

**Selectmen's Meeting
Town Hall, 2nd Floor Stage, 30 Martin Street**

January 24, 2022

Note: This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote, audio-only attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

Call in Phone Number: 605-562-8401 Password: 8378315

AGENDA – OPEN SESSION

- 6:00 p.m. Call to Order.
- 7:00 p.m. Quarterly Department Head Meeting
- 8:00 p.m. Treasurer/Collector Brooke Friedrich to discuss calendar year 2022 goals.
- 8:15 p.m. Chief Paul Francis to discuss calendar year 2021 accomplishments and calendar year 2022 goals.
- 8:30 p.m. Executive Session to discuss successor contract with Chief Paul Francis, and separately, to discuss merit pay with Town Administrator Brendhan Zubricki.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period January 8, 2022 through January 21, 2022, regarding the following:

- Draft Affordable Housing Trust Bylaw from Essex Housing Coalition
- Possible Addition of Microsoft Teams to the Essex Microsoft Tenancy
- Conomo Point Seawall Replacement Project Update and Change Order
- Old Fire Station Site Restoration Update
- Evaluation of Essex Water and Sewer Equipment for Energy Efficiency
- Weighing of Options for Future Mosquito Control and Management
- School Budget Collaboration Group Meeting Summary
- Zoning Bylaw Phase 1 Review Project Summary
- Housing Choice Act Multi-Family Zoning District Webinar
- Continued Review of Potential Annual Town Meeting Article Topics
- Scope of Services and Contract for Second Phase of Zoning Review
- Federal funding award for maintenance dredging of the Essex River

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.

- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 01/13/2022 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Ernie Nieberle	Nieberle's	12/24/2021	\$ 932.00	Police
Ernie Nieberle	Nieberle's	12/24/2021	\$ 327.40	Fire
Ernie Nieberle	Nieberle's	12/24/2021	\$ 60.00	Highway

- Approve the minutes for the Selectmen's January 10, 2022, Open Meeting.
- Consider a request to pass over town roads from Rich Morrell during their annual YuKanRun Road Race 2022 from 9 a.m. through 12:00 noon.
- Consider revising the license between the Conomo Point Commissioners and the Conomo Point Association for the Association's seasonal deployment of ramps and floats from the Town's two stone piers at Conomo Point, effective for the 2022 season.
- Consider requesting a spring cleanup for public areas on Conomo Point from Essex North Shore Agricultural & Technical School.
- Review and approve the use of a new Board and Committee handbook that has been developed by the Town Clerk.
- Possible vote to award merit pay to Town Administrator Brendhan Zubricki.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

APPOINTMENTS:

Animal Control Officer, 1-year term, commencing 2/1/22: Amy Reilly
Assistant ACO, 1-year term, commencing 2/1/22: Diane Corliss
Appeals Board, 3-year term, commencing 2/1/22: Ed Perkins
Appeals Board Alternate, 2-year term, commencing 2/1/22: Meg Nelson
Appeals Board Alternate, 2-year term, commencing 2/1/22: Lisa O'Donnell
Council on Aging, partial 3-year term, ending 6/30/22: Gil Frieden

PUBLIC COMMENT.

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, February 7, 2022, at 6:00 p.m. in the 2nd Floor Stage Conference Area at the Town Hall at 30 Martin Street.

AGENDA – EXECUTIVE SESSION

- Executive Session to discuss successor contract with Chief Paul Francis, and separately, to discuss merit pay with Town Administrator Brendhan Zubricki.