

**AGENDA**

- 7:00 p.m. Public Comment.
- 7:05 p.m. Attorney Nancy McCann and Curt Bergeron to discuss a request for change of name and alteration of premises for the restaurant at Essex Marina.
- 7:15 p.m. Town Counsel Gregg Corbo and the Board of Public Works.
- 8:15 p.m. Barry O'Brien, Essex Representative to Cape Ann Regional Cable Advisory Committee to discuss ongoing contract renewal process.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period June 4<sup>th</sup> through June 17<sup>th</sup>, 2016, regarding the following:

- Strategic Planning Committee Meeting Recap
- Open Space and Recreation Plan - Letter of Review, Updated ADA Policy
- Contract for the Promotion of Town Resources
- Contract for Real Estate Agent Services, Southern Conomo Point Sales
- Town Hall/Library Renovation Project Update
- Change Order Regarding Town Hall/Library Fire Protection System
- Review of Lighting Options for Essex Library
- Contract for Northern Conomo Point Design and Permitting Services
- Contract for Cloud-Based Voice Over IP (VOIP) Phone Service
- Potential Conversion of Southern Avenue Parcels to Passive Recreational Use
- DEP Consent Decree Quarterly Report
- Massachusetts Downtown Initiative Parking Study Grant Update
- Army Corps of Engineers Beneficial Use Dredging Study Funding

Other Business:

- Ratify the approval the weekly warrant in the amount of \$138,728.87.
- Vote to ratify the exemption from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the warrant dated 6/9/16 pursuant to subsection (d) of said Section:

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	6/09/16	\$ 73.00	Shellfish
Ernie Nieberle	Nieberle's	5/24/16	\$ 821.00	Police
Ernie Nieberle	Nieberle's	5/24/16	\$1,164.75	Cemetery
Ernie Nieberle	Nieberle's	5/24/16	\$ 40.85	Council on Aging
Ernie Nieberle	Nieberle's	5/24/16	\$ 51.00	Wastewater

- Vote to ratify the exemption from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 6/23/16 warrant pursuant to subsection (d) of said Section:

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
James McNeilly	McNeilly EMS	6/23/16	145.00	Fire
Ernie Nieberle	Nieberle's	5/27/16	821.00	Council on Aging

- Approve the minutes for the Selectmen's June 6, 2016, Open Meeting.
- Review status of no parking signs at Town Landing.
- Vote to approve updated job descriptions for the following positions: Chief of Police, Sergeant, Detectives, Patrol Officer, Accreditation Manager, Harbormaster, Prosecutor, and Police Secretary.
- Approve a request from Chief Silva to promote Thomas Shute from Special Police Officer to Part-Time Police Officer.
- Sign a letter to the MAPC informing them of Peter Phippen's reappointment to their board for a 3-year term commencing 7/1/16.
- Vote to appoint either Brian Feener or Scott Woodward to a 3-year term on the Board of Public Works, beginning July 1, 2016. Sign the appointment card.
- Vote to approve a Marina Operator's Legal Liability insurance policy with Travelers and the renewal of two Pollution Liability policies, one for vessels and one for non-vessels, with Water Quality Insurance Syndicate.
- Vote to approve the rental of Centennial Grove by David Gallagher for a birthday party, for use on Friday, July 8, 2016, between the hours of 6:00 and 11:00 p.m.; sign the parking pass.
- Conomo Point Matters:
  - Consider a request to add Lucia Cecchetti to the lease for 34 Robbins Island Road, Map 19, Lot 66, (New Map 108, New Lot 005).
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Licensing Board:

One-Day Entertainment License:

- David Gallagher, for use on Friday, July 8, 2016, between the hours of 6:00 and 11:00 p.m., within the confines of Centennial Grove.

One-Day Wine & Malt License:

- Woodman's Inc., Joan Houghton, for use on Sunday, July 3, 2016, between the hours of 11:00 a.m. and 11:00 p.m., within the confines of 125 R Main Street.
- David Gallagher, for use on Friday, July 8, 2016, between the hours of 6:00 and 11:00 p.m., within the confines of Centennial Grove.

Non-Resident Recreational Clamming Permit and Waiver of Application Deadline:

- Gerald X. Gerrior, Middleton, MA, sponsored by Dexter Tindley, Jr.
- Michael Symonds, Gloucester, MA, sponsored by Valerie Symonds
- Kenneth Symonds, Princeton, MA, sponsored by Valerie Symonds

Appointments and Renewal Appointments (term commencing 7/1/16):

ADA Coordinator: William Sanborn, 1 year

Animal/Dog Control Officer: Amelia Reilly, 1 year

Building Inspector: William Sanborn, 1 year

Building Inspector's Assistant: L. William Holton, 1 year

Burial Agent: Blake Story, 1 year

CATV Representative: Barry O'Brien, 1 year

Community Preservation Committee: Peter Madsen, 3 years

Conservation Commission:

- Angus Bruce, 3 years
- Jack Schylling, 3 years

Council on Aging

- Priscilla Doucette, 3 years
- Amelia Hamlen, 3 years
- Patricia McGrath, 3 years
- Mary Wilhelm, 3 years

Eight Towns & the Great Marsh Coalition: Matt Coogan, 1 year

Electrical Inspector: Ramie Reader, 1 year

Electrical Inspector's Assistant: John Shields, 1 year

Essex Cultural Council: Jenny Harkness, 6 years

Harbormaster's Assistant:

- Brian Buck, 3 years
- Thomas Shute, 3 years

Historical Commission: Keith Symmes, 3 years

Local Emergency Planning Committee:

- Dan Doucette, 1 year
- Erin Kirchner, 1 year
- Peter Silva, 1 year
- Paul Goodwin, 1 year

MAPC Representative: Peter Phippen, 3 years

Open Space Committee:

- Julie Scofield, 1 year
- Leslie Burns, 1 year
- Tamson Gardner, 1 year
- Lysa Leland, 1 year

Plumbing & Gas Inspector: Richard Corriere, 1 year

Plumbing-Gas Inspector's Assistant: David Pereen, 1 year

Police Officer, Full-Time:

- Daniel Bruce, 3 years
- Ryan Davis, 3 years
- Alexander F. Edwards, 3 years
- Sergeant Paul Francis, 3 years
- Michael French, 3 years
- Robert Gilardi, 3 years
- James Romeos, 3 years
- Thomas P. Shamshak, 3 years

Police Officer, Part-Time:

- Katrina C. Ewing, 1 year
- David Kent, 1 year
- David Landry, 1 year
- Chad Lipinski, 1 year

- Paul C. Peoples, 1 year
- Tom Shute, 1 year
- David J. Vangelist, 1 year
- Robert Wheway, 1 year

Police Officer, Special:

- Ryan Devaney, 1 year

Shellfish Advisory Commission:

- Michael Pascucci, 3 years

Shellfish Warden: William Knovak, 3 years

Shellfish Warden's Deputy: Stephen Hartley, 3 years

Strategic Planning Committee:

- John Bediz, 1 year
- Michael Burke, 1 year
- Annie Cameron, 1 year
- Skip Crocker, 1 year
- David Gabor, 1 year
- Peter Madsen, 1 year
- Charles McNeil, 1 year
- Julie Scofield, 1 year
- Keith Symmes, 1 year

Town Counsel: Kopelman and Paige, P.C., 1 year

Additional Appointments/Reappointments (term commencing 7/1/16):

Local Emergency Planning Committee:

- Lisa O'Donnell, 1 year

Strategic Planning Committee:

- Lisa O'Donnell, 1 year

Shellfish Advisory Commission:

- Robert Doane, 3 years

Strategic Planning Committee:

- Robert Coviello, 1 year

Executive Session Expected:

- Discussion of pending litigation concerning the case of the Town of Essex v. William Allen, Essex Superior Court C.A. Nos. ESCV2002-00352, ESCV2006-00313, and ESCV2007-02096.
- Discussion regarding the lease, sale, and value of real property at Conomo Point.
- Discussion regarding anticipated litigation.

REMINDER: The 2<sup>nd</sup> Quarter meeting of the Essex Division of the Cape Ann Chamber of Commerce will take place on Wednesday, June 22<sup>nd</sup> at 8:00 a.m. at The Village Restaurant.

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday, July 11<sup>th</sup>, 2016, at 7:00 p.m. in the second floor meeting room at the Senior Center on Pickering Street.