

**Selectmen's Meeting
Town Hall, 3rd Floor Auditorium, 30 Martin Street**

June 5, 2023

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

AGENDA – OPEN SESSION

6:00 p.m. Call to Order.

7:00 p.m. Finance Committee to meet to discuss their recommendations as they pertain to the Manchester Essex Regional School District operating and capital budgets for FY24, and long term recommendations.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period May 20, 2023 through June 2, 2023, regarding the following:

- Affordable Housing Trust Meeting Summary
- Successor Fixed-Rate Natural Gas Supply Contract
- Apple Street Roadbed Elevation and Culvert Replacement Project Update
- Request for Proposals for Summer Camp and Youth/Adult Enrichment Services
- Manchester Essex Regional School Committee Budget Reconsideration Hearing Summary
- Preliminary List of Fall Town Meeting Topics

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Vote to exempt from Section 20 of Chapter 268A of the General Laws, the contracts and amounts for the individuals listed below contained within the 06/01/2023 warrant pursuant to subsection (d) of said Section.

<u>NAME</u>	<u>VENDOR</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>DEPT'S BILL</u>
Jim McNeilly	McNeilly EMS	05/17/2023	\$ 155.00	Ambulance
Ernie Nieberle	Nieberle's	04/30/2023	\$ 383.00	Highway

- Approve the minutes for the Selectmen's May 18, 2023, May 22, 2023, and May 25, 2023 Open Meetings; and, May 25, 2023 Executive Session.
- Vote to accept a letter of resignation from Alva A. Ingaharro as representative to the North Shore Agricultural & Technical School.
- Vote to sign the reapplication for a transfer of license for J.T. Farnham's. (The previous two were incorrectly completed.)
- Ratify the Town Administrator's sign-off on a building permit application to replace windows and one door on an enclosed porch at 130 Conomo Point Road (property leased by Dan Mayer, Map 108, Lot 65).
- Vote to ratify and sign an MGL Chap. 44, Sec 33B transfer in the amount of \$9,000 from the Building Inspector Clerical budget to General Legal.
- Vote to ratify and sign an MGL Chap. 44, Sec 33B transfer in the amount of \$8,000 from the Part-time Planner budget to General Legal.
- Vote to ratify and sign an MGL Chap. 44, Sec 33B transfer in the amount of \$2,000 from the Appeals Board Expense budget to the Appeals Board Clerical budget.
- Consider whether the Board wishes to appeal the decision of the Manchester Essex Regional School Committee to withhold certain elements of class and section data.
- Sign the Small Business Week and Person of the Year Proclamation to be presented on Monday, June 12, 2023, at Woodman's from 5 to 7..
- Vote to ratify the Town Administrator's signature on a Reserve Fund Transfer request in the amount of \$10,000 to the General Legal budget.
- Vote to ratify the Town Administrator's signature on a Line Item Transfer request in the amount of \$3,500 from Blanket Insurance to the Town Hall Elevator Inspection/Maintenance budget.
- Consider a student request to install bike racks at school bus stops.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

One-Day Entertainment License:

- Greater Cape Ann Chamber of Commerce, Essex River Day, for use on Saturday, June 17, 2023 (Rain date 6/18/23), between the hours of 4 p.m. and 9 p.m., within

the confines of Shepard Memorial Park, one local band-Brick House, 1-2 food trucks, and children's games by Ipswich YMCA, amplified music and Essex Radio announcements.

- Greater Cape Ann Chamber of Commerce, Essex Clam Fest, for use on Saturday, October 21, 2023 (Rain date 10/22/23), between the hours of 11 a.m. and 4 p.m., within the confines of Shepard Memorial Park, amplified music by local bands and Essex Radio announcements.

One-Day Wine & Malt License:

- Greater Cape Ann Chamber of Commerce, Essex River Day, for use on Saturday, June 17, 2023 (Rain date 6/18/23), between the hours of 4 p.m. and 9 p.m., within the confines of Shepard Memorial Park.
- Helen's Bottle Shop, Alexis Harwood, for use on Wednesday, June 21, 2023, between the hours of 4 p.m. and 8 p.m., within the confines of Mayflower Confections, 162 Main Street, contingent upon receipt of a management and security plan and a map.
- Greater Cape Ann Chamber of Commerce, Essex Clam Fest, for use on Saturday, October 21, 2023 (Rain date 10/22/23), between the hours of 11 a.m. and 4 p.m., within the confines of Shepard Memorial Park, contingent upon receipt of the \$25 fee, a management and security plan and a map.

APPOINTMENTS:

Vote to cancel or confirm the following:

Strategic Planning Committee for 1 year:

- Tom Barrieau
- John Bediz - cancel
- Annie Cameron - cancel
- Diane Corrao
- Richard Denton - cancel
- Dave Frithsen
- Jodi Harris
- Peter Levasseur
- Ruth Pereen
- Mark Renzi
- Julie Scofield
- Scott Sheppard
- Jay Tetzloff - cancel

Vote the following appointments and sign the appointment cards:

Board of Public Works for 3 years: John Filias

CATA Representative for 1 year: Gil Frieden

Community Preservation Committee for 3 years:

- David Frithsen
- Peter Levasseur

- Jim Witham

Conservation Commission for 3 years:

- Sharon DeMeo

Emergency Management Director for 1 year: Ramie Reader

Essex Cultural Council for 3 years:

- Bree Ann Enos
- Caryn Gallagher

Finance Committee for 3 years:

- Michael Flynn
- Nina McKinnon
- Mark Renzi

Harbormaster's Assistant for 3 years:

- Kevin Meagher
- Troy Perry

North Shore Agricultural & Technical School for a partial 3-year term, ending 12/31/2024;

- Robert Teel

Open Space Committee for 1 year:

- Rebecca Davis
- Nancy Dudley
- Lysa Leland
- Julie Scofield

REPC Emergency Response Coordinator for 1 year: Ramie Reader

REMINDERS:

- Small Business Persons Awards Dinner, Monday, June 12, 2023, 5:00 to 7:00 pm, Woodman's.
- The next regular Board of Selectmen's meeting will take place on Monday, June 26, 2023, at 6:00 p.m. in the 3rd floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.