

**Selectmen's Meeting**  
**3<sup>rd</sup> Floor Auditorium, Town Hall, 30 Martin Street**

**March 11, 2024**

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

**AGENDA – OPEN SESSION**

6:00 p.m. Call to Order.

7:00 p.m. Finance Committee to discuss draft FY2025 Operating Budget and Capital Requests.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period February 24, 2024 through March 8, 2024, regarding the following:

- Resumption of Downtown Decorative Lighting Project
- Planning Board Zoning Study Public Forum Summary
- Further Review of Annual Town Meeting Warrant
- Possible Conomo Point Boat Storage License for Essex Bay Sailing Club
- Review of Revised Draft License for the Private Use of Town Landing

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's February 26, 2024, Open Meeting and Executive Session.

- Review correspondence from Julian Balili concerning a large pine tree that he claims is a hazard tree on Town land abutting his property at 184 Western Avenue.
- Ratify the Chairman's signature of a letter of support for a regional Northeast Homeland Security Regional Advisory Grant for active shooter training.
- Ratify the Chairman's signature of a letter of support for S.2571 An Act Empowering Municipalities and Local Governments.
- Ratify the Town Administrator's approval of a building permit for 9 Middle Road, Map 108, Lot 58, for a kitchen renovation and flooring, replacement of porch windows, and repair of siding.
- Consider a request to pass over Town roads from Rich Morrell during their annual YuKanRun Road Race 2024 from 9 a.m. through 12:00 noon on Sunday, April 21, 2024.
- Signature of a successor employment contract with the Treasurer/Collector, subject to appropriation at the May 2024 Annual Town Meeting.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

COMMON VICTUALLER'S LICENSE:

- C & E Down River, LLC, d/b/a Down River Ice Cream, Luke Difiore, 241 John Wise Avenue.
- Essex River Cruises, Clifford Amero

ONE-DAY ENTERTAINMENT LICENSE:

- Greater Cape Ann Chamber of Commerce, Michelle Pepin, Essex River Day, for use on Saturday, June 15, 2024, between the hours of 5:00 p.m. and 10:00 p.m., within the confines of Memorial Park, amplified music by local bands, food trucks, and beer truck.
- Greater Cape Ann Chamber of Commerce, Michelle Pepin, Essex Clam Fest, for use on Saturday, October 26, 2024, between the hours of 11:00 a.m. and 4:00 p.m., within the confines of Memorial Park, amplified music by local bands, food trucks, and beer truck.

ONE-DAY WINE & MALT LICENSE:

- Greater Cape Ann Chamber of Commerce, Michelle Pepin, Essex River Day, for use on Saturday, June 15, 2024 (Rain Date 6/16/2024), between the hours of 5:00 p.m. and 10:00 p.m., within the confines of Memorial Park.
- Greater Cape Ann Chamber of Commerce, Michelle Pepin, Essex Clam Fest, for use on Saturday, October 26, 2024, between the hours of 12:00 p.m. and 4:00 p.m., within the confines of Memorial Park.

COMMERCIAL SHELLFISH PERMIT:

- Robert Amero
- Zach Appelftoft
- Kenneth Baker
- Taylor Burbine

- Kevin Carter
- Sheila Carter
- Kelly Corrao
- David Earl
- William Fitts
- Joshua Hannah
- Michael Jacobs, Jr.
- Mark Jordan
- Matthew G. Lane
- Phillip MacDougall
- Steven MacDougall
- Peter Marshall
- George Mullin
- Scott Reed
- Joel Rembert
- Tomaz Tofuri
- Keith Woodman
- John Ytzen-Handel

SENIOR COMMERCIAL SHELLFISH PERMIT:

- Robert Doane
- Sefton Earl
- Michael Ginn
- Christine Leveille
- Wayne Leveille
- Dan Marshall

STUDENT SHELLFISH PERMIT:

- Vaughn Creeden
- Colby Doane
- Rhys Kiester
- Liam Marsolais
- Simon Rubin

NON-RESIDENT SHELLFISH PERMIT:

- Paul Dredge, Arlington, sponsored by Mark Whitman
- Edward Kawczynski, Salem, sponsored by Richard Pierro
- Scott McKenna, Ipswich, sponsored by Tom Prentiss
- Kerilee Pellerino, Beverly, sponsored by James Ansara
- Shelly Piper, Gloucester, sponsored by James Ansara

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, March 25, 2024, at 6:00 p.m. in the 3<sup>rd</sup> floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.