

**Selectmen's Meeting
Town Hall, 3rd Floor Auditorium, 30 Martin Street**

July 24, 2023

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

AGENDA – OPEN SESSION

- 6:00 p.m. Call to Order.
- 6:05 p.m. Consider appointing Mark Polonsky to the position of Part-time Police Reserve Officer, contingent upon drug and medical testing.
- 7:00 p.m. Quarterly Department Head Meeting.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period July 8, 2023 through July 21, 2023, regarding the following:

- Economic Development Committee Meeting Summary
- Further Review of RFP: Summer Camp and Enrichment Program Services
- Finalization of Sale of Gregory Island Road Lots
- Fixed-Rate Natural Gas Broker Contract

- Specification and Cost Estimation of Public Safety Facility Repairs
- School District Budget Collaboration Group Meeting Summary
- Signature of State Revolving Loan Fund Documents for Water Plant Work
- Risk Management Grant Application
- Regional Community Wildfire Protection Plan Proposal
- Hazard Mitigation Plan Update Kickoff Meeting Summary

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's July 10, 2023, Open Meeting.
- Vote to ratify the Selectmen's approval of a MGL Chapter 44, Section 33B transfer in the amount of \$453.94 from Board of Health Office Supplies to Board of Selectmen Legal Expense.
- Consider the signature of a Notice of Intent from Cottage Park Realty Trust for repair/replacement of a sea wall on property owned by the Town and leased by the Trust.
- Consider requests to transfer Marjorie D. Lane's interest in the following leases at Conomo Point to the Marjorie D. Lane Family Trust: 9 Conomo Lane, 9 Middle Road, 144 Conomo Point Road, 163 Conomo Point Road, and 179 Conomo Point Road, Lots A and B.
- Consider a request from Essex County Greenbelt to hold their annual Tour de Greenbelt on Saturday, September 16, 2023, starting at 9:00 a.m. from 82 Eastern Avenue.
- Discussion concerning the prohibition on habitation provisions for the lease of the property at 162 Conomo Point Road.
- Consider options for officer training with respect to Full-time Police Officer openings within the Essex Police Department.
- Consider revisions to the Town of Essex Regulations for the Issuance of Resident Parking Stickers.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

ABCC Approval of Transfer of Annual Wine & Malt License:

- Eben Creek Corporation, d/b/a J.T. Farnham's, Auginaldo Ferreira. Sign the new license.

One-Day Wine & Malt License:

- Anna Hardy Interior Design & Shop, Anna Hardy, for use on Thursday, August 10, 2023, within the confines of her shop at 117 Eastern Avenue.

Student Commercial Shellfish Permit:

- Cormac Edward Anderson
- Carys Elizabeth Anderson

APPOINTMENTS:

Council on Aging for a 3-year term ending 6/30/2026:

- Curt Siebert

Strategic Planning Committee:

- Ann Buckley (COA Representative) for a partial 1-yr. term ending 6/30/24

Town Clerk: Vote the following appointments for a 1-year term, starting 8/16/2023 and ending 8/15/2024. Sign the appointment cards:

General Election Workers:

- Kathleen Bilbury U
- Karen Birch U
- Shelly Bradbury U
- Ann Buckley R
- Ann Cameron U
- Vickie Cataldo D
- Carla Christensen D
- Wendy Davis D
- Callie Doane U
- Kim Drake U
- Rachel Fitzgibbon D
- Rob Fitzgibbon U
- Mary Fortunato D
- Wendy Fossa U
- Deborah French U
- Karin Gertsch
- Karen Greene U
- Amy Heath U
- Ellen Hull D
- Laura Irwin U
- Diane Johnson U
- Rebecca Jones U
- Robyn Kanter D
- Jeremy MacElwain D
- Posie Mansfield U
- Michael McConnell U
- Elizabeth McKeen D
- Elizabeth Nichols U
- Linda Osburn U
- Jessica Palm U
- Susan Parady U
- Kim Pedersen D
- Diane Polley U
- Kathleen Quill U

- Sara Ratichek D
- Hope Sanford D
- Jim Sanford U
- Claire Smith U
- Robert Smith U
- Andrew St. John D
- Lorraine Thompson U
- Ann Trudeau D
- Karen Wright U

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, August 7, 2023, at 6:00 p.m. in the 3rd floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.