

**AGENDA**

- 7:00 p.m. Public Comment.
- 7:05 p.m. Police Chief Peter Silva to propose changes in Police Department position descriptions (Chief of Police, Sergeant, Detectives, Patrol Officer, Accreditation Manager, Harbormaster, Prosecutor, and Police Secretary) to the Selectmen, discharging the duties of Personnel Board; and to introduce Michael Juliano, Special Police Officer, and request that he be promoted to Reserve Police Officer.
- 7:15 p.m. Brian Feener and Scott Woodward regarding a possible appointment to a single seat for a three-year term on the Board of Public Works.
- 7:30 p.m. Barry O'Brien, Essex Representative to Cape Ann Regional Cable Advisory Committee to discuss ongoing contract renewal process.
- 7:45 p.m. Robert Doane to discuss a possible appointment to the Shellfish Advisory Commission.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period May 21<sup>st</sup> through June 3rd, 2016, regarding the following:

- Investigation of IP/Cloud-based Phone System for Town Hall/Library
- Change Order Proposals, 30 Martin Street - Structural Work, Conduit, Panel Relocation
- Review of Fire Sprinkler System Design by Construction Subcontractor
- Further Development of Proposal for Northern Conomo Point Improvements
- Contract for Repointing and Crack Sealing at Stone Pier, Conomo Point
- Conservation Commission Hearing, Demolition of 5 Southern Ave. Garage
- Meeting with Engineering Firm Relative to Thin-Layer Deposition
- CZM Community Coastal Resiliency Grant Application
- Letter of Support for Town of Newbury CZM Grant Application
- Downtown Parking Study Kickoff Meeting and Stakeholder Interviews

Other Business:

- Approve the weekly warrant in the amount of \$430,883.78.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the warrant dated June 2, 2016 pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
James McNeilly	McNeilly's EMS	5/18/16	\$217.50	Fire

- Consider the use of the Town Events fund to cover the cost of the band for Essex River Day.

- Approve the minutes for the Selectmen's May 23, 2016, Open Meeting and Executive Session.
- Vote to reorganize the Board.
- Discussion regarding parking along the Museum side of the Town Landing on week-ends and holidays.
- Ratify the approval of two Grant applications for Underage Alcohol Enforcement and Pedestrian's Bicycle Safety and authorization of the Police Chief as signatory on each.
- Vote to approve the acceptance of a donation in the amount of \$500 to the Police Gift Account from the EPBA.
- Consider a request from Police Chief Silva to carry over 80 hours of vacation time to FY2017.
- Approve a 33B transfer request in the amount of \$75.10 from Registrars Stipends to Registrar's Printing.
- Approve a request from the 1<sup>st</sup> Presbyterian Church of Ipswich to rent the Grove on Sunday, July 31, 2016, between the hours of 3:00 and 7:00 p.m.
- Vote to proclaim Tuesday, July 26, 2016 as Spirit of the 26<sup>th</sup> Anniversary of the Americans with Disability Act. Sign the proclamation.
- Vote to sign the citation honoring Vincent and Barbara Caravella of the Scrapbook as Essex Small Business Persons of the Year.
- Conomo Point Matters:
  - Vote to approve, sign, and send Offers of Sale for the following properties to the current tenants of the said properties:
    - Seasonal Properties:

GOMES	108	018	025	Robbins Island Rd
RETTBERG	108	004	030	Robbins Island Rd
CALDER	108	005	034	Robbins Island Rd
DENTON	108	006	034 A	Robbins Island Rd
MACDOUGALL	108	007	036	Robbins Island Rd
CLARKP	108	009	038	Robbins Island Rd
CUTTER	108	010	040	Robbins Island Rd
PRATT2	108	016	041	Robbins Island Rd
SACHSSE	108	012	044	Robbins Island Rd
    - Year-Round Properties that will revert to Seasonal-Only when transferred by the initial purchaser:

ROMANO	108	017	029	Robbins Island Rd
RYAN	108	014	046	Robbins Island Rd
    - Year-Round Properties that will revert to Seasonal-Only when transferred by the initial purchaser with an easement to maintain a well on land of the Town:

RIGGS	108	011	042	Robbins Island Rd
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- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Licensing Board:

Flea Market License (ratification of Town Administrator's signature):

- John Schimoler, for use on Sunday, May 29, 2016 within the confines of 75 Eastern Avenue

One-Day Entertainment License and Waiver of Fee:

- Cape Ann Chamber of Commerce, Ken Riehl, for use on Saturday, June 18, 2016, between the hours of 4:00 and 9:30 p.m. within the confines of Memorial Park for Essex River Day.

One-Day Wine & Malt License and Waiver of Fee:

- Chebacco Liquor Mart, Jack Chisholm, for use on Saturday, June 18, 2016, between the hours of 3:00 and 9:00 p.m. within the confines of Memorial Park for Essex River Day.

One-Day Wine & Malt License:

- Woodman's Inc., Joan Houghton, for use on Saturday, June 25, 2016, between the hours of 12:00 noon and 10:00 p.m., within the confines of 125 R Main Street.
- Woodman's Inc., Joan Houghton, for use on Sunday, June 19, 2016, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of 125 R Main Street.

Non-Resident Recreational Clamming Permit and Waiver of Filing Deadline:

- Mark Kenney, Rockport, MA, sponsored by Michael Galli

Executive Session Expected:

- Discussion of pending litigation concerning the case of the City of Beverly vs. the Essex County Sheriff, et al., Essex Superior Court C.A. No. ESCV2015-00350A.
- Discussion of pending litigation concerning the case of the Town of Essex v. William Allen, Essex Superior Court C.A. Nos. ESCV2002-00352, ESCV2006-00313, and ESCV2007-02096.

REMINDER: Small Business Persons of the Year Reception at Periwinkles on Thursday, June 9, 2016, from 5:00 to 7:00 p.m. Presentation of the Citation to Vincent and Barbara Caravella. Please RSVP.

REMINDER: The next regular Board of Selectmen's meeting will take place on **Tuesday**, June 21<sup>st</sup>, 2016, at 7:00 p.m. in a faculty room at the Essex Elementary School on Story Street.