

**Selectmen's Meeting  
Town Hall Stage Conference Area**

**September 11, 2017**

**AGENDA**

6:00 p.m. Public Comment.

6:30 p.m. Matt Coogan to discuss possible purchase of streetlights from National Grid and to update the Board concerning the status of the Massachusetts Downtown Initiative Grant exploring a mixed use zoning overlay district in the downtown area.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period August 26<sup>th</sup> through September 8<sup>th</sup>, 2017, regarding the following:

- Designation and Management of Conservation Land
- Town Building Committee Update, Public Safety Building(s)
- Request for Proposals for Centennial Grove Master Plan
- Cleaning Historic Safe Doors & Straightening Lamp Posts, Town Hall
- School Budget Collaboration Group Meeting
- Further Review of Preliminary Fall Town Meeting Topic List

**Other Business:**

- Approve the weekly warrant in the amount of \$110,611.93.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 8/31/17 warrant pursuant to subsection (d) of said Section:

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
James McNeilly	McNeilly EMS	08/31/17	\$ 370.00	Fire Dept
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 9/7/17 warrant pursuant to subsection (d) of said Section:

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
David Perea	Perea Plumbing	08/26/17	\$ 1,055.00	Council on Aging
Ramie Reader	Reader Electric	08/03/17	\$ 1,485.00	Board of Selectmen
Ernie Nieberle	Nieberles	08/31/17	\$ 722.28	Police Dept
Ernie Nieberle	Nieberles	08/30/17	\$ 191.48	Fire Dept
Ernie Nieberle	Nieberles	08/31/17	\$ 134.70	Council on Aging
- Approve a request to the Finance Committee for a Line Item Transfer in the amount of \$600.00 from Blanket Insurance to Generator Maintenance.
- Approve the minutes for the Selectmen's August 28<sup>th</sup>, 2017, Open Meeting and Executive Session.
- Consider a request to release any Executive Session Minutes regarding "the case at 89 Pond Street and Frank Bergman".
- Consider a request to accept a \$200.00 donation from the Essex Merchants Group to be deposited in the Police Department Gift Account.
- Discuss status of Home Rule Petition concerning allowing retired Police Officers to work Police details in light of recent change in Labor Law and the need to

bring the topic back before Town Meeting if the Board deems the Special Legislation to still be appropriate.

- Further consideration of possible prohibition of clam harvesting on Sundays.
- Authorization to file a Request for Determination of Applicability (RDA) under the Wetlands Protection Act relative to a proposed Girl Scout project to restore the small pond at the Essex Elementary School for occupancy by wildlife on a year-round basis.
- See correspondence from Town Counsel relative to increase in hourly billing rate, effective October 1, 2017.
- Conomo Point Matters:
  - Vote to ratify the increase of the number of poured concrete slabs for memorial benches at the new Conomo Waterfront Park from three to five.
  - Consider for ratification at the next meeting a building permit application to renovate an existing porch at 31 Middle Road.
  - Parking:
    - Consider a request to allow buses to park in Conomo Lane lot for private kayak tours.
    - Review a suggestion to designate several parking spaces across from Clammers' Beach as vehicles with trailers only spaces.
    - Review a suggestion to designate the first two parking spaces to the left of the Front Beach ramp as a loading-and-unloading-only area.
  - Signature of cover letters offering leases for northern Conomo Point, Robbins Island, and Beach Circle as follows (Assessors' map 108 to be reconfigured in accordance with Conomo Point Commissioners' revised leasehold maps):
    - Category 3: Accessory Lots without Building, 1-Year, Seasonal Leases:
      - 179 Conomo Pt Rd, Map 108, Lot 29 B
      - 165 Conomo Pt Rd, Map 108, Lot 35
      - 159 Conomo Pt Rd, Map 108, Lot 38
      - 162 Conomo Pt Rd, Map 108, Lot 44 B
      - 170 Conomo Pt Rd, Map 108, Lot 47
      - 172 Conomo Pt Rd, Map 108, Lot 48 B
      - 113 Conomo Pt Rd, Map 108, Lot 74
    - Category 4: Accessory Lots with Building(s), 1-Year, Seasonal Leases:
      - 9 Conomo Ln, Map 108, Lot 26
      - 173 Conomo Pt Rd, Map 108, Lot 31
      - 163 Conomo Pt Rd, Map 108, Lot 36
      - 21 Middle Rd, Map 108, Lot 49 B

- Conomo Pt, Map 108, Lot 50
  - 109 Conomo Pt Rd, Map 108, Lot 77B
  - Category 7: Seasonal 1-Year Lease for Property with Dwelling:
    - 11 Beach C, Map 108, Lot 79
  - Category 8: Robbins Island Accessory Lots with Buildings, Seasonal 1-Year Leases:
    - 43 Robbins Island Rd, Map 108, Lot 15 1
    - 44 Robbins Island Rd, Map 108, Lot 15 2
  - Category 10: Lots with Building(s) and No Primary Dwelling Lot, 1-Year, Seasonal Lease:
    - 161 Conomo Pt Rd, Map 108, Lot 37
    - 159 Conomo Pt Rd, Map 108, Lot 39
    - 155 Conomo Pt Rd, Map 108, Lot 40
  - Category 11: Accessory Lots with Building(s) and Septic System Components, 1-Year, Seasonal Lease:
    - 168 Conomo Pt Rd, Map 108, Lot 46
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Executive Session Expected:

- None.

Licensing Board:

Alcohol Licenses:

- Discuss adding progressive disciplinary action section for violations to Town of Essex's Alcoholic Beverage Licensing Regulations.

Shellfish Permit:

- Consider application for commercial shellfish permit for Zaim Seraj, who only recently moved to Essex. Requires waiver of annual application deadline and acceptance of alternate types of proof of residency documents. Not listed in current street census. Late fee was paid.

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday, September 25, 2017, at 6:00 p.m. in the Town Hall Stage Conference Area on Martin Street.