

*Minutes of the May 6, 2019
Annual Town Meeting
Of the Town of Essex*



The May 6, 2019 Annual Town Meeting of the Town of Essex, held at the Essex Elementary School Gymnasium, 12 Story Street, was called to order at 7:32 p.m. by Moderator Jeffrey D. Jones. A quorum of 221 voters was present for the meeting.

The following people were appointed as Tellers: Dawn Burnham, Vickie Cataldo, Wendy Fossa, Mary Mansfield, Carolyn Knowlton, Theresa Mansfield, Kathy McKinnon, and Jim Sanford

There were no objections to the Tellers appointed.

The Moderator then called for the attendance to recite the Pledge of Allegiance. A moment of silence was observed in memorium of those town officials who have passed since the last Town Meeting: Harold Addison, Dionisia Athans, Ralph Doucette and Suzanne Brand.

The Moderator thanked the following individuals, who are not seeking re-election this year, for their service to the town:

Raymond Greene, Constable
Lisa O'Donnell, Selectmen

A motion was made and duly seconded to waive the reading of the warrant.

Approved Unanimously declared by the Moderator

Benjamin Buttrick, Chair of the Finance Committee, declared the Committee supports approval of all monetary articles being put before Town Meeting.

2019
Commonwealth of Massachusetts
Town of Essex
Warrant for Annual Town Meeting and Election

Essex, ss:

To either of the Constables of the Town of Essex;

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, of the Annual Town Election to bring to ballot for the following officers:

- One Assessor for three years
- One Moderator for one year
- One Selectman for three years
- One Board of Health member for three years
- Two Constables for one year
- One School Committee member for three years
- One Board of Library Trustee for three years
- Two Planning Board members for five years
- Two Housing Authority members for five years

AND, to bring in their votes on the following question:

Shall the Town of Essex be allowed to exempt from the provisions of proposition two and one half, so called, the amounts required to pay for the bonds to be issued in order to construct a new public safety facility at the site consisting of 11 John Wise Avenue (Map 128, Lot 90) and a portion of 0 Spring Street (Map 128, Lot 102) that abuts John Wise Avenue including planning, engineering, design, equipping, and furnishing costs, to include the costs of a Project Manager and a Project Designer, and including all construction and/or renovation costs, including the costs of landscaping, site work and paving, moving, demolition and disposal of any existing structures and materials, assessment, containment and/or removal of any hazardous materials, and any and all other costs incidental or related to the project?

_____ Yes _____ No

AND, to do this by vote on one ballot. The polls will be open on Monday, May 13, 2019 at 7:00 o'clock A.M. and will close at 8:00 o'clock P.M. at the Memorial Fire Station, 24 Martin Street, Essex.

AND, you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, to meet in said Essex at the Essex Elementary School, 12 Story Street, on Monday, May 6, 2019 at 7:30 p.m. and there and then to act on the following Articles, viz:

NOTE: Article 13 was voted to be taken out of sequence but are in sequence in the minutes for ease of reference.

ARTICLE 1: TOWN OFFICERS

To see if the Town will vote to determine the manner of electing or choosing all other Town Officers usually elected or chosen at the Annual Town Meeting and take any appropriate action to elect such officers.

Motion: Lisa J. O'Donnell moved that the Town authorize the Board of Selectmen to appoint a Surveyor of Bark and Lumber. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 2: TOWN REPORTS

To hear and receive the Reports of the Town Officials and Committees, and also to consider and receive any Reports contained in the Annual Town Report; or take any other action relating thereto.

Motion: Andrew C. Spinney moved that the Town receive the Reports of the Town Officials, Boards, and Committees contained in the Annual Town Report. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 3: FY 2020 WAGE AND SALARY SCALE

To see if the Town will amend or revise the Wage and Salary scale for fiscal year 2020 in accordance with the recommendations of the Personnel Board Report, a copy of which is on file in the Town Clerk’s office and is incorporated herein by reference; or take any other action relating thereto.

Motion: Peter D. Phippen moved that the Town vote to approve the Wage and Salary scale for fiscal year 2020 in accordance with the recommendations of the Personnel Board Report. The motion was duly seconded.

Action: *Approved by the Majority declared by the Moderator*

ARTICLE 4: FY 2020 ELECTED OFFICERS SALARY AND COMPENSATION

To see if the Town will vote to fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2020 in accordance with the recommendations of the Personnel Board Report, a copy of which is on file in the Town Clerk’s office and is incorporated herein by reference; or take any other action relating thereto.

Motion: Peter D. Phippen moved that the Town fix the salary and compensation of each of the elected officers of the Town as required by Massachusetts General Law Chapter 41, Section 108, as amended, for fiscal year 2020 in accordance with the recommendations of the Personnel Board Report. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 5: FY 2020 PAYMENTS TO MA CLEAN WATER TRUST

To see if the Town will vote to transfer from the Town Septic Betterment Fund a sum of money for the purpose of making necessary payments to the Massachusetts Clean Water Trust during fiscal year 2020 in accordance with the terms of repayment for Community Septic Management Program loan funds; or take any other action relating thereto.

Motion: Lisa J. O’Donnell moved that the Town vote to transfer from the Town Septic Betterment Fund the sum of \$38,684 for the purpose of making necessary payments to the Massachusetts Clean Water Trust during fiscal year 2020 in accordance with the terms of repayment for Community Septic Management Program loan funds. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 6: MUNICIPAL EMPLOYEES COLLECTIVE BARGAINING AGREEMENT

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, a sufficient sum of money to fund and implement a collective bargaining agreement between the Town and the American Federation of State, County, and Municipal Employees, Local 2905, AFL-CIO; or take any other

action relating thereto.

Motion: Andrew C. Spinney moved that the Town vote to raise and appropriate the sum of \$10,129, to appropriate from Sewer Department receipts the sum of \$1,939, and to appropriate from Water Department receipts the sum of \$4,091, for a total appropriation of \$16,159, to fund and implement a collective bargaining agreement between the Town and the American Federation of State, County, and Municipal Employees, Local 2905, AFL-CIO. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 7: POLICE BENEVOLENT ASSOCIATION COLLECTIVE BARGAINING AGREEMENT

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, a sufficient sum of money to fund and implement a collective bargaining agreement between the Town and the Police Benevolent Association of Essex, Massachusetts Coalition of Police, International Union of Police Associations, AFL-CIO; or take any other action relating thereto.

Motion: Lisa J. O'Donnell moved that the Town vote to raise and appropriate the sum of \$11,142 to fund and implement a collective bargaining agreement between the Town and the Police Benevolent Association of Essex, Massachusetts Coalition of Police, International Union of Police Associations, AFL-CIO. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 8: FINANCE COMMITTEE REPORT

To hear and act upon the Report of the Finance Committee and to vote to raise and appropriate or transfer from available funds a sum of money for the Town charges and expenditures for the ensuing year, and to authorize the Finance Committee to permit budget line item transfers within a department from salary lines to salary lines and from expense lines to expense lines; or take any other action relating thereto.

Motion: Benjamin Buttrick moved that the Town vote to appropriate the sum of \$8,051,906 as follows: a) raise by taxation the sum of \$1,557,638 for debt repayment, principal and interest; b) transfer from the Cemetery Sale of Lots Fund the sum of \$3,600 to the Cemetery Budget; c) transfer from the Cemetery Lot Care Fund the sum of \$7,338 to the Cemetery Budget; d) transfer from the Cemetery Perpetual Care Fund the sum of \$1,206 to the Cemetery Budget; e) transfer from the Town Technology Fund the sum of \$12,150 to the Town IT Budget, f) transfer from the Ambulance Fund the sum of \$50,000 to the Ambulance Budget; g) transfer from Free Cash the sum of \$200,000 to the Health Insurance Budget; h) transfer from the Street Lighting Fund the sum of \$3,000 to the Street Lighting Maintenance and Repair Budget; and i) to raise by taxation the sum of \$6,216,974 to be allocated between the salaries and expenses of the Town according to the remaining budget items as indicated in the Finance Committee Report; and to authorize the Finance Committee to permit budget line item transfers within a department from salary lines to salary lines and from expense lines to expense lines. The motion was duly seconded.

Action: *Approved by the Majority declared by the Moderator*

ARTICLE 9: FY 2019 SEWER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Sewer Enterprise Fund for the remainder of fiscal year 2019; or take any other action relating thereto.

Motion: Trescott DeWitt moved that Article 9 be indefinitely postponed. The motion was duly seconded.
Action: *Approved Unanimously declared by the Moderator*

ARTICLE 10: FY 2020 SEWER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Sewer Enterprise Fund for fiscal year 2020; or take any other action relating thereto.

Motion: Trescott DeWitt moved that the Town vote to appropriate the sum of \$2,141,784 for the Sewer Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$915,132 from sewer betterments and the sum of \$328,911 to be raised by taxation; and b) funds to be allocated between the salaries and expenses of the Sewer Department – \$897,741 from departmental receipts; all as indicated in the Finance Committee Report; and to authorize the Finance Committee to permit budget line item transfers within the Sewer Department from salary lines to salary lines and from expense lines to expense lines. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 11: FY 2019 WATER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Water Enterprise Fund for the remainder of fiscal year 2019; or take any other action relating thereto.

Motion: Trescott DeWitt moved that the Town vote to transfer from Water Enterprise Free Cash the sum of \$13,000 to replenish the Water Department’s maintenance budget line item for the remainder of fiscal year 2019. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 12: FY 2020 WATER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of funding the Water Enterprise Fund for fiscal year 2020; or take any other action relating thereto.

Motion: Trescott DeWitt moved that the Town vote to appropriate the sum of \$781,922 for the Water Enterprise Fund Budget as follows: a) debt repayment, principal and interest – the sum of \$13,718 from water betterments and the sum of \$31,970 from departmental receipts; and b) funds to be allocated between the salaries and expenses of the Water Department – \$736,234 from departmental receipts; all as indicated in the Finance Committee Report; and to authorize the Finance Committee to permit budget line item transfers within the Water Department from salary lines to salary lines and from expense lines to expense lines. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 13: ASSESSMENT FOR MANCHESTER ESSEX REGIONAL SCHOOL DISTRICT

To see if the Town will vote to approve the Gross Operating and Maintenance Budget of the Manchester-Essex Regional School District, and raise and appropriate or transfer from available funds a sum of money for the Town’s assessment from the District - said sum to be calculated solely in accordance with the “Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the

Formation of a Regional School District”, as most recently amended, by invoking and approving the provision found in paragraph four of Massachusetts General Laws chapter 71, section 16B allowing District members “to reallocate the sum of their required local contributions to the district in accordance with the regional agreement”, for the fiscal year beginning July first, two thousand nineteen; or take any other action relating thereto.

Motion: Rachel Fitzgibbon moved that the Town vote to raise and appropriate the sum of \$8,073,441 to fund the Town’s assessment from the Manchester Essex Regional School District - said sum to be calculated solely in accordance with the “Agreement Between the Towns of Essex and Manchester-by-the-Sea, Massachusetts with Respect to the Formation of a Regional School District”, as most recently amended, by invoking and approving the provision found in paragraph four of Massachusetts General Laws chapter 71, section 16B allowing District members “to reallocate the sum of their required local contributions to the district in accordance with the regional agreement”, for the fiscal year beginning July first, two thousand nineteen. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 14: FY 2020 ASSESSMENT FOR ESSEX NORTH SHORE AGRICULTURAL AND TECHNICAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to pay the Town’s share of the operating and capital costs of the Essex North Shore Agricultural and Technical School District for the fiscal year commencing July 1, 2019; or take any other action relating thereto.

Motion: Christopher Grant moved that the Town vote to raise and appropriate the sum of \$282,795 to pay the Town’s share of the operating and capital costs of the Essex North Shore Agricultural and Technical School District for the fiscal year commencing July 1, 2019. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 15: PUBLIC SAFETY FACILITIES CONSTRUCTION

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or any combination thereof, a sum of money to construct a new public safety facility at the site consisting of 11 John Wise Avenue (Map 128, Lot 90) and a portion of 0 Spring Street (Map 128, Lot 102) that abuts John Wise Avenue, including planning, engineering, design, equipping, and furnishing costs, to include the costs of a Project Manager and a Project Designer, and including all construction and/or renovation costs, including the costs of landscaping, site work and paving, moving, demolition and disposal of any existing structures and materials, assessment, containment and/or removal of any hazardous materials, and any and all other costs incidental or related to the project, and that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum under M.G.L. Chapter 44, Section 7, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. Chapter 44, Section 20, as amended, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, to authorize the Board of Selectmen, and any other appropriate officials of the Town, to apply for and accept any forms of financial assistance that may be available to the Town on account of this project, including from the United States Department of Agriculture (USDA) and its Rural Development programs, and in connection therewith to enter into any necessary agreements and otherwise to contract with the USDA for a loan and/or grant; and further, to authorize the Board of Selectmen to enter into all agreements and execute on behalf of the Town any and all documents as may

be necessary or convenient to effectuate the purposes of this Article; provided, however, that this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by G.L. c.59, §21C (Proposition 2½) the amounts required to pay the principal of and interest on the borrowing authorized by this vote; or to take any other action relating thereto.

Motion #1: Lisa J. O'Donnell moved that the Town vote to transfer from the Sale of Real Estate Fund the sum of \$497,105 for the costs of a Project Manager and a Project Designer to continue to design and to prepare and oversee preparation of plans and specifications sufficient for permitting and competitive bidding for a new public safety facility at the site consisting of 11 John Wise Avenue (Map 128, Lot 90) and a portion of 0 Spring Street (Map 128, Lot 102) that abuts John Wise Avenue, or anything incidental or related thereto. The motion was duly seconded.

The Moderator moved to allow Stewart Roberts, representing the Project Designer, and Tim Dorman, the Project Manager, to each conduct a Presentation. The motion was duly seconded and approved unanimously. After their presentations, the Moderator moved to allow Gregg Corbo, Town Counsel, to review the procedural mechanisms for funding the project. The motion was duly seconded and approved unanimously.

Motion #2: Betsy Madsen moved that any authorized funds be used only to plan for a fire station only facility. The motion was duly seconded.

Action: Motion #2 Failed by the Majority declared by the Moderator
Action: Motion #1 Approved by the Majority declared by the Moderator

ARTICLE 16: CONVEY CONOMO POINT PARCELS

To see if the Town will vote to transfer certain parcels of Town-owned real property at Conomo Point, including 0 Cogswell Road (Map 110, Lot 38) and 0 Sumac Drive (Map 110, Lot 7), which are currently held for purposes of lease, from the Board of Selectmen, acting as Conomo Point Commissioners, to the Board of Selectmen, acting as Conomo Point Commissioners, for general municipal purposes and purposes of conveyance; and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to convey said parcels on such terms and for such consideration as the Board deems in the best interests of the Town, and further, to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to enter into all agreements and to execute any and all instruments as may be necessary or convenient on behalf of the Town to affect said conveyances; or take any other action relating thereto.

Motion #1: Lisa J. O'Donnell moved that the Town vote to transfer the following, Town-owned real property at Conomo Point: 0 Cogswell Road (Map 110, Lot 38) and 0 Sumac Drive (Map 110, Lot 7), which are currently held for purposes of lease, from the Board of Selectmen, acting as Conomo Point Commissioners, to the Board of Selectmen, acting as Conomo Point Commissioners, for general municipal purposes and purposes of conveyance; and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to convey said parcels on such terms and for such consideration as the Board deems in the best interests of the Town, and further, to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to enter into all agreements and to execute any and all instruments as may be necessary or convenient on behalf of the Town to affect said conveyances. The motion was duly seconded.

Motion #2: Edward Neal moved that the motion for Article 16 be amended by deleting it in its entirety and replacing it with the following: That the Town transfer certain parcels of town-owned land at Conomo Point, including 0 Cogswell Road (Map 110, Lot 38) and 0 Sumac Drive (Map 110, Lot 7), which are currently held for purposes of lease, from the Board of Selectmen, acting as Conomo Point Commissioners, to the Board of Selectmen, acting as Conomo Point Commissioners, and that said lots

shall be retained by the Town for the purpose of increasing the available parking at Conomo Point and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to create simple gravel parking areas on said lots as funds to do so may become available. The motion was duly seconded.

Action: Motion #2 Failed by the Majority declared by the Moderator
Action: Motion #1 Approved by more than 2/3 vote declared by the Moderator

**ARTICLE 17: ALIGN SENIOR REAL ESTATE TAX DEFERRAL WITH SENIOR
CIRCUIT BREAKER TAX CREDIT**

To see if the Town will vote, in accordance with the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause Forty-First A, to adopt as the maximum gross receipts amount to qualify for a senior real estate tax deferral, the same maximum gross receipts amount to qualify for the senior circuit breaker tax credit as a non-head of household, as may be amended from time to time by the Commissioner of Revenue, in accordance with Massachusetts General Laws, Chapter 62, Section 6, Subsection k, which amount is currently, \$58,000, or take any other action relating thereto.

Motion: Susan Coviello moved that the Town vote, in accordance with the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause Forty-First A, to adopt as the maximum gross receipts amount to qualify for a senior real estate tax deferral, the same maximum gross receipts amount to qualify for the senior circuit breaker tax credit as a non-head of household, as may be amended from time to time by the Commissioner of Revenue, in accordance with Massachusetts General Laws, Chapter 62, Section 6, Subsection k, which amount is currently, \$58,000. The motion was duly seconded.

Action: Approved by the Majority declared by the Moderator

ARTICLE 18: TOWN CLERK FEES BYLAW

To see if the Town will vote to amend the General Bylaws, to add a new Section 2-27, to be titled “Town Clerk Fees”, as follows, or take any other action relating thereto:

2-27 Town Clerk Fees

The fees of the Town Clerk shall be as follows:

Type of Service or Certificate	Fee
birth certificate	\$10
marriage certificate	\$10
death certificate	\$10
marriage intentions	\$20
business certificate	\$25
correcting birth record error	\$25
entering delayed birth record	\$25
business cert. change/discontinuance	\$10
correcting death record	\$25
recording out of state marriage	\$25
correcting error in marriage record	\$25
recording grant of pole location, etc.	\$150

The fee for any service or certificate of the Town Clerk which is not expressly enumerated herein, or in any other provision of the Town’s Bylaws or any other applicable law, shall be in the amount set forth in M.G.L. c.262, §34, as may be amended from time-to-time.

Motion: Peter D. Phippen moved that the Town vote to amend the General Bylaws, to add a new Section 2-27, to be titled “Town Clerk Fees”, as set forth in the warrant. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 19: MARIJUANA SALES TAX

To see if the Town will vote to accept the provisions of M.G.L. c.64N, §3 to impose a local sales tax on the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at the rate of 3% of the total sales price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products; or take any other action relating thereto.

Motion: Andrew C. Spinney moved that the Town vote to accept the provisions of M.G.L. c.64N, §3 to impose a local sales tax on the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at the rate of 3% of the total sales price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 20: MUNICIPAL WATER SYSTEM

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to design, engineer and construct repairs, upgrades, improvements and/or replacements to the municipal water system, and anything incidental or related thereto; or take any other action relating thereto.

Motion: Trescott DeWitt moved that Article 20 be indefinitely postponed. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 21: MUNICIPAL SEWER SYSTEM

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to design, engineer and construct repairs, upgrades, improvements and/or replacements to the municipal sewer system and anything incidental or related thereto; or take any other action relating thereto.

Motion: Trescott DeWitt moved that the Town vote to transfer from Sewer Enterprise Free Cash the sum of \$100,000 to design, engineer, construct, and oversee repair, upgrade, improvement, and/or component replacement with regard to the air relief system of the municipal sewer system, and anything incidental or related thereto. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 22: CONOMO POINT SEAWALL

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to be used as a match to a State grant program for the design and/or construction of renovations and improvements to the Conomo Point seawall system, or anything incidental or related thereto; or take any other action relating thereto.

Motion: Andrew C. Spinney moved that the Town vote to transfer from the Sale of Real Estate Fund the

sum of \$537,300 to be used as a match to a State grant program for the design and/or construction of renovations and improvements to the Conomo Point seawall system, or anything incidental or related thereto. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

ARTICLE 23: PAVEMENT MARKINGS

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for designing, permitting, and constructing pavement markings relative to on and off-street parking and wayfinding signage in the downtown area, or anything incidental or related thereto; or take any other action relating thereto.

Motion: Peter D. Phippen moved that the Town vote to transfer from Free Cash the sum of \$84,000 for designing, permitting, and constructing pavement markings relative to on and off-street parking and wayfinding signage in the downtown area, or anything incidental or related thereto. The motion was duly seconded.

Action: *Approved by the Majority declared by the Moderator*

ARTICLE 24: FY 2020 COMMUNITY PRESERVATION FUND

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund, including fiscal year 2020 estimated annual revenues, a sum or sums of money for Community Preservation projects or purposes, including, acquisition, creation and preservation of open space; acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use; acquisition, preservation, rehabilitation, and restoration of historic resources; acquisition, creation, preservation and support of community housing; and for the rehabilitation and restoration of open space or community housing acquired under the Community Preservation Act, all as may be recommended by the Community Preservation Committee; or take any other action relating thereto.

Motion: Richard Ross moved that the Town appropriate or reserve from Fiscal Year 2020 Community Preservation Fund estimated annual revenues, or other available funds, all as specified on the Community Preservation Act Town Meeting Handout, the amounts recommended by the Community Preservation Committee for Open Space Reserve, Historic Resources Reserve, Community Housing Reserve, Budgeted Reserve, administrative expenses, and specific projects. The motion was duly seconded.

COMMUNITY PRESERVATION ACT TOWN MEETING HANDOUT

RESERVES

To transfer from Community Preservation Fund FY2020 Estimated Annual Revenues and reserve the following sums:

Open Space – FY2020	\$ 19,330
Historic Resources – FY2020	\$ 19,330
Community Housing – FY2020	\$ 19,330
Budgeted Reserve – FY2020	<u>\$125,642</u>
 Total – FY2020	 \$183,632

APPROPRIATIONS:

To appropriate from Community Preservation Fund FY2020 Estimated Annual Revenues as follows:

Administrative Expenses – FY2020 \$9,665

And transfer from the Community Preservation Fund in the amounts and for the purposes set forth below, as follows:

Specific Projects

<u>Department/Organization</u>	<u>Purpose</u>	<u>Funding Source</u>	<u>Amount</u>
Housing Authority	Exterior Painting	Community Housing Budget	\$ 7,500
	Paving	Unreserved Fund Balance	<u>\$75,000</u>
			\$82,500
Bicentennial Cmte.	Ancient Cemetery - Restore/Repair Headstones	Historic Resources Budget	<u>\$ 7,900</u>
GRAND TOTAL			\$90,400

Action: Approved Unanimously declared by the Moderator

ARTICLE 25: FY 2019 TOWN OPERATIONAL EXPENSES

To see if the Town will vote to transfer from available funds a sum of money to be used to defray operational expenses of the various Town departments for the remainder of fiscal year 2019; or take any other action relating thereto.

Motion: Allison Williard moved that the Town vote to transfer from Free Cash the sum of \$15,000 to be added to the following budget lines in the Snow and Ice Budget for the remainder of fiscal year 2019: Snow Removal Overtime - \$5,600, Snow Removal Contractors - \$2,400, and Snow Removal Expenses - \$7,000; and further, to transfer from free cash the sum of \$5,875 to be added to the Advertise Town Resources budget line. The motion was duly seconded.

Action: Approved Unanimously declared by the Moderator

ARTICLE 26: FY2019 FINANCE COMMITTEE RESERVE FUND

To see if the Town will vote to transfer from available funds a sum of money to be used to replenish the Finance Committee’s Reserve Fund for the remainder of fiscal year 2019; or take any other action relating thereto.

Motion: Guy Bradford moved that the Town vote to transfer from Free Cash the sum of \$45,000 and to transfer from the Sewer Enterprise Free Cash debt reserve the sum of \$20,000, for a total of \$65,000 to be used to replenish the Finance Committee’s Reserve Fund for the remainder of fiscal year 2019. The motion was duly seconded.

Action: Approved Unanimously declared by the Moderator

ARTICLE 27: UNPAID BILLS

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the payment of unpaid bills from past fiscal years; or take any other action relating thereto.

Motion: Benjamin Buttrick moved that article 27 be indefinitely postponed. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

Motion made by the Moderator at 9:44 pm to dissolve the meeting. The motion was duly seconded.

Action: *Approved Unanimously declared by the Moderator*

A True Copy:

Attest:

Pamela B. Thorne, Town Clerk