

**Selectmen's Meeting  
Town Hall, 2<sup>nd</sup> Floor Stage Conference Area, 30 Martin Street**

**April 22, 2019**

**AGENDA**

6:00 p.m. Public Comment.

7:00 p.m. Quarterly Department Head Meeting: Featured speaker Dana LeWinter from the Citizens' Housing and Planning Association.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period April 6<sup>th</sup>, 2019 through April 19<sup>th</sup>, 2019, regarding the following:

- Town Building Committee Public Forum Summary & Public Safety Facility Project Cost
- Reassembly of Town Features at Paglia Park
- Continued Review of Annual Town Meeting Motions
- Status of Recommendations for Collaboration with Manchester

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 4/18/2019 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	03/22/2019	1,284.52	Highway
- Vote to approve the minutes for the Selectmen's April 8, 2019, Open Meeting and Executive Session.
- Approve contract for 2018 Volunteer Fire Assistance Grant in the amount of \$2,000.
- Vote to hold the Fall Town Meeting on Monday, November 18, 2019, at 7:30 p.m. at the Essex Elementary School;
- Consider signature of municipal auditing services engagement letter with CliftonLarsonAllen LLP for the fiscal year 2019 audit, as recommended by the Essex Finance Committee and the Town Accountant.
- Vote to approve a request from the Department of Public Works Board of Commissioners for the transfer from various accountants the amount of \$12,144 towards their budget for FY2020.
- Consider a request from the Conservation Commission to use \$500 from the Wetlands Protection Fund to cover administrative expenses incurred or to be incurred during FY2019 in connection with regulation of the Wetlands Protection Act.
- Consider change in scope and potential contract change order with Johnson Roberts Architects concerning specific design tasks for the design of the new public safety building.
- Vote to ratify the Chairman's signature on a letter in support of the legislation to increase funding for the Community Preservation Act.
- Consider approval allowing the incoming Harbormaster to serve concurrently as a Call Fire Fighter with respect to the State Ethics Law.
- Vote to award the Essex 2019 Selectmen's Citizenship Award and sign the certificate. Decide which Selectman will present the award on Thursday, May 30, 2019, in the high school auditorium, starting at 7:00 p.m.

- Consider a request from the Youth Director to beautify the Grove Cottage gardens as one of the Youth Commission's summer programs.
- Consider a request from Madeline Pineo to rent Centennial Grove on Saturday, May 11, 2019, between the hours of 10:30 a.m. and 8:00 p.m. for her wedding reception. Sign the parking permit.
- Consider a request from Heather Harrell to rent Centennial Grove on Saturday, June 22, 2019, between the hours of 1 and 4 p.m. for her daughter's birthday party. Sign the application form and the parking permit.
- Review draft guidelines regulating potential future advertising at the Essex Field of Dreams playing fields.
- Discuss possible future policy for the issuance of entertainment licenses.
- Conomo Point Matters:
  - 23 Middle Road (Map 108, Lot 53): Review complaint about the alleged use of the accessory lot (Map 108, Lot 50) to this property.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Gasoline-Fuel Storage Permits:

- Energy North, Inc., d/b/a Energy Liquors, Abdessamad Madkour, 156 Main Street

One-Day Wine & Malt License:

- Madeline Pineo, for use on Saturday, May 11, 2019, between the hours of 10:30 a.m. and 8:00 p.m. within the confines of Centennial Grove.
- Woodman's Inc., Lauren Muise, for use on Sunday, May 12, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, May 26, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, June 16, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, July 7, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Wednesday, July 10, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, July 14, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Wednesday, July 17, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.

- Woodman's Inc., Lauren Muise, for use on Sunday, July 21, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Wednesday, July 24, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, July 28, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Wednesday, July 31, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Wednesday, August 7, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Friday, August 9, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, August 11, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Wednesday, August 14, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, August 18, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.
- Woodman's Inc., Lauren Muise, for use on Sunday, August 25, 2019, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of Woodman's Salt Marsh Tent.

**REMINDERS:**

- Age & Dementia Friendly Cape Ann Community Summit on Wednesday, May 1, 2019, between the hours of 10:00 a.m. and 2:00 p.m., at The Elks at Bass Rocks, Gloucester.
- The next regular Board of Selectmen's meeting will take place on Monday, May 6, 2019, at 6:00 p.m. in the Faculty Conference Room at the Essex Elementary School.
- The Annual Town Meeting will be held on Monday, May 6, 2019, starting at 7:30 p.m. in the gymnasium of the Essex Elementary School, Story Street.

**EXECUTIVE SESSION:**

- Discussion of pending litigation concerning the City of Gloucester vs. the Town of Essex, Superior Court C.A. No. 17-310C.