

**Selectmen's Meeting
Town Hall, 2nd Floor Stage, 30 Martin Street**

December 14, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.essexma.org. For this meeting, members of the public who wish to listen to and/or view the meeting may do so via Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for audio-only). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so using the tools discussed below, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

In the event that the video conferencing system fails for some reason, the meeting will be broadcast on a different conference call line, accessed by telephone only, as follows: 717-275-8940. The access code is: 8378315. PLEASE DO NOT USE THIS BACKUP PROTOCOL UNLESS THE METHODS IN THE TWO PRECEDING PARAGRAPHS ARE NOT WORKING (NOT YOU JUST HAVING TROUBLE CONNECTING), SINCE THE BOARD WILL NOT BE MOVING TO THIS ALTERNATIVE NUMBER UNLESS THE PLATFORM FAILS FOR THE BOARD.

AGENDA – OPEN SESSION

6:00 p.m. Public Comment. Please email comments to Town Administrator Brendhan Zubricki: bzubricki@essexma.org Your comments will be read from time to time throughout the meeting. If your comment relates to an agenda item, please note that in the email subject line.

6:05 p.m. Alan McCoy regarding a suggestion to consider acquisition of rights and the design and construction of a walking trail on the old railroad bed from Landing Road to the old Essex River crossing.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period November 28, 2020 through December 11, 2020, regarding the following:

- Finance Committee Meeting Summary
- Economic Development Committee Meeting Summary
- Town Administrator's Performance Review and Goal Setting
- Public Safety Building Construction Project Update
- Possible Rear Fence and Dead Tree Clearing at Public Safety Building
- School District Budget Collaboration Group Meeting Summary
- Manchester Essex Regional School District Tentative Budget Hearing
- Selectmen's Preliminary Capital Budget Request Update, FY22
- Selectmen's Preliminary Operating Budget, FY22
- Chebacco Lake Environmental Issues Coordination Meeting
- Draft Town Meeting Topics List
- Local Rapid Recovery Planning (LRRP) Technical Assistance Grant

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 11/26/2020 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Jim McNeilly	McNeilly EMS	11/18/2020	\$ 155.00	Fire

- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 12/10/2020 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
David Pereen	Pereen Plumbing	11/28/2020	\$ 162.00	Selectmen
David Pereen	Pereen Plumbing	11/28/2020	\$ 93.88	Fire

- Approve the minutes for the Selectmen's November 30, 2020, Open Meeting.
- Acknowledge the resignation of L. William Holton from his position as Assistant Building Inspector.
- Acknowledge the resignation of Patricia McGrath from the Council on Aging Board.
- Vote to approve the appointment of Susan Lufkin to the Council on Aging Board for a partial term ending 6/30/21.
- Annual Town Meeting:
 - Vote to hold the Annual Town Meeting on Monday, May 3rd, 2021, starting at 7:30 p.m. at the Essex Elementary School.

- Vote to open the Warrant for the Annual Town Meeting and accept articles for inclusion in the Warrant until 3:00 p.m. on Wednesday, February 24th, 2021.
- Vote to accept reports for the Annual Town Report until noon on Wednesday, February 3rd, 2021.
- Discuss possible messaging to the community relative to best practices for stopping the spread of COVID-19.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Estimated 2021 Seasonal Population and Renewal Certification:

- Approve and sign the estimated 2021 seasonal population form for the Alcoholic Beverages Commission.
- Approve and sign the 2021 Renewal Certification to the Alcoholic Beverages Commission.

Request to Close:

- Consider a request from J.T. Farnham's to close from December 20, 2020 through March 1, 2021 for maintenance, repairs, and cleaning.
- Consider a request from the Riversbend to close for the winter for cleaning and maintenance and reopen in April 2021.

All Alcoholic Beverage Restaurant License Renewals:

- Thomas Riordan, AuroraGray LLC, d/b/a Ripple, 74 Main Street
- Mark Audette, Aztec LLC, d/b/a Village Restaurant, 55 Main Street
- Allen W. Matthews, Blue Marlin Grille, Inc., 63 Eastern Avenue
- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue
- Michael Werthman, Great Marsh Restaurant LLC, 99 Main Street
- Alyssa Walton, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Corey Matthews, MRG, Inc., d/b/a The Boathouse, 234 John Wise Avenue
- Curt Bergeron, Riversbend at Essex Marina, LLC, d/b/a Riversbend, 35 Dodge Street
- Timothy Kennefick, Windward Grill LLC, Windward Grille, 109 Eastern Avenue
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street

Wine & Malt Beverage Restaurant License Renewal:

- Joseph K. Cellucci, Eben Creek Corporation, d/b/a J.T. Farnham's, 88 Eastern Avenue

Farmers Series Pouring Permit:

- John J. Collins, Great Marsh Brewing Company, 99 Main Street

All Alcoholic Beverage Package Store License Renewals:

- John D. Chisholm, Chebacco Liquor Mart., Inc., 201 Western Avenue
- Bhavikaben Patel, Fenisha Corp, d/b/a Schooners Market, 121 Eastern Avenue

Wine & Malt Beverage Package Store License Renewals:

- Eamon Keating, Devonshire Wine, LLC, d/b/a Essex Wine Exchange, 91 Main Street
- Abdessamad Madkour, Energy North, Inc., d/b/a Energy Liquors, 156 Main Street
- Gayle McKinley, Weezie's Dylan, d/b/a Shea's Riverside Inn, Main Street

Antiques License Renewals:

- Debbie & Alfred Brosch, Brosch Antiques, 143 Main Street
- Robert Coviello, Main Street Antiques, 44 Main Street
- Dana Guarnera, Ro-Dan Antiques, 69 Main Street
- Edwin M. & Laura Howard, Howard's Flying Dragon Antiques, 136 Main Street
- Shelagh Schylling, Prezona Design, 72 Belcher Street

Automatic Amusement License Renewals (2):

- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue

Class II License Renewals:

- Charles F. Coles, Jr. & Mark Gallagher, Dynamic Auto Brokers, 147 Eastern Avenue
- Michael Crowley, Gaybrook Garage, 152 Western Avenue
- Paul Russell, Paul Russell and Company, 106 Western Avenue
- Paul Wright, Wright Industries Inc., 22 Western Avenue

Common Victualler License Renewals:

- Thomas Riordan, AuroraGray LLC, d/b/a Ripple, 74 Main Street
- Mark Audette, Aztec LLC, d/b/a Village Restaurant, 55 Main Street
- Allen W. Matthews, Blue Marlin Grille, Inc., 63 Eastern Avenue
- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue
- John D. Chisholm, Chebacco Liquor Mart., Inc., 201 Western Avenue
- Eamon Keating, Devonshire Wine, LLC, d/b/a Essex Wine Exchange, 91 Main Street
- Joseph K. Cellucci, Eben Creek Corporation, d/b/a J.T. Farnham's, 88 Eastern Avenue
- Abdessamad Madkour, Energy North, Inc., d/b/a Energy Liquors, 156 Main Street
- Howard Lane, Essex Seafood, 143 R Eastern Avenue
- Laura Wright, Essex Village Market Company, 1 Martin Street
- Bhavikaben Patel, Fenisha Corp., d/b/a Schooners Market, 121 Eastern Avenue
- John J. Collins, Great Marsh Brewing Company, 99 Main Street
- Michael Werthman, Great Marsh Restaurant LLC, 99 Main Street

- Alyssa Walton, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Corey Matthews, MRG, Inc., d/b/a The Boathouse, 234 John Wise Avenue
- Curt Bergeron, Riversbend at Essex Marina, LLC, d/b/a Riversbend, 35 Dodge Street
- Gayle McKinley, Weezie's Dylan, d/b/a Shea's Riverside Inn, Main Street
- Timothy Kennefick, Windward Grill LLC, Windward Grille, 109 Eastern Avenue
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street

Sunday Entertainment License Renewal:

- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street

Weekday Entertainment License Renewal:

- Allen W. Matthews, Blue Marlin Grille, Inc., 63 Eastern Avenue
- Bradley Atkinson, BN Farm LLC, d/b/a The Farm, 233 Western Avenue
- James N. Stavros, Cape Ann Golf Course Corp., d/b/a Fairway Pub, 99 John Wise Avenue
- Alyssa Walton, Greenbow Corporation, d/b/a Shea's Riverside Restaurant & Bar, 122 Main Street
- Patrick Shea, Hog Island Inc., d/b/a C.K. Pearl, 112 Main Street
- Curt Bergeron, Riversbend at Essex Marina, LLC, d/b/a Riversbend, 35 Dodge Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Woodman's Function Hall & Lobster Trap Pub, 125 Main Street
- Stephen B. Woodman, Woodman's, Inc., d/b/a Lobster Pool, 119 Main Street

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, December 28, 2020, at 6:00 p.m. in the 2nd Floor Stage Conference Area, Town Hall, 30 Martin Street.

AGENDA – EXECUTIVE SESSION - None.