

Selectmen's Meeting
3rd Floor Auditorium, Town Hall, 30 Martin Street

February 12, 2024

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

AGENDA – OPEN SESSION

6:00 p.m. Call to Order.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period January 20, 2024 through February 9, 2024, regarding the following:

- Method of Construction of Centennial Grove Restroom Building
- Design of Tight Tank System for Centennial Grove Restrooms
- Essex Zoning Bylaw Review Project Update
- Public Water Supply Well Modernization Project Bids
- Review of Replacement Siding Options for Public Safety Building
- Review of FY25 Town and School Operating Budget Requests
- Further Review of Draft Annual Town Meeting Topics
- Environmental Restoration Legislative Earmark Contract

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's January 17, 19, and 22, 2024, Open Meetings.
- Ratify the Chairman's signature of a regional coastal resilience grant letter of support for Essex County known as the Climate Resilience Regional Challenge Program.
- Ratify the Chairman's signature of the FY2024 Cultural Council Allocation Contract.
- Ratify the Chairman's signature of the contract documents for the FY2024 Firefighters' Safety Equipment Grant in the amount of \$9,128.32.
- Review a draft policy for the potential licensing for the use of the Town Landing by third party groups on a one-day basis.
- Review a letter from the Essex Bay Sailing Club regarding permission to use a Town-owned lot for the club's activities.
- Review a draft policy with respect to the use of the Essex Town Hall by all departments, boards, and committees.
- Review letter from a movie production company with respect to logistics that are planned for the filming of a movie scene at the Farnham's restaurant property on Feb 27 & Feb 28.
- Discuss authorizing an additional \$1,000 from the legal budget for further research of ownership of the large owner unknown parcel near route 128.
- Consider signing a letter of support for legislation that would provide no cost drop off options for used paint.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Senior Commercial Shellfish Permit:

- Ronald Hemeon
- Charles McNeil
- Thomas Prentiss

Commercial Shellfish Permit:

- Jeff Fraser
- Kristina Jacobs
- Matthew Jacobs
- Brian Loebelenz
- Chris Maxfield
- Dean Rossi

Non-Resident Recreational Shellfish Permit:

- Edwin S. Wasiuk sponsored by Stephen Woodman
- Martin Forde sponsored by Katherine Siderewicz
- Paul Dredge sponsored by Mark Whitman

- David Roberto sponsored by Charles McNeil

PERSONNEL BOARD:

- Consider the revision of the Council on Aging Outreach Coordinator position description.

REMINDERS:

- There will be an Essex Division Greater Cape Ann Chamber of Commerce meeting on Thursday, February 15, 2024 at 8:00 a.m. at the Essex Public Safety Building.
- The Planning Board will host a zoning public forum on Wednesday, February 21, 2024, in the Town Hall auditorium at 7:00 p.m.
- The next regular Board of Selectmen's meeting will take place on Monday, February 26, 2024, at 6:00 p.m. in the 3rd floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.

AGENDA – EXECUTIVE SESSION

- Discussion of the possible deployment of security devices at the Town Hall and its environs
- Consider the negotiation of a successor employment agreement with the Town Administrator.