

**Selectmen's Meeting  
Town Hall, 3<sup>rd</sup> Floor Auditorium, 30 Martin Street**

**March 13, 2023**

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

**AGENDA – OPEN SESSION**

- 6:00 p.m. Call to Order.
- 6:01 p.m. Ed Neal to discuss an article for the Annual Town Meeting Warrant.
- 6:05 p.m. Presentation of the Boston Post Cane to the Town's oldest resident.
- 6:30 p.m. Planning Board representatives to discuss the ongoing zoning bylaw review project being coordinated by the Metropolitan Area Planning Council.
- 6:45 p.m. Board of Public Works to discuss options to apportion Transfer Station costs between transfer station stickers and pay-as-you-throw bags.
- 7:00 p.m. Public Hearing to consider whether the Town will exercise the Town's right of first refusal pursuant to G.L.c.61A s.14 to purchase the property known as 31

Apple Street, Assessors' Map 142, Lot 14, and possibly to execute any and all documents necessary or convenient in connection with the acquisition of said property, including, but not limited to, a Notice of Exercise and Purchase and Sale Agreement.

7:30 p.m. Personnel from MassDevelopment to discuss various economic development programs available within the Commonwealth.

8:00 p.m. Finance Committee to discuss fiscal year 2024 Town and School operating and capital budget proposals.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period February 24, 2023 through March 10, 2023, regarding the following:

- Gregory Island Lots Sale Process Update
- Summary of Apple Street Site Visit with an Arborist
- Summary of Conservation Commission Apple Street Site Visit
- Manchester Essex Regional School District Budget Discussion Summary
- Chebacco Lake Coalition Meeting Summary
- Draft Language for Remote Working in Personnel Rules/Regs
- Rural and Small Town Development Fund Grant Application
- Placemaking Grant Meeting Summary

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 03/09/2023 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Jim McNeilly	McNeilly EMS	02/24/2023	\$ 190.00	Ambulance
Jim McNeilly	McNeilly EMS	02/24/2023	\$ 95.00	Police

- Approve the minutes for the Selectmen's February 27, 2023, Open Meeting and Executive Session.
- Possible approval of an Ethics Law disclosure form for Mark Brewer, Essex Traffic Control Officer.
- Possible approval of an Ethics Law disclosure form for Patrick Roddy, Essex Traffic Control Officer.
- Review the renewal proposal from MIIA for FY2024 health and dental insurance.
- Vote to recommend the fiscal year 2024 Wage & Salary Scale to the Annual Town Meeting on May 1, 2023..
- Special Town Meeting:
  - Vote to hold a Special Town Meeting on Monday, April 10, 2023 at 7:30 p.m. at the Essex Elementary School;

- Vote to open the warrant for the April 10, 2023 Special Town Meeting;
- Vote to add articles to the warrant for the April 10, 2023 Special Town Meeting per the draft warrant presented at this meeting, or as revised (which is attached hereto);
- Vote to close the warrant;
- Vote to approve the warrant;
- Vote to sign the warrant at or outside of a meeting (if revisions are necessary).
- Sign contract with Covanta for solid waste disposal, if available by meeting time.
- Ratify Chairman's signature of the Hazard Mitigation Grant in the amount of \$19,800.00.
- Ratify the Chairman's signature at the last meeting to approve a \$20,000 contract with the Commonwealth for a legislative earmark related to green infrastructure and climate resiliency.
- Ratify the Chairman's signature at the last meeting of a permission slip for the US Fish and Wildlife Service to manage Perennial Pepper weed on various Town properties in the vicinity of Conomo Point.
- Ratify the signature of a contract with Tyburski Appraisal Corporation for the valuation of easements sought by the Town in relation to the Apple Street Roadbed Elevation and Culvert Replacement Project.
- Ratify the Chairman's signature of the Emergency Management Preparedness Grant in the amount of \$2,700.00.
- Approve an order for portable tables, chairs, and transport dollies for use at future Town events and venues with funding available under the Urban Agenda Grant.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Gasoline-Fuel Storage Permits:

- Gaybrook Garage, 152 Western Avenue
- Holden Oil, Inc., #2 Scot's Way

Gravel Pit Permit Renewal:

- Judson A. Lane, Curlew Cove Realty Trust, 53-59 John Wise Avenue

Commercial Shellfish Permit:

- Nicholas Amero
- Robert Amero
- Clifford Baker
- Kenneth Baker
- Cole Bourbon
- Taylor Burbine
- Wesley Cannon
- Kevin Carter
- Sheila Carter

- Daniel Elario
- Cody P. Ferriero
- William Fitts
- Robert Fitzgerald
- Christopher Fox
- Jackson Friedman
- Liam Hemeon
- Russell Hemeon
- Michael Jacobs, Jr.
- Christopher Johnson
- Wayne Leveille
- Steven MacDougall
- Peter Marshall
- Bruce Mello
- Frank Pizzo II
- Paul Ross
- Bryan Shields
- Colleen Tofuri
- Tomaz Tofuri
- Keith Woodman
- Anida Xhalia
- Eugen Xhalia
- John Ytzen-Handel

Senior Shellfish Permit:

- Robert Doane
- Ronald Hemeon
- Dennis Henderson
- Christine Leveille
- Gary Verga

Student Shellfish Permit:

- Colby Doane
- Ishbel Donegan
- Chase Marshall
- Todd Rogers, Jr.
- Satchel Rubin
- Izabela Xhalia

Non-Resident Shellfish Permit:

- Peter Coangelo, Boxford, Tom Prentiss
- Edward Kawczynski, Salem, Richard Pierro
- Scott McKenna, Ipswich, Tom Prentiss
- Mary Picariello, Boxford, Tom Prentiss
- Philip Picariello, Boxford, Tom Prentiss

- Ken Symonds, Princeton, Jud Lane
- George Smolinski, S. Hamilton, Alexander Dale

**REMINDERS:**

- The Apple Street Roadbed Elevation and Culvert Restoration project will be discussed further at the Conservation Commission on March 14, 2023 at 7:45 p.m., Tow Hall Stage Conference Room.
- The Selectmen and the Planning Board will meet jointly on March 22, 2023 to discuss the status of the Town's Zoning Review Project.
- The next regular Board of Selectmen's meeting will take place on Monday, March 27, 2023, at 6:00 p.m. in the 3<sup>rd</sup> floor auditorium of the Town Hall, 30 Martin Street.
- A Special Town Meeting will be held in the cafetorium of the Essex Elementary School on Monday, April 10, 2023, beginning at 7:30 p.m.
- A public forum regarding the Town's Zoning Review Project will take place on April 12, 2023 from 7:00 p.m. to 8:30 p.m. in the Town Hall Auditorium.
- A public hearing concerning zoning bylaw proposed revisions will take place on the evening of April 19, 2023.

**PUBLIC COMMENT.**

**AGENDA – EXECUTIVE SESSION**

- Board discussion concerning the value of real property relative to easements necessary for the Apple Street Roadbed Elevation and Culvert Replacement Process..