

**Selectmen's Meeting**  
**3<sup>rd</sup> Floor Auditorium, Town Hall, 30 Martin Street**

**March 25, 2024**

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

**AGENDA – OPEN SESSION**

- 6:00 p.m. Call to Order.
- 6:05 p.m. Transfer of an Annual All Alcohol Package Store License from Chebacco Liquor Mart, Jack Chisholm, to 201 Chebacco Market Inc., Ankitaben Patel, at 201 Western Avenue.
- 6:30 p.m. MAPC representative Martin Pillsbury to present the latest draft of the update to the Town's Hazard Mitigation Plan.
- 7:30 p.m. Finance Committee to discuss finalization of the Town Operating and Capital Budgets, including school budgets.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period March 9, 2024 through March 22, 2024, regarding the following:

- Planning for Security Cameras at Centennial Grove
- Downtown Decorative Lighting Project Update
- Conomo Point Boat Storage License for Essex Bay Sailing Club

**OTHER BUSINESS:**

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's February 28, 2024 and the March 11, 2024, Open Meetings.
- Vote to recommend the FY2025 Water and Sewer Enterprise Fund budgets to the Annual Town Meeting.
- Annual Town Meeting Warrant:
  - Vote to add articles to the Annual Town Meeting Warrant as shown on the draft document or as revised.
  - Vote to close the warrant;
  - Vote to approve the warrant;
  - Vote to sign the warrant at or outside of a meeting (if revisions are necessary).
- Consider a request from John Perrigo to rent the cottage at Centennial Grove to host a celebration of the life of Connie Perrigo in May or June 2024.
- Consider a request from Christine Nielsen to rent the Pavilion at Centennial Grove on July 5 or 6, 2024.
- Vote to approve the installation of a generator at 172 Conomo Point Road, Map 108, Lot 048 A.
- Vote to approve and submit a request for a Reserve Fund Transfer in the amount of \$25,000.00 to the General Legal Expense.
- Vote to approve and submit a request for a Reserve Fund Transfer in the amount of \$3,500.00 to the Town Hall Heating Fuel account.
- Vote to accept the resignation of Lisa O'Donnell from the Zoning Board of Appeals, effective March 7, 2024.
- Vote to appoint Keith Carter to the Board of Appeals, effective March 7, 2024. Sign the appointment card.
- Vote to appoint Bill French as an alternate to the Board of Appeals, effective March 7, 2024. Sign the appointment card.
- Vote to appoint Michael Davis as an alternate to the Board of Appeals, effective March 7, 2024. Sign the appointment card.
- Ratify the Chairman's signature of a letter of support for the Merrimack Valley Planning Commission to launch a new program studying the Great Marsh.
- Ratify the Chairman's signature of the Emergency Management Performance Grant contract for \$2,700 to defray a portion of the cost for the purchase of new breathing tanks and related equipment by the Essex Fire Department.

- Ratify the Chairman's approval of a request by Alan McCoy to rent the Field of Dreams on Sunday, March 24, 2024, between the hours of 8:00 a.m. and 11:00 a.m.
- Consider a suggestion from the MERSD Superintendent to allow the Soundwaves to perform during check-in at the May Annual Town Meeting.
- Consider to appoint Joshua Heath to the position of Probationary Firefighter, subject to drug and medical testing.
- Vote to accept the fiscal year 2025 health insurance rates from the MIIA Health Benefits Trust.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

PERSONNEL BOARD:

- Review a new job description for a Council on Aging Volunteer/Activities Coordinator.
- Vote to approve and recommend the FY2025 Wage & Salary Scale to the Annual Town Meeting.

LICENSING:

Commercial Shellfish License:

- Robert Amero
- Benn Ferriero

Gasoline-Fuel Storage Permits:

- Nieberle's Service Station, 8 Main Street
- Gaybrook Garage, 152 Western Avenue
- Perkins Marine, Inc., 82 Main Street
- Energy North, Inc., Melissa Davis, 156 Main Street
- Laurel Lane LLC, d/b/a Laurel Lane LLC, Adam Scott, 1 Laurel Lane

Gravel Pit Permit:

- Curlew Cove Realty Trust, Judson A. Lane, 21 Lane's Road

One-Day Wine & Malt License:

- Essex County Greenbelt Association, Inc. Jane Rumrill, 82 Eastern Avenue, for use on Friday, June 14, 2024, between the hours of 5:00 p.m. and 8:30 p.m.
- Googan's Galley, Kimberly St. Onge, 1 Martin Street, for use on Wednesday, April 17, 2024, between the hours of 4:00 p.m. and 8:00 p.m.
- Googan's Galley, Kimberly St. Onge, 1 Martin Street, for use on Wednesday, May 1, 2024, between the hours of 4:00 p.m. and 8:00 p.m.
- Googan's Galley, Kimberly St. Onge, 1 Martin Street, for use on Wednesday, May 29, 2024, between the hours of 4:00 p.m. and 9:00 p.m.

One-Day Entertainment License:

- Riversbend at Essex Marina LLC, Curt Bergeron, for use on Friday, May 10, 2024, between the hours of 4:15 p.m. and 5:15 p.m., within the confines of the

- Riversbend lawn, 35 Dodge Street, wedding ceremony with mic'd officiant and music via bluetooth speaker.
- Riversbend at Essex Marina LLC, Curt Bergeron, for use on Saturday, June 22, 2024, between the hours of 4:15 p.m. and 5:15 p.m., within the confines of the Riversbend lawn, 35 Dodge Street, wedding ceremony with mic'd officiant and music via bluetooth speaker.
  - Riversbend at Essex Marina LLC, Curt Bergeron, for use on Saturday, June 29, 2024, between the hours of 4:15 p.m. and 5:15 p.m., within the confines of the Riversbend lawn, 35 Dodge Street, wedding ceremony with mic'd officiant and music via bluetooth speaker.
  - Riversbend at Essex Marina LLC, Curt Bergeron, for use on Friday, September 20, 2024, between the hours of 4:15 p.m. and 5:15 p.m., within the confines of the Riversbend lawn, 35 Dodge Street, mic'd officiant, bride and groom for wedding ceremony, music via bluetooth speaker, amplified singer and guitar player during ceremony..
  - Riversbend at Essex Marina LLC, Curt Bergeron, for use on Saturday, September 28, 2024, between the hours of 4:15 p.m. and 7:30 p.m., within the confines of the Riversbend tented area, 35 Dodge Street, wedding ceremony music via bluetooth speaker, mic'd officiant, acoustic amplified guitar/singer for a few songs, acoustic singer/guitar under tent bluetooth speaker.

REMINDERS:

- Board of Selectmen will meet in the 2<sup>nd</sup> floor stage conference area at 7:00 a.m. on Friday, March 29, 2024 to conduct two interviews for Town Accountant.
- The next regular Board of Selectmen's meeting will take place on Monday, April 8, 2024, at 6:00 p.m. in the 3<sup>rd</sup> floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.