

**Selectmen's Meeting
3rd Floor Auditorium, Town Hall, 30 Martin Street**

April 10, 2024

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

AGENDA – OPEN SESSION

- 6:00 p.m. Call to Order.
- 6:30 p.m. Marty Flood to discuss a proposal from Friends of Memorial Park Improvement Project Inc. to cover a portion of the cost of a new single tennis court at Memorial Park.
- 6:50 p.m. Chief Francis to request the appointment of Victor Munoz to the position of full-time police officer contingent upon drug/medical clearance, CORI clearance, completion of the full-time police academy, and all other related police department requirements.
- 7:00 p.m. Police Chief Francis, Police Chief Howe (Tyngsborough), and Police Chief Keefe (Andover) to present information about NEMLEC and answer questions.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period March 23, 2024 through April 5, 2024, regarding the following:

- Centennial Grove Restroom Project Update
- Public Safety Facility Repair Project Procurement Commencement
- Downtown Decorative Lighting Project Update
- Preliminary Annual Town Meeting Motions
- Congressionally Directed Spending (CDS) Funding Request

OTHER BUSINESS:

- Approve the minutes for the Selectmen's March 25, 2024, Open Meeting.
- Consider a request from the Essex Bay Sailing Club to increase the duration of annual boat storage on Town-owned property at Conomo Point, along with discussion about insurance limits.
- Vote to approve a request to rent the Grove Cottage on Saturday, May 18, 2024 between the hours of 8:00 a.m. to 4:00 p.m.
- Vote to approve and authorize the Chairman's signature on the Marina and Marina Operator's Liability Insurance policy renewal proposal from MIIA.
- Vote to authorize the Chairman's signature on a public officials liability insurance application.
- Vote to authorize the Chairman's signature on a law enforcement professional liability insurance application.
- Discuss a request to provide a lifeguard at Conomo Point.
- Accept a letter of resignation from Keith Carter as Deputy Chief from the Board of Fire Engineers.
- Vote to appoint David Pereen to the position of Board of Fire Engineers Deputy Chief.
- Vote to approve a request to the Finance Committee for a Line Item Transfer in the amount of \$200.00 from Shellfish Vehicle Fuel to Shellfish Boat Repairs.
- Vote to approve a request to the Finance Committee for a Reserve Fund Transfer in the amount of \$3,000.00 to Street Lighting.
- Vote to approve a request to the Finance Committee for a Chapter 44, Section 33B transfer in the amount of \$1,000.00 from Appeals Board Expense to Appeals Board Clerical.
- Ratify the Board's decision at the previous meeting to allow Commercial Clammers, Julian and Yllka Balili, to obtain renewal licenses without a gap in licensure after paying late fees; and further, Board consideration at the present meeting of alternative residency documents for Yllka Balili.
- Ratify the Board's decision at the previous meeting to designate Chairman Pereen as the official Town of Essex Representative to the Essex Elementary School Building Committee.
- Review a letter from Police Chief Paul Francis indicating that he will not be seeking a successor employment agreement after his current employment agreement expires on June 30, 2025.

- Discussion with respect to the Town Accountant hiring process, if necessary.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Commercial Shellfish Permit Applications without current street census:

- Robert Fitzgerald

Commercial Shellfish Permit Applications with Incomplete Paperwork:

- Vogelushe Kuca (proper application fee not tendered in addition to incomplete paperwork)
- Labe Kuca
- Denis Kuca
- Merqes Kuca (proper application fee not tendered in addition to incomplete paperwork)
- Anida Xhalia
- Eugen Xhalia

Non-Resident Shellfish Permit:

- Scott McKenna, Ipswich, sponsored by Tom Prentiss

REMINDERS:

- The Planning Board will host a public hearing regarding zoning bylaw amendment proposals on April 17, 2024, starting at 7:00 p.m. in the 3rd floor auditorium of the Town Hall.
- The next regular Board of Selectmen's meeting will take place on Monday, April 22, 2024, at 6:00 p.m. in the 3rd floor auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.