

Selectmen's Meeting
Town Hall, 2nd Floor Stage Conference Area, 30 Martin Street

October 19, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.essexma.org. For this meeting, members of the public who wish to listen to and/or view the meeting may do so via Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for audio-only). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so using the tools discussed below, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

The link you must follow to get to the video conference is:
<https://join.freeconferencecall.com/bzubricki> , and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

In the event that the video conferencing system fails for some reason, the meeting will be broadcast on a different conference call line, accessed by telephone only, as follows: 717-275-8940. The access code is: 8378315. PLEASE DO NOT USE THIS BACKUP PROTOCOL UNLESS THE METHODS IN THE TWO PRECEEDING PARAGRAPHS ARE NOT WORKING (NOT YOU JUST HAVING TROUBLE CONNECTING), SINCE THE BOARD WILL NOT BE MOVING TO THIS ALTERNATIVE NUMBER UNLESS THE PLATFORM FAILS FOR THE BOARD.

AGENDA – OPEN SESSION

6:00 p.m. Public Comment. Please email comments to Town Administrator Brendhan Zubricki: bzubricki@essexma.org Your comments will be read from time to time throughout the meeting. If your comment relates to an agenda item, please note that in the email subject line.

- 6:15 p.m. Police Chief Paul Francis:
- Police recommendations for Wesley Izidoro, Meaghan Wonson, and Victor Munoz to be appointed as additional Reserve Officers, contingent upon successful drug and psychological testing.
 - Discussion regarding marijuana delivery services which may soon wish to operate in the Town of Essex
- 7:00 p.m. Quarterly Department Head Meeting.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period October 3, 2020 through October 16, 2020, regarding the following:

- Development of Bid Documents for Public Safety Building Furnishings
- Review of 75% Design Plans, Replacement of Essex River Bridge
- Public Safety Building Construction Project Update
- Application for Second Round of CARES Act Funding
- School Budget Group Meeting Summary
- Fall Town Meeting Review & Draft Item List for Annual Town Meeting
- Planning for Possible Halloween and Christmas Activities

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 10-15-2020 warrant pursuant to subsection (d) of said Section.

NAME	VENDOR	DATE	AMOUNT	DEPT'S BILL
Ernie Nieberle	Nieberle's	09/24/2020	\$ 219.00	Police
Ernie Nieberle	Nieberle's	09/24/2020	\$ 235.50	Fire

- Approve the minutes for the Selectmen's October 5, 2020, Open Meeting and Executive Session.
- Confirm the Board's intention to set the fine for a general parking violation to \$50, per the recent Fall Town Meeting vote, and consider the fine for parking within 10 feet of a fire hydrant (possibly increasing to \$100).
- Review of three letters from non-residents regarding use of the Town boat ramp.
- Consider a request from the Council on Aging to appoint Dawn Burnham to the Council on Aging for a partial 3-year term, ending 6/30/2023. Sign the appointment card.
- Consideration of Employee and Volunteer of the Year Awards.
- Consider ideas that may allow Town government to assist local businesses to manage and recover from the ongoing COVID-19 crisis.
- Authorize the signature of easement paperwork from Verizon for the placement of a new communications pole at the new public safety facility building site at 11 John Wise Avenue, outside of a meeting, once the paperwork has been made available.

- Review letter from Mike Dyer regarding boat traffic and speeds on the Essex River.
- Consider a request from the lessees of 39 Middle Road to remove and replace an outbuilding and to renovate and reconfigure an existing patio and deck area..
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, November 2, 2020, at 6:00 p.m. in the 2nd Floor Stage Conference Area of the Town Hall, 30 Martin Street.

AGENDA – EXECUTIVE SESSION - None.