

**Selectmen's Meeting  
Town Hall Stage Conference Area**

**October 16, 2017**

**AGENDA**

- 6:00 p.m. Public Comment.
- 6:05 p.m. Joan Woodward to discuss a septic system on the leased property at 168 Conomo Point Road.
- 7:00 p.m. Board of Health Chair Dr. Driscoll and member Ali Papps, and Board of Health Agent Erin Kirchner to discuss a candidate to fill the vacancy on the Board of Health.
- 7:30 p.m. Finance Committee to discuss timing of Memorial School Project vote.
- 8:00 p.m. Town Clerk Christina St. Pierre to discuss proposed articles on the Fall Town Meeting Warrant regarding dogs and the use of electronic voting devices.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period September 23<sup>rd</sup> through October 13<sup>th</sup>, 2017, regarding the following:

- Town Building Committee Meeting Summary
- Strategic Planning Committee Meeting Summary
- Possible Request for Proposals to Purchase Property for Fire/Police Bldg.
- Demonstration of Alternate Website Editing Platform
- Consider Nominations for Employee and Volunteer of the Year
- Conversion of Street Lights to LED and Crosswalk Illumination
- Town/School Budget Group Meetings
- Vote Timing Options Concerning Manchester Memorial School Project
- Joint Budget Meeting of Essex and School District Personnel/Officials
- Final Version of Revised Alcoholic Beverage Licensing Regulations
- Continued Review of Town of Essex Harbor Regulations
- Renewal of Pedestrian License, Village Restaurant

Other Business:

- Approve the weekly warrant in the amount of \$381,807.95.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the October 5, 2017, warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle	09/24/17	\$ 46.00	Police Dept
Ernie Nieberle	Nieberle	09/24/17	\$ 151.00	Fire Dept
Ernie Nieberle	Nieberle	09/24/17	\$ 235.60	Council on Aging
- Approve the minutes for the Selectmen's September 25<sup>th</sup>, 2017, Open Meeting and from the Selectmen's October 4<sup>th</sup>, 2017, Open Meeting and Executive Session.
- Ratify the use of Town Events Fund for Cape Ann Plein Air event.
- Vote to accept the resignation of Peter Madsen from the Community Preservation Committee and consider a replacement.
- Vote to approve a request from Periwinkles to close October 1, 2017 and reopen at the end of November for cleaning and repairs.

- Vote to send certified letters to the Democratic Committee and the Republican Committee seeking recommendations of persons to fill a vacancy on the Board of Registrars.
- Vote on Municipal Elections to the Boston Region Metropolitan Planning Organization.
- Review and approve Retiree Health Care renewal rates for calendar year 2018.
- Review correspondence from Paul Pennoyer regarding electronic voting devices.
- Sign contract with Patriot Properties for fiscal year 2018 property assessment assistance.
- Discuss sharing coastal access, boat ramps, parking areas, and beaches with other towns.
- Discuss Noise Control Bylaw Survey.
- Consider whether or not to continue to allow the digging of clams on Sundays.
- Fall Town Meeting:
  - Vote to add articles to the warrant for the November 13, 2017 Fall Town Meeting per the 10/16/17 draft warrant or as revised (which is attached hereto);
  - Vote to close the warrant;
  - Vote to approve the warrant;
  - Vote to sign the warrant at or outside of a meeting (if revisions are necessary).
- Conomo Point Matters:
  - Vote to accept a check for a memorial bench to be placed at the northern Conomo Point waterfront park in memory of Kent Bowker.
  - Vote to accept a check for a memorial bench to be placed at the northern Conomo Point waterfront park in memory of Robert Lee Smith.
  - Discuss assertion of tax map discrepancy with respect to a leased parcel at 113 Conomo Point Road, Map 108, Lot 75.
  - Review and approve a Lease Addendum for the property at 111 Conomo Point Road, Map 108, Lot 76.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Executive Session Expected:

- Discuss purchase, exchange, lease or value of real property relative to possible future site for public safety facility.
- Discuss collective bargaining with respect to AFSCME contract.
- Discussion of pending litigation concerning the case of the City of Gloucester vs. the Town of Essex, Superior Court C.A. No. 17-310C.
- Discussion of pending litigation concerning the case of the Town of Essex v. William Allen, Essex Superior Court C.A. Nos. ESCV2002-00352, ESCV2006-00313, and ESCV2007-02096.

Licensing Board:

One-Day Auction Permit:

- Frank C. Kaminski Inc., for use on Saturday, October 21, 2017, between the hours of 9:00 a.m. and 6:00 p.m. within the confines of 41 John Wise Avenue.

One-Day Entertainment License Ratification:

- Essex Historical Society & Shipbuilding Museum, Harold Burnham, for use on Saturday, September 23, 2017, between the hours of 11:00 a.m. and 7:00 p.m., within the confines of the Waterline Center at 66 Main Street.

One-Day Entertainment License:

- Christine Woodman, Ales over ALS, for use on Saturday, October 21, 2017, between the hours of 1:00 and 11:00 p.m. within the confines of the Waterline Center at the Essex Shipbuilding Museum at 66 Main Street.

One-Day Wine and Malt License:

- Christine Woodman, Ales over ALS, for use on Saturday, October 21, 2017, between the hours of 1:00 and 11:00 p.m. within the confines of the Waterline Center at the Essex Shipbuilding Museum at 66 Main Street.

**REMINDER:** The Selectmen have been invited to the Korean Ambassador for Peace Ceremony at the Ipswich High School, Performing Arts Center on Friday, October 20, 2017, at 4:00 p.m. **Please RSVP.**

**REMINDER:** The Selectmen have been invited to the Open Door Autumn Breakfast on Thursday, October 26, 2017 at Cruiseport in Gloucester, starting at 7:30 a.m. **Please RSVP.**

**REMINDER:** The next regular Board of Selectmen's meeting will take place on Monday, October 30, 2017, at 6:00 p.m. in the Town Hall Stage Conference Area on the second floor at 30 Martin Street.

**REMINDER:** The Selectmen will attend a Finance Committee meeting to be held on Thursday, November 2, 2017, starting at 7:00 p.m. in the Essex Elementary School.

**REMINDER:** The Fall Town Meeting will be held on Monday, November 13, 2017, starting at 7:30 p.m. in the Essex Elementary School.

**REMINDER:** Age & Dementia Friendly Community Forum will be held on Thursday, November 16, 2017, starting at 2:00 p.m. in the third floor auditorium at the Town Hall, Martin Street.