

**AGENDA**

7:00 p.m. Public Comment.

7:30 p.m. Susan Mears to request permission to place a memorial plaque on one of the existing benches at Conomo Point honoring Betsy Gammons.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period May 7<sup>th</sup> through May 20<sup>th</sup>, 2016, regarding the following:

- Community Compact and Strategic Plan Update
- Multi-Purpose Public Input Forum
- Future of Essex Personnel Board
- Analysis and Implementation of IT Audit Recommendations
- Analysis of Police Department Video Recording System
- Town Hall/Library Renovation Weekly Project Meeting/Library Lighting
- Change Orders for Structural Support Modifications, Town Hall
- Invitation for Bids for Town Hall/Library Furnishings
- Proposal for Northern Conomo Point Public Access Design/Permitting
- Invitation for Bids, Realtor Representation of Southern Properties
- Issuance of Offers to Purchase Robbins Island Properties
- Offers of Lease to Northern Conomo Point and Other Tenants
- FEMA Pre-Disaster Mitigation Grant for Hazard Mitigation Plan Update

Other Business:

- Approve the weekly warrant in the amount of \$753,376.41.
- Approve the minutes for the Selectmen's May 9, 2016, Open Meeting and Executive Session.
- Line Item Transfers:
  - Review and approve a Line Item Transfer in the amount of \$3,000 from Town Hall Heating Fuel to Town Hall Electricity.
  - Review and approve a Line Item Transfer in the amount of \$1,066 from Selectmen's Temporary Clerical to Shellfish Deputy.
  - Review and approve a Line Item Transfer in the amount of 15,000 from Conomo Point Legal to General Legal.
  - Review and approve a Line Item Transfer in the amount of \$5,000 from Blanket Insurance to Town Property.
- Sign the Mutual Aid Agreement among Cities and Towns in Emergency Preparedness Region 3D for Board of Health services of an emergency and a non-emergency nature.
- Review, approve, and sign a contract for surveyor services with Millenium Engineering.

- Review, approve, and sign a contract with Anna Siedzik to provide consulting services not to exceed \$9,999.99 during a one-year period, ending 6/30/17.
- Parades/Road Events:
  - Approve a request from the Fire Chief Daniel Doucette and the Board of Engineers to hold the annual Fireman's Memorial Sunday Parade on Sunday, June 12<sup>th</sup>, 2016, starting at 8:45 a.m.
  - Approve a request from the Essex Elementary PTO to pass over town roads during their annual Happy as a Clam 5K and Fun Dashes on Friday, September 16, 2016, starting at 5:00 p.m.
  - Review a request from Essex County Greenbelt to pass over Town roads during their 2<sup>nd</sup> annual road cycling event on Saturday, September 17, 2016.
- Conomo Point Matters:
  - Review a request to park on Town land in front of 7 Sumac Drive, temporarily on Saturday, June 4, from 1:00 to 4:00 p.m. to accommodate overflow parking for persons attending a private event on Cross Island.
  - Consider building permit application for repairs to existing structure at 1 Middle Road, Map 108, Lot 43, Old Map 24, Old Lot 19, Mr. Wendell.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Licensing Board:

Auction Permit:

- Blackwood March Antiques, Michael March, for use on Wednesday, June 15, 2016, between the hours of 4:00 to 10:00 p.m., within the confines of 125 Main Street.

One-Day Entertainment License:

- Essex County Greenbelt Association, Inc., Shelley Raymond, for use on Thursday, June 9, 2016, between the hours of 5:00 and 9:00 p.m. within the confines of the Cox Reservation at 82 Eastern Avenue.
- Essex County Greenbelt Association, Inc., Shelley Raymond, for use on Friday, June 10, 2016, between the hours of 5:00 and 9:00 p.m. within the confines of the Cox Reservation at 82 Eastern Avenue.

One-Day Wine & Malt License:

- Essex County Greenbelt Association, Inc., Shelley Raymond, for use on Thursday, June 9, 2016, between the hours of 6:00 and 9:00 p.m. within the confines of the Cox Reservation at 82 Eastern Avenue.
- Essex County Greenbelt Association, Inc., Shelley Raymond, for use on Friday, June 10, 2016, between the hours of 5:00 and 9:00 p.m. within the confines of the Cox Reservation at 82 Eastern Avenue.
- Woodman's Inc., Joan Houghton, for use on Saturday, June 11, 2016, between the hours of 12:00 noon and 10:00 p.m., within the confines of 125 R Main Street.

Shellfish Permits:

Non-Resident Recreational and Waiver of Application Deadline:

- Josh Tripp, Hamilton, sponsored by Elaine and Jim Horrocks
- William S. Schneider, Georgetown, sponsored by William Barker

Executive Session Expected:

- Discussion of pending litigation concerning the case of the City of Beverly vs. the Essex County Sheriff, et al., Essex Superior Court C.A. No. ESCV2015-00350A.
- Discussion of pending litigation concerning the case of the Town of Essex v. William Allen, Essex Superior Court C.A. Nos. ESCV2002-00352, ESCV2006-00313, and ESCV2007-02096.
- Discussion regarding the lease, sale, and value of real property at Conomo Point.

REMINDER: Thursday, May 26, 2016, 6:00 p.m., presentation of the Essex citizenship award by Chairman Lisa J. O'Donnell in the MERSD auditorium.

REMINDER: The Lt. Governor will be signing community compacts with some municipalities, including Essex, on Tuesday, May 31, 2016, at 8:45 a.m. **in** the Selectmen's room at the Middleton Town Hall. Chairman O'Donnell will attend.

REMINDER: The Memorial Day Parade will take place on Monday, May 30, starting at 9:00 a.m. at Memorial Park.

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday, June 6<sup>th</sup>, 2016, at 7:00 p.m. in the second floor meeting room at the Senior Center on Pickering Street.