

**Selectmen's Meeting
Town Hall, 3rd Floor Auditorium, 30 Martin Street**

September 11, 2023

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

AGENDA – OPEN SESSION

- 6:00 p.m. Call to Order.
- 6:05 p.m. Jeff Soulard regarding the Town's capacity to fund the fiscal year 2025 Manchester Essex School District budget.
- 6:20 p.m. K D Montgomery - Discussion regarding approval of a Cultural District Investment Grant application by the Essex Historical Society and Shipbuilding Museum.
- 6:30 p.m. Ann Buckley and Kristin Crocket from the Council on Aging to discuss the proposed funding of an in-depth survey on the demographics of the senior citizenry and proposed job description changes.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period August 19, 2023 through September 8 2023, regarding the following:

- Decorative Street Lighting Project Update
- Additional Retiree Health Insurance Offering
- School Budget Collaboration Group Meeting Summary
- Review of Draft Fall Town Meeting Warrant
- Further Review of Boundary Between Senior Center Property and Abutter

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's August 21, 2023, Open Meeting.
- Consider a request for Conomo Point parking passes for a film production company for six vehicles between now and February, 2024, possibly with a fee.
- Discussion regarding a lifeguard parking placard at Conomo Point starting summer of 2024.
- Continued review of draft mobile vendor policy.
- Reconsider the sale of Lot 44 on Gregory's Island.
- Sign release deeds associated with the sale of Town-owned lots 26, 29, 41, and possibly 44 on Gregory Island (either at the meeting or outside of a meeting, if necessary), contingent on receiving final approval from Town Counsel.
- Consider conducting a new procurement process for the sale of five to six Town-owned parcels on Gregory Island, including minimum pricing and whether restrictions will be required.
- Discuss granting additional access to Town Counsel for the Conservation Commission to continue to refine the draft Conservation Bylaw that may be considered at the Annual Town Meeting in May of 2024.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSES:

Annual All Alcohol Restaurant License (Signature of License):

- Bia Mor Hospitality LLC, d/b/a The James North Shore, Mary Kiely, Manager, 55 Main Street, that was previously approved by the Selectmen and recently approved by the Alcoholic Beverage Control Commission.

Ratify One-Day Entertainment License:

- Riversbend at Essex Marina LLC, Curt Bergeron, for use on Saturday, September 9, 2023, from 3:10 p.m. to 4:10 p.m., within the confines of the Riversbend Lawn, ceremony music via Bluetooth speaker, mic'd officiant.

One-Day Entertainment License:

- Riversbend at Essex Marina LLC, Curt Bergeron, for use on Saturday, September 23, 2023, from 4:10 p.m. to 5:10 p.m., within the confines of the Riversbend Lawn, ceremony music via Bluetooth speaker, mic'd officiant.

- Riversbend at Essex Marina LLC, Curt Bergeron, for use on Saturday, September 30, 2023, from 4:10 p.m. to 5:10 p.m., within the confines of the Riversbend Lawn, ceremony music via Bluetooth speaker, mic'd officiant.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Dedication of Museum Archives to James Witham, for use on Friday, October 13, 2023, from 4:00 p.m. to 6:00 p.m., within the confines of the Tent at the School House and Burial Ground, 28 Main Street.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Halloween Happenings, for use on Monday, October 30, 2023, within the confines of the School House and Burial Ground, 28 Main Street, After school pumpkin painting, spooky stories and candy hunt in the School House and Burial Ground. Cider donuts and cider from Russell Orchard, Ipswich. Spooky music on Alexa speaker.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Santa by Boat, for use on Friday, December 1, 2023, within the confines of the Essex Shipbuilding Museum Shipyard, 66 Main Street, Outdoor event at the Boat Ramp and Shipyard. Live broadcast of Santa's arrival and music. Hot cocoa from Woodman's and munchkins from Dunk'n.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Holiday Market, for use on Saturday, December 2, 2023, within the confines of the Essex Shipbuilding Museum Shipyard – Outdoors, 66 Main Street, Vendors in the Waterline Center, Shipyard (weather permitting), orientation center with indoor music, holiday music, sparkling wine served from behind register.

One-Day Sunday Entertainment License:

- Riversbend at Essex Marina LLC, Curt Bergeron, for use on Sunday, October 8, 2023, from 3:15 p.m. to 4:15 p.m., within the confines of the Riversbend Lawn, ceremony music via Bluetooth speaker, mic'd officiant.

One-Day Wine and Malt License:

- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Dedication of Archives, for use on Friday, October 13, 2023, from 4:00 p.m. to 6:00 p.m., within the confines of the Tent at the School House and Burial Ground, 28 Main Street.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Speakeasy Fall Fundraiser, for use on Thursday, November 9, 2023, within the confines of the Waterline Center at the Essex Shipbuilding Museum, 66 Main Street.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Wreath Workshop, for use on Wednesday, November 30, 2023, within the confines of the Waterline Center at the Essex Shipbuilding Museum, 66 Main Street.
- Essex Historical Society and Shipbuilding Museum, KD Montgomery, Holiday Market, for use on Saturday, December 2, 2023, within the confines of the Waterline Center at the Essex Shipbuilding Museum, 66 Main Street.

Senior Commercial Shellfish Permit:

- Richard Buczko

PERSONNEL BOARD:

- Librarian: Consider a request from the Library Board of Trustees to carry FY23 vacation hours over to FY24.

REMINDERS:

- The Manchester-Essex Rotary will meet on Wednesday, September 20, 2023, from 6:30 p.m. to 8:30 p.m. in the 3rd floor auditorium of the Essex Town Hall.
- The next regular Board of Selectmen's meeting will take place on Monday, September 25, 2023, at 6:00 p.m. in the 3rd floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.