODWIN \$ 43,171.40
ELLEN LANE \$ 191.25
NANCY MUNIZ \$ 21,680.47
PAMELA PERRIGO \$ 1,120.00
PETER PERRIGO \$ 47,079.25
CHRISTINA WRIGHT \$ 1,150.00

TOTALS #####

CEMETERY DEPT:

CARL BROWN \$ 826.46
KEVEN HARDING \$ 90.36
MATTHEW HEATH \$ 985.32
ROBERT JOHNSON \$ 1,670.00
IVAN MUISE \$ 14,470.63
NANCY MUNIZ \$ 2,249.52
ALFRED STANTON \$ 451.80
JUSTIN TIRRELL \$ 2,800.00

TOTALS \$ 23,544.09

LIBRARY:

BETH CAIRNS	\$ 21,728.10
DEBORAH FRENCH	\$ 3,674.00
KAREN ROGATI	\$ 3,803.01
TOTALS	\$ 29,205.11

TOWN HALL:

TIMOTHY BEAN	\$ 4,147.00
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EMERGENCY CENTER:

MICAH EL BALL	\$ 6,543.47
ALBERT BOUCHI E, JR	\$ 871.31
JANE CARR	\$ 3,270.92
CHRISTIN CLINCH	\$ 440.55
SHAMUS DONNELLON	\$ 30,178.18
KEVIN DONOVAN	\$ 4,313.36
COLLEEN ENOS	\$ 5,017.08
DAVID HARRELL	\$ 3,098.77
KEVIN HARRISON	\$ 325.76
DEREK JONES	\$ 5,691.84
JOSEPH LAFATA	\$ 127.27
SEAN MCGARRY	\$ 166.20
JAMES MCNEILLY	\$ 933.80
JEFFREY MORIN	\$ 6,419.88
THERESA POSTE	\$ 7,758.05
JACQUELYN RAE	\$ 736.41
EDWIN RICHTER, JR	\$ 27,870.15
ALFRED STANTON	\$ 3,221.63
ROBERT WYNOTT	\$ 2,501.36
TOTALS	\$ 109,485.99

RECYCLING:

CARL BROWN	\$ 1,492.96
SUSAN BROWN	\$ 1,870.00
KEVEN HARDING	\$ 926.19
ROBERT JOHNSON	\$ 2,270.00
IVAN MUISE	\$ 992.16
ALFRED STANTON	\$ 881.01
TOTALS	\$ 8,432.32

MODERATOR:

DAVID LANE	\$ 100.00
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CIVIL DEFENSE:

GLENN BOUTCHIE	\$ 150.00
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SHELLFISH DEPT:

STEPHEN HARTLEY	\$ 146.56
ARNOLD THISTLEWOOD	\$ 26,827.00
TOTALS	\$ 26,973.56

HARBORMASTER:

DAVID HARRELL	\$ 500.00
JAMES O'BRIEN	\$ 566.66
JAMES PLATT	\$ 6,252.48
TOTALS	\$ 7,319.14

POLICE DEPT:

MICHAEL BALL	\$ 2,778.39
ALFRED CHIANCIOLA	\$ 8,534.16
DAVID DENISTADT	\$ 3,951.00
BRYAN DIGIORGIO	\$ 29,603.39
SHANE EHLERS	\$ 4,247.80
PAUL FRANCIS	\$ 45,665.26
MICHAEL FRENCH	\$ 48,388.16
ROBERT GILARDI	\$ 58,312.32
PAUL GOODWIN	\$ 4,000.39
CALVIN GRIMES	\$ 59,129.69
DAVID HARRELL	\$ 66,832.44
DEREK JONES	\$ 10,879.44
MARK LARIVEE	\$ 32,209.18
CLINT LARRABEE	\$ 5,389.00
THERESA POSTE	\$ 20,916.16
DEAN PRESUTTI	\$ 7,704.47
PETER SILVA	\$ 57,437.65
TOTALS	\$ 465,978.90

BOARD OF REGISTRARS:

VIRGINIA BOUTCHIE	\$ 350.00
MARILYN BROWNING	\$ 350.00
DAWN BURNHAM	\$ 350.00
SALLY SOUCY	\$ 350.00
TOTALS	\$ 1,400.00

PRIVATE DUTY:

MICHAEL BALL	\$ 1,978.14
ALFRED CHIANCIOLA	\$ 6,588.50
DAVID DEINSTADT	\$ 4,936.64
BYRAN DGIORGIO	\$ 6,341.18
PETER FOOTE	\$ 232.00
PAUL FRANCIS	\$ 1,160.00
MICHAEL FRENCH	\$ 14,282.50
SCOTT FROST	\$ 232.00
ROBERT GILARDI	\$ 1,812.50
PAUL GOODWIN	\$ 1,290.50
CALVIN GRIMES	\$ 11,600.00
DAVID IRVINE	\$ 232.00
DEREK JONES	\$ 12,529.45
JERRY KENNEDY	\$ 232.00
DANIEL KMIEC	\$ 174.00
MARK LARIVEE	\$ 5,098.50
CLINT LARRABEE	\$ 2,392.50
RICHARD LOMBARD	\$ 232.00
DAN MORIARTY	\$ 464.00
PAUL NIKAS	\$ 232.00
PAUL PALONSKY	\$ 667.00
DEAN PRESUTTI	\$ 464.00
PETER SILVA	\$ 696.00
DARREN SOLIMENO	\$ 232.00
ARTHUR SOLOMONIDES	\$ 870.00
STAN TROCKI	\$ 232.00
CHRISTOPHER WALSH	\$ 232.00
ED WALSH	\$ 116.00
TOTALS	\$ 75,549.41

FIRE DEPT:

JAMES ALBANI	\$ 1,842.24
DANIEL BALL	\$ 3,766.28
ROGER BALL	\$ 935.07
DANIEL BOUTCHIE	\$ 105.36
GLENN BOUTCHIE	\$ 763.86
ERIN BURNHAM	\$ 1,568.46
WESTLEY BURNHAM	\$ 908.73
KEITH CARTER	\$ 2,370.60
RICHARD CARTER	\$ 2,027.26
RICHARD DORT, JR	\$ 2,410.11
DANIEL DOUCETTE	\$ 2,504.10
PAUL DOUCETTE	\$ 658.50
DANIEL FIAHLO	\$ 26.34
BRUCE FIGURIDO	\$ 1,053.51
GEORGE FRENCH	\$ 1,570.69
MICHAEL FRENCH	\$ 2,015.01
CHRISTOPHER GANGI	\$ 65.85
JOHN GOOD III	\$ 381.93
TRAVIS GOOD	\$ 1,343.34
WARREN GRANT	\$ 332.28
JASON HEATH	\$ 26.34
JOSEPH LAFATA	\$ 1,132.62
PETER LANE	\$ 302.91
TIMOTHY LANE	\$ 1,066.77
GEORGE LUFKIN	\$ 816.54
NICHOLAS LYNCH	\$ 79.02
RAYMOND MANSFIELD	\$ 711.18
CHRISTOPHER MAXFIELD	\$ 250.23
RAYMOND MAXFIELD	\$ 1,619.22
JAMES MCNEILLY	\$ 2,620.83
IVAN MUISE	\$ 79.02
JAMES MULCAHY, JR	\$ 2,225.04
EDWARD NEAL	\$ 197.55
ERNEST NIEBERLE, JR	\$ 1,014.09
DAVID PEREEN	\$ 882.39
THERESA POSTE	\$ 5,444.56
RAMIE READER	\$ 1,612.06
RANDIE READER	\$ 65.85
SEAN REED	\$ 961.41
KEVIN SOUSA	\$ 1,356.51
GEORGE STAVROS	\$ 1,606.74
BLAKE STORY	\$ 235.11
DAVID THOMPSON	\$ 2,374.49
GORDON THOMPSON	\$ 658.50
TOTALS	\$ 53,988.50

AMBULANCE DEPT:

JAMES ALBANI	\$ 98.78
DANIEL BALL	\$ 1,501.38
DANIEL BOUTCHIE	\$ 39.51
GLENN BOUTCHIE	\$ 13.17
ERIN BURNHAM	\$ 809.96
WESTLEY BURNHAM	\$ 79.02
KEITH CARTER	\$ 177.80
CRAIG COLE	\$ 13.17
RICHARD DORT, JR	\$ 737.52
DANIEL DOUCETTE	\$ 1,490.66
DANIEL FIAHLO	\$ 32.93
BRUCE FIGURIDO	\$ 230.48
GEORGE FRENCH	\$ 13.17
MICHAEL FRENCH	\$ 171.21
EDWARD GALLIVAN, JR	\$ 65.85
TRAVIS GOOD	\$ 65.85
JOSEPH LAFATA	\$ 329.25
TIMOTHY LANE	\$ 269.99
NICHOLAS LYNCH	\$ 98.78
CHRISTOPHER MAXFIELD	\$ 13.17
JAMES MCNEILLY	\$ 1,435.53
IVAN MUISE	\$ 13.17
JAMES MULCAHY, JR	\$ 289.75
ERNEST NIEBERLE, JR	\$ 368.76
DAVID PEREEN	\$ 26.34
RAMIE READER	\$ 441.20
SEAN REED	\$ 39.51
PETER SILVA	\$ 632.16
GEORGE STAVROS	\$ 158.04
DAVID THOMPSON	\$ 454.37
GORDON THOMPSON	\$ 13.17
TOTALS	\$ 10,123.65

YOUTH COMMISSION:

TIMOTHY AYER	\$	27.00
KARA BURKE	\$	56.26
CAROLYN CLARK	\$	345.00
JILLIAN COONEY	\$	150.00
ELENA DENJO	\$	45.00
ADAM DOYLE	\$	27.00
JACOB EBERLY	\$	1,765.75
KATHERINE FOSBURG	\$	999.38
ADAM FRONTIERO	\$	54.00
VANESSA GENTLEMAN	\$	255.25
MARCY HOLLAND	\$	175.00
ANDRIA INGACHARRO	\$	81.00
TOM IRWIN	\$	150.00
MARILYN KLPKA-SIMPSON	\$	4,784.20
KATHERINE KNOWLTON	\$	2,756.00
JEFFREY LAFATA	\$	154.44
JENNIFER LASSINS	\$	1,815.25
ELLEN LANE	\$	1,002.63
STEPHEN LUCAS	\$	210.00
JENNIFER MCCARRON	\$	1,217.00
ANNA-MAE MCCOY	\$	1,272.82
CAROLINE MCCOY	\$	1,082.82
JOHN MORRILL	\$	964.50
MELISSA PATTERSON	\$	1,338.51
LYNDSEY PIERRO	\$	40.00
ANNA RASH	\$	185.00
JUSTIN ROY	\$	164.50
BRYAN SHIELDS	\$	1,215.50
JULIANNE STEADMAN	\$	200.00
CHARLES TALBOT	\$	1,201.75
SAMANTHA TALBOT	\$	1,217.19
MATTHEW TULLOCH	\$	1,164.25
TIMOTHY WALSH	\$	831.00
JULIA WINKLER	\$	779.00
TOTALS	\$	27,727.00

ELECTIONS:

PHYLLIS ADDISON	\$	54.00
PATRICIA BLAISDELL	\$	43.88
GLENN BOUTCHIE	\$	23.63
VIRGINIA BOUTCHIE	\$	101.25
AUDREY BRAIER	\$	189.00
DOROTHY BROWN	\$	54.00
MARILYN BROWNING	\$	135.00
DAWN BURNHAM	\$	303.75
ERIN BURNHAM	\$	175.50
BETH CAIRNS	\$	23.63
RICHARD CAIRNS	\$	23.63
BARBARA CARAVELLA	\$	27.00
VICKIE CATALDO	\$	23.63
EUGENIA DORFMAN	\$	23.63
PRISCILLA DOUCETTE	\$	236.25
FRANCES DUNN	\$	23.63
ELIZABETH EWING	\$	23.63
DERYL FOSS	\$	23.63
ELIZABETH GUERIN	\$	23.63
GENEVIEVE GUERIN	\$	43.88
KEVEN HARDING	\$	76.00
BRADFORD KNOWLTON	\$	23.63
CAROLYN KNOWLTON	\$	84.38
LEE LOWER	\$	23.63
ELIZABETH LUNDY	\$	33.75
JUDY MAXFIELD	\$	23.63
BARBARA MUISE	\$	13.50
IVAN MUISE	\$	76.00
VIRGINIA MULCAHY	\$	47.25
JANICE NEAL	\$	23.63
MARGARET NELSON	\$	199.13
MILDRED OLIVER	\$	138.38
ANNETTE OSBORN	\$	236.25
EDWIN RICHTER, JR	\$	43.88
EVAN ROSSI	\$	23.63
MARJORIE SAVOIE	\$	54.01
MARJORIE SPINNEY	\$	67.50
GLORIA STORY	\$	232.88
CARLA SYMONDS	\$	54.00
VALERIE SYMONDS	\$	74.25
KURT WILHELM	\$	23.63
MARY WILHELM	\$	37.13
TOTALS	\$	3,186.25

328
329
330
331
332
333
334

**EASTERN ESSEX DISTRICT
DEPARTMENT OF VETERANS' SERVICES**

This department is charged under Chapter 115 Massachusetts General Laws with providing all manner of services to veterans and their dependents including widow(er)s. Principal workload under state law includes the administration of aid to veterans and dependents, which deals with the unpredictable variables of illness, unemployment, unemployability, labor disputes and the economy. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. The vast majority of situations are resolved without cost to the towns. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this department are paid directly to those eligible to receive the assistance or entitlement. Over 90% of our current activity stems from the federal program. Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled.

The department advocates for veterans on issues at the local, state and federal level, interacts with elected and appointed officials on many issues, and works with local organizations such as councils on aging, housing authorities, veterans organizations, historical societies and graves registration officers in serving the community. The Eastern Essex District is composed of the Towns of Essex, Hamilton, Ipswich, and Wenham. The district provided interim service to the Towns of Manchester-By-The-Sea and Topsfield during FY 01, is providing interim service to the Towns of Georgetown, Groveland, Rowley, Newbury and West Newbury for FY 02, and has accepted Georgetown, Rowley and Newbury as permanent members of the district beginning in FY03.

Respectfully submitted,

Terrance P. Hart, District Director

INDEX

Accountant.....	12
Action.....	30
Adult Learning Center.....	30
Animal Health Inspector.....	31
Appointed Town Officers.....	5
Board of Assessors.....	32
Board of Health.....	36
Board of Selectmen.....	9
Building Inspector.....	32
Conomo Point Commissioners.....	9
Conservation Commission.....	33
Council on Aging.....	33
Department of Public Works.....	49
Water-Wastewater Department.....	50
Elected Town Officers.....	4
Electrical Inspector.....	34
Essex Police Department.....	45
Fire Department.....	34
Harbormaster.....	35
Health & Education Services, Inc.....	37
Help For Abused Women And Their Children.....	37
TOHP Burnham Library.....	38
Metropolitan Area Planning Council.....	40
Open Space Committee.....	42
Planning Board.....	44
Personnel Board.....	43
Plumbing/Gas Inspector.....	45
School Reports:	
Manchester Essex Regional School Committee.....	52
Manchester Essex Regional High School.....	53
Essex Elementary & Middle School.....	55
Manchester Memorial Elementary School.....	56
North Shore Regional Vocational School.....	57
SeniorCare.....	66
Shellfish Department.....	67
Town Clerk.....	68
Treasurer's Report.....	85
Eastern Essex District Department of Veterans' Services.....	94