

**Selectmen's Meeting  
Town Hall, 3<sup>rd</sup> Floor Auditorium, 30 Martin Street**

**August 7, 2023**

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

**AGENDA – OPEN SESSION**

6:00 p.m. Call to Order.

6:05 p.m. Police Chief Paul Francis and Part-time Police Officer Meaghan Wonson to discuss her possible promotion to the position of Full-time Police Officer contingent upon her satisfaction of the full-time Police Academy training requirements, and any other requirements of the Police Department.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period July 22, 2023 through August 4, 2023, regarding the following:

- Continued Development of Summer Camp/Enrichment Programs RFP
- Water Filtration Plant Renovation Work Update and Authorization
- Continued Review of Fall Town Meeting Article Topics
- Renewal of Licenses Pertaining to Village Restaurant Property

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's July 24, 2023, Open Meeting.
- Signature of Professional Liability Insurance Renewal Applications for fiscal year 2024.
- Consider the approval of a building permit application for a porch replacement on leased property at 19 Middle Road (Map 108, Lot 54).
- Review an invitation to attend the September 20 meeting of the Manchester Essex Rotary Club, starting at 6:30 p.m. in the auditorium of the Essex Town Hall.
- Possible discussion and/or counter-signature of purchase and sale agreements for Gregory Island properties.
- Review a letter from Diana Gertsch regarding the possible scheduling of a Town-wide cleanup in the fall of roadsides and neighborhoods.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

**LICENSING:**

Transfer of Annual All Alcohol License Approved by ABCC:

- Sign the License for Vita Bella Ristorante, Susan Werrick, 109 Eastern Avenue.

One-Day Wine & Malt Licenses:

- Essex County Greenbelt, Jane Rumrill, for use on Saturday, September 16, 2023, between the hours of 11:30 a.m. and 2:30 p.m. within the confines of the Cox Reservation at 82 Eastern Avenue.
- Woodman's Lobster Pool, Douglas Woodman, for use on Saturday, August 19, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Lobster Pool, Douglas Woodman, for use on Sunday, August 20, 2023, between the hours of 11:00 a.m. and 9:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Lobster Pool, Douglas Woodman, for use on Saturday, August 26, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Lobster Pool, Douglas Woodman, for use on Sunday, August 27, 2023, between the hours of 11:00 a.m. and 9:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Lobster Pool, Douglas Woodman, for use on Friday, September 1, 2023, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.
- Woodman's Lobster Pool, Douglas Woodman, for use on Sunday, September 3, 2023, between the hours of 11:00 a.m. and 9:00 p.m., within the confines of the Salt Marsh Tent at 119 Main Street.

**APPOINTMENTS:**

Board of Registrars for a partial 3-year term, ending 6/30/2026:

- Ginger Driscoll

Council on Aging for a partial 3-year term, ending 6/30/2026:

- Nancy Frieden

**REMINDERS:**

- The next regular Board of Selectmen's meeting will take place on Monday, August 21, 2023, at 6:00 p.m. in the 3<sup>rd</sup> floor auditorium of the Town Hall, 30 Martin Street.

**PUBLIC COMMENT.**

**AGENDA – EXECUTIVE SESSION**

- Discussion with respect to the sale of real property on Gregory Island.
- Discussion regarding ongoing dispute with regard to the defects in the roof at the new Public Safety Facility and strategy for potential litigation with respect thereto. Executive Session expected pursuant to G.L. c. 30A, §21(a)(3).