

**Selectmen's Meeting  
Town Hall, 3<sup>rd</sup> Floor Auditorium, 30 Martin Street**

**March 27, 2023**

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

**AGENDA – OPEN SESSION**

- 6:00 p.m. Call to Order.
- 7:30 p.m. Police Chief Paul Francis, possible Executive Session, for employment contract negotiations and possibly to discuss 2023 Goals and Objectives in Open Session.
- 8:00 p.m. Conservation Commission to review proposed conservation bylaw with the Board.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period March 11, 2023 through March 24, 2023, regarding the following:

- Stone Pier Rehabilitation Project Contract Award
- Gregory Island Lots Sale Process Update
- Municipal Energy Aggregation Program Update
- Procurement of Transfer Station Compactor(s)
- Revised Language for Remote Working in Personnel Rules/Regs

- Rural and Small Town Development Fund Grant Application Status

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 03/13/2023 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Jim McNeilly	McNeilly EMS	03/07/2023	\$ 35.00	Ambulance
Ernie Nieberle	Nieberle's	02/13/2023	\$ 45.00	Police
Ernie Nieberle	Nieberle's	02/01/2023	\$ 253.00	Fire
Ernie Nieberle	Nieberle's	02/01/2023	\$ 120.00	Fire
Ernie Nieberle	Nieberle's	02/06/2023	\$ 390.30	Fire
Ernie Nieberle	Nieberle's	02/07/2023	\$ 20.00	Fire
Ernie Nieberle	Nieberle's	02/21/2023	\$ 77.00	Fire

- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 03/23/2023 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Jim McNeilly	McNeilly EMS	03/13/2023	\$ 155.00	Ambulance
Ernie Nieberle	Nieberle's	01/25/2023	\$ 400.20	Snow Removal
Ernie Nieberle	Nieberle's	02/03/2023	\$ 172.50	Snow Removal
Ernie Nieberle	Nieberle's	02/23/2023	\$ 148.40	Snow Removal
Ernie Nieberle	Nieberle's	02/24/2023	\$ 17.63	Snow Removal

- Vote to approve a request from the Board of Public Works to transfer a total of \$16,599 from various cemetery accounts to their FY2024 budget.
- Approve the minutes for the Selectmen's March 13, 2023, Open Meeting and Executive Session.
- Possible approval of an Ethics Law disclosure form for Joshua Sipple, Essex DPW employee and possible Essex firefighter.
- Vote to issue and sign a license agreement with the Conomo Point Association to attach ramps and floats to the Stone Pier at the Point.
- Sign agreement with EA Engineering, Science and Technology, Inc. for engineering services during the renovation of the Essex Water Treatment Plant.
- Vote to ratify the Chairman's signature of a Memorandum of Understanding associated with the Manchester Essex Regional School District's grant for Combination Dynamic Speed Feedback and School Zone Speed Limit Sign Assemblies.
- Possible assistance from Town Counsel to help property owners permanently convert property to affordable housing to be listed on the Town's Subsidized Housing Inventory (SHI).
- Review of the FY2024 Operating Budget.
- Vote to recommend the FY2024 Water and Wastewater Enterprise Fund budgets to the Annual Town Meeting.

- Annual Town Meeting:
  - Vote to hold the Annual Town Meeting on Monday, May 1, 2023 at 7:30 p.m. at the Essex Elementary School;
  - Vote to open the warrant for the May 1, 2023 Annual Town Meeting and the May 8, 2023 Annual Town Election;
  - Vote to add articles for the May 1, 2023 Annual Town Meeting per the draft warrant presented at this meeting, or as revised (which is attached hereto);
  - Vote to add ballot language for the May 8, 2023 Annual Town Election and to transmit the ballot questions to the Town Clerk.
  - Vote to close the warrant;
  - Vote to approve the warrant;
  - Vote to sign the warrant at or outside of a meeting (if revisions are necessary).
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Gasoline-Fuel Storage Permits:

- Nieberle's Service Station, 8 Main Street
- Perkins Marine, Inc., 82 Main Street
- Laurel Lane LLC, d/b/a Laurel Lane LLC, Adam Scott, 1 Laurel Lane

One-Day Entertainment License:

- Village Restaurant, Mark Audette, for use on Monday, May 22, 2023, between the hours of 4:00 and 8:00 p.m., outside on the patio at 55 Main Street, two guitars, one microphone, one electric piano, live ensemble, and small amplifier.

One-Day Wine & Malt License:

- Woodman's Inc., Douglas Woodman, for use on Saturday, May 13, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, May 14, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Saturday, May 27, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, May 28, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Monday, May 29, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.

- Woodman's Inc., Douglas Woodman, for use on Saturday, June 17, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, June 18, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Saturday, July 1, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, July 2, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Monday, July 3, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Tuesday, July 4, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Saturday, September 2, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.

REMINDERS:

- An Open House for the Town's Placemaking Plan will take place in the Library on March 29, 2023, from 4 to 7 p.m.
- On Friday, March 31, 2023, Representative Ann Margaret Ferrante will hold a House Ways and Means Committee budget hearing at Cruiseport in Gloucester from 11 a.m. to 4 p.m.
- The next regular Board of Selectmen's meeting will take place on Monday, April 10, 2023, at 6:00 p.m. in the 3<sup>rd</sup> floor auditorium of the Town Hall, 30 Martin Street.
- A Special Town Meeting will be held in the cafetorium of the Essex Elementary School on Monday, April 10, 2023, beginning at 7:30 p.m.
- A public forum regarding the Town's Zoning Review Project will take place on April 12, 2023 from 7:00 p.m. to 8:30 p.m. in the Town Hall Auditorium.
- A public hearing concerning the proposed zoning bylaw revisions will take place on the evening of April 19, 2023, in the 3<sup>rd</sup> floor auditorium of the Town Hall.

PUBLIC COMMENT.

**AGENDA – EXECUTIVE SESSION**

- Employment contract negotiations with nonunion personnel.