

**Selectmen's Meeting
Town Hall, 2nd Floor Stage, 30 Martin Street**

June 6, 2022

Note: This meeting will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote, audio-only attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly.

Call in Phone Number: 605-562-8401 Password: 8378315

AGENDA – OPEN SESSION

- 6:00 p.m. Call to Order.
- 6:05 p.m. David Davis to discuss his concerns about the proposed Shingle Hill development in Manchester.
- 6:30 p.m. Board of Public Works and Superintendent to discuss solid waste disposal.
- 7:30 p.m. Public Hearing to hear comment concerning the transfer of an All Alcohol Beverages Restaurant License, Alteration of Premises, and Change of Manager from the Great Marsh Restaurant LLC, d/b/a Great Marsh Restaurant, Michael Werthman, Manager, at 99 Main Street to the Great Marsh Brewing Company, d/b/a Great Marsh Brewing Company, Justin Monteith, Manager, via a Management Agreement with Craft Food Hall Project Holdings, LLC.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period May 21, 2022 through June 3, 2022, regarding the following:

- Consideration of Property Right Acquisition for Beneficial Re-use of Dredge Spoils

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's May 23, 2022, Open Meeting.
- Vote to approve and sign a Release of Installment Sale Agreement for property located at 5 Cogswell Road (Map 110, Lot 28).
- Vote to authorize the Chief of Police to sign a contract for the Shared Streets and Spaces Grant in the amount of \$43,848.87 for the purchase of police speed equipment.
- Vote to approve and sign a MGL Chapter 44 Section 33B transfer in the amount of \$12,000.00 from Police In-service Training Expenses to Police In-service Training Salaries.

- Vote to approve and sign a MGL Chapter 44 Section 33B transfer in the amount of \$6,000.00 from Ambulance Training Salaries to Ambulance Training Expenses.
- Vote to approve and sign a MGL Chapter 44 Section 33B transfer in the amount of \$4,723.93 from Department of Public Works Public Safety Building Snow Removal to Snow Removal Overtime.
- Consider a request by the Greater Cape Ann Chamber of Commerce to pay for a police detail associated with the Cape Ann Plein Air event out of the Town Events budget.
- Vote to accept Dawn Burnham's resignation letter from the Council on Aging.
- Ratify the Chairman's signature of a letter of support for the Essex County Greenbelt's Massachusetts Office of Coastal Zone Management Coastal Resilience Grant Program to upgrade a culvert under the main entrance driveway to the Cox Reservation.
- Vote to approve a request from Sergeant Daniel Bruce to carry over 80 hours of vacation time from FY2022 to FY2023.
- Vote to approve a request from Police Chief Paul Francis to carry over 80 hours of vacation time from FY2022 to FY2023.
- Sign the renewal paperwork for the Town's Police and Fire Accident insurance policy.
- Consider a request from Desiree Comb to be appointed to the Economic Development Committee.
- Consider a request from Nat Crosby, Historical Commission Chair, to appoint Marlene Putnam to a vacancy on the Historical Commission for a 3-year term, commencing 7/1/2022.
- Review the renewal process for the Town's Cultural District.
- Consider an appeal of the Town Clerk's decision not to grant a resident parking sticker to Mr. Joseph Parady, based on Mr. Parady not meeting the criteria put forth in the Town of Essex Regulations for the Issuance of Resident Parking Stickers.
- Consider a request to proclaim a date on the Town Calendar (to be determined) as Lark Cookie Day.
- Read into the record the findings of fact to support the Board's decision made on June 1, 2022 denying a one-day entertainment permit application for September 3, 2022 made by the Riversbend Restaurant.
- Read into the record the findings of fact to support the Board's decision made on June 1, 2022 approving with modifications a one-day entertainment permit application for June 10, 2022 made by Essex County Greenbelt.
- Consider whether to hold a public hearing regarding a Used Car Dealer's License-Class II held by Charles Coles Jr. & Mark Gallagher, Dynamic Auto Brokers at 147 Eastern Avenue.
- Consider whether the Town should extend the ability to join its health insurance program to elected officials of the Town at 100% of the current premium,

including discussion regarding which elected officials, if any, should be extended such privilege.

- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Student Shellfish Permit:

- Charles Rousmaniere

Commercial Shellfish Permits:

- Steven MacDougall

One-Day Wine & Malt License:

- Craft Food Halls, Justin Monteith, for use on Thursday, June 18, 2012, between the hours of 5:00 pm and 9:00 pm, within the confines of 103 Main Street.

One-Day Entertainment License Ratification:

- Essex County Greenbelt Association, Inc., Jane Rumrill, for use on **Thursday, June 9, 2022**, between the hours of 6:00 p.m. and 8:00 p.m. within the confines of the Cox Reservation at 82 Eastern Avenue, jazz trio to play for private reception inside barn with small sound system.

PERSONNEL BOARD:

- Review and approve a position description for the Parking Enforcement Officer for the Police Department.
- Review and approve a position description for the Traffic Control Officer for the Police Department.

APPOINTMENTS - Vote the following appointments and sign the appointment cards:

ADA Coordinator for 1 year: William Sanborn

Board of Registrars for 3 years: Eleanor Woulfe

Building Inspector for 1 year: William Sanborn

Building Inspector's Assistant for 1 year: Paul Orlando

Community Preservation Committee for 3 years: Alison Taylor

Council on Aging for 3 years:

- Gil Frieden
- Susan Parady
- Mary Wilhelm

Economic Development Committee for 3 years:

- Margaret Eklind
- Jodi Harris

Electrical Inspector for 1 year: John Shields

Electrical Inspector's Asst. for 1 year: Ramie Reader

Essex Representative 1623 Studios for 2 years: Lisa O'Donnell

Finance Committee for 3 years:

- Joshua Franklin

Harbormaster for 3 years: Daniel C. Fialho

Harbormaster's Assistant for 3 years:

- Michael Espinola
- Ken Wilson

Historic Commission for 3 years:

- Keith Symmes
- Jay Tetzloff

Local Emergency Planning Committee for 1 year:

- Paul Francis
- Michael Galli
- Erin Kirchner
- Ruth R. Pereen
- Ramie Reader

MAPC Representative for 3 years: Peter Phippen

Plumbing & Gas Inspector for 1 year: Richard Corriere

Plumbing-Gas Inspector's Assistant for 1 year: David Pereen

Police Officer, Full-Time for 3 years:

- Daniel Bruce, Sergeant
- Ryan Davis, Sergeant
- Thomas Shamshak, Sergeant
- Alexander Edwards, Detective
- Michael Juliano
- James Romeos
- David Vangelist
- Robert Wheway

Police Officer, Part-Time for 1 year:

- Katelynn Chuilli
- Ryan Devaney
- Brittney Lazarides
- Daniel Morris
- Victor Munoz
- Meaghan Wonson

Shellfish Constable for 3 years: William Knovak

Shellfish Deputy for 3 years: Jude Seminara

Strategic Planning Committee for 1 year:

- Westley Burnham
- Annie Cameron
- Diane Corrao
- Richard Denton
- Jodi Harris
- Ruth Pereen
- Julie Scofield

- Scott Sheppard
Town Clerk for 3 years: Pamela Thorne
Veterans' Graves Officer for 1 year: Chris Osborne

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, June 20, 2022, at 6:00 p.m. in the 2nd Floor Stage Conference area of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.