

**Selectmen's Meeting  
Town Hall, 2<sup>nd</sup> Floor Stage Conference Area, 30 Martin Street**

**December 16, 2019**

**AGENDA**

- 6:00 p.m. Public Comment.
- 6:05 p.m. Dawn Burnham, Chairman of Bicentennial Committee, to speak about wrapping up the Town's bicentennial year celebration and retrospective thereon.
- 6:30 p.m. Harbormaster Dan Fialho to review the past season from the prospective of the Harbormaster's Department.
- 7:00 p.m. First Congregational Church to discuss need for Community Preservation money for steeple restoration.
- 7:30 p.m. Continued review of entertainment license application forms, process, and potential policy

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period November 30<sup>th</sup>, 2019 through December 13<sup>th</sup>, 2019, regarding the following:

- Host Community Agreement Advisory Committee Meeting Summary
- Regional Computer Services Discussion
- Town Administrator's Performance Review and Goal Setting
- Award of Contract for the Promotion of Town Resources and Attractions
- Continued Discussion Relative to Downtown Parking Line Striping
- Public Safety Facility Construction Project Update and Change Order
- Preliminary Review of Selectmen's FY21 Operating Budget Request
- Continued Review of Selectmen's FY21 Capital Budget Update
- Regional School District FY21 Tentative Operating Budget Hearing
- Continued Review of Annual Town Meeting Possible Topics
- LED Street Light Conversion Project Update

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$108,154.69.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 12/12/2019 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	11/24/2019	\$ 677.98	Police
Ernie Nieberle	Nieberle's	11/24/2019	\$ 170.00	Fire
Ernie Nieberle	Nieberle's	11/24/2019	\$ 94.80	Fire

- Approve the minutes for the Selectmen's December 7, 2019, Open Meeting.
- Vote to approve the promotion of Justin Symonds from Special Police Officer to Part-Time Police Officer.

- Vote to accept the Emergency Management Performance Grant to the Fire Department in the amount of \$2,700 and sign the State contract.
- Vote to approve the Council on Aging Formula Grant for FY2020 in the amount of \$9,036.00 and authorize Chairman Spinney to sign the State Contract for the grant.
- Approve a request YuKanRun to pass over roads in Essex during their annual Fast Half Marathon on Saturday, May 9, 2020, between the hours of 9:00 a.m. and 12:00 p.m.
- Approve a request from the American Diabetes Association to pass over roads in Essex during their annual North Shore Tour de Cure on Sunday, May 17, 2020, between the hours of 10:00 a.m. and 2:00 p.m.
- Consider signature of a successor Inter-municipal Agreement with the City of Gloucester for wastewater treatment services for the next 25 years.
- Annual Town Meeting:
  - Vote to hold the Annual Town Meeting on Monday, May 4, 2020, starting at 7:30 p.m. at the Essex Elementary School.
  - Vote to open the Warrant for the Annual Town Meeting and accept articles for inclusion in the Warrant until 3:00 p.m. on Wednesday, February 26, 2020.
  - Vote to accept reports for the Annual Town Report until noon on Wednesday, February 5, 2020.
- Conomo Point:
  - Consider a request to transfer the property at 187 Conomo Point Road (Map 108, Lot 70) from Mark Webber to the Bediz Conomo Point Real Estate Trust, John Bediz, Trustee, and to revoke the current year-round privilege.
  - Consider a request from Daniel Mayer to transfer the seasonal property at 124 Conomo Point Road (Map 108, Lot 67) to Jeffrey J. Lawler and Tracy E. Nolan.
  - Vote to approve a Lease Addendum Tight Tank Notification for 175 Conomo Point Road (Map 108, Lot 030).
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Renewal Certification 2020 to the Alcoholic Beverage Control Commission:

- Sign certificate for the 2020 renewals.

All Alcoholic Beverage Restaurant License Renewals:

- Thomas Riordan, AuroraGray LLC, d/b/a Ripple, 74 Main Street
- Michael Werthman, Great Marsh Restaurant LLC, 99 Main Street
- Alyssa Walton, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Timothy Kennefick, Windward Grill LLC, Windward Grille, 109 Eastern Avenue

- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
  - Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street
- Wine & Malt Beverage Restaurant License Renewal:
- Joseph K. Cellucci, Eben Creek Corporation, d/b/a J.T. Farnham's, 88 Eastern Avenue

Farmers Series Pouring Permit:

- John J. Collins, Great Marsh Brewing Company, 99 Main Street

All Alcoholic Beverage Package Store License Renewals:

- John D. Chisholm, Chebacco Liquor Mart., Inc., 201 Western Avenue

Wine & Malt Beverage Package Store License Renewals:

- Eamon Keating, Devonshire Wine, LLC, d/b/a Essex Wine Exchange, 91 Main Street
- Gayle McKinley, Weezie's Dylan, d/b/a Shea's Riverside Inn, Main Street

Antiques License Renewals:

- Susan Blake, Muzio Designs, 55 John Wise Avenue
- Debbie & Alfred Brosch, Brosch Antiques, 143 Main Street
- Vincent W. Caravella, All Prints and Maps, 34 Main Street
- Robert Coviello, Main Street Antiques, 44 Main Street
- Dana Guarnera, Ro-Dan Antiques, 69 Main Street
- Channing Howard, Howard's Visual Merchandise, 165 Eastern Avenue
- Tom Lang, Perim Lang Antiques, 18 Eastern Avenue
- David Neligan, DPN Corp., d/b/a David Neligan Antiques, 38 Main Street
- Mary and Rachel Tetzloff, Cape Ann Red Shed, 98 Western Avenue

Class II License Renewals:

- Paul Russell, Paul Russell and Company, 106 Western Avenue
- Eric Holdsworth, Portside Auto, 166 Eastern Avenue
- Paul Wright, Wright Industries Inc., 22 Western Avenue

Common Victualler License Renewals:

- Thomas Riordan, AuroraGray LLC, d/b/a Ripple, 74 Main Street
- John D. Chisholm, Chebacco Liquor Mart., Inc., 201 Western Avenue
- Eamon Keating, Devonshire Wine, LLC, d/b/a Essex Wine Exchange, 91 Main Street
- James Roumeliotis, Cape Ann Pizza and Subs Inc., d/b/a Cape Ann Pizza and Subs, 65 Eastern Avenue
- Joseph K. Cellucci, Eben Creek Corporation, d/b/a J.T. Farnham's, 88 Eastern Avenue
- Dimitrios Tegos, Essex Pizza & Restaurant, 235 Western Avenue
- Clifford Amero, Essex River Cruises & Charters, 35 Dodge Street
- Eric Vennerbeck, Essex River Dogs, 162 Main Street
- Howard Lane, Essex Seafood, 143 R Eastern Avenue
- Laura Wright, Essex Village Market Company, 1 Martin Street

- Michael Werthman, Great Marsh Restaurant LLC, 99 Main Street
  - Gayle McKinley, Weezie's Dylan, d/b/a Shea's Riverside Inn, Main Street
  - Alyssa Walton, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
  - Timothy Kennefick, Windward Grill LLC, Windward Grille, 109 Eastern Avenue
  - Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
  - Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street
- Sunday Entertainment License Renewal:
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
- Weekday Entertainment License Renewal:
- Alyssa Walton, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
  - Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
  - Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street

**REMINDERS:**

- The next regular Board of Selectmen's meeting will take place on Monday, January 6, 2020, at 6:00 p.m. in the 2<sup>nd</sup> floor Stage Conference area of the Town Hall on Martin Street.
- The Economic Development Committee will be hosting an Open House in the Town Hall Auditorium on Wednesday, January 8, 2020, at 7:00 p.m.
- The Essex Housing Coalition will be hosting an Open House in the Town Hall Auditorium on Wednesday, January 22, 2020 at 7:00 p.m.

**EXECUTIVE SESSION:** None.