

**Selectmen's Meeting**  
**3<sup>rd</sup> Floor Auditorium, Town Hall, 30 Martin Street**

**April 22, 2024**

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

**AGENDA – OPEN SESSION**

6:00 p.m. Call to Order.

7:00 p.m. Quarterly Department Head Meeting

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period April 6, 2024 through April 19, 2024, regarding the following:

- Downtown Decorative Lighting Project Update
- Camera System for Centennial Grove and Upgrade of Video Servers
- Replacement or Repair of Shellfish Department Pickup Truck
- Centennial Grove Improvement Project Update
- Finalization of Annual Town Meeting Motions
- Site Visit to Owner Unknown Parcel Adjacent to Route 128

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's March 22, 2024, March 29, 2024, April 5, 2024, and April 10, 2024, Open Meetings.
- Vote to appoint Ann Dunne Town Clerk as of April 22, 2024, through June 30, 2024. (A subsequent vote will be taken in June for a 3-year term commencing July 1, 2024.)
- Consider a request by Nancy Lemcke, Elizabeth Devries, and J.C. Devries to remove Nancy Lemcke from the lease for 17 Middle Road, Map 108, Lot 55, which is currently leased by Nancy Lemcke, Elizabeth Devries and J.C. Devries.
- Ratify the Board's approval of a line item transfer in the amount of \$3,400.00 from Shellfish Vehicle Fuel to Shellfish Vehicle Maintenance and discussion about possibly receiving a surplus vehicle from the Commonwealth, at market rate. Possibly consider increasing the line item request to cover frame welding.
- Vote to approve a request from the Board of Public Works to transfer a total of \$19,006.72 from various cemetery accounts to their FY2025 budget.
- Sign the final boat storage license pertaining to 103 Conomo Point Road with the Essex Bay Sailing Club.
- Vote to approve a building permit for 9 Middle Road, Map 108, Lot 58, for the installation of two dormers.
- Consider a request by the Chebacco Lake Watershed Association to rent the Centennial Grove on June 20, 2024 from 5:00 to 8:00 p.m. Event would involve only the picnic Grove area and not the pavilion or the cottage.
- Consider additional change orders associated with the ongoing Water Filtration Plant renovation project:

<u>Change Order</u>	<u>Amount</u>	<u>Status</u>
1	\$ 574.99	<b>Previously approved by Board – sight tubes.</b>
2	\$ 5,913.88	<i>Recommended</i> – safety shower disconnects, required by code.
3	\$30,218.88	<i>Engineer is reviewing</i> – roof vents.
4	\$ 4,474.09	<b>Work completed – Fluoride and chloride panels relocation.</b>
5	\$ TBA	<i>Engineer is reviewing</i> – Safety alarm horn removal.

- Discussion and possible vote to release minutes from past Executive Sessions:
  - 08/10/2020
  - 10/03/2022
  - 10/24/2022
  - 01/23/2023
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Transient Vendor's License:

- Jayne Barrett, JayBee Blooms, 169 Eastern Avenue

Gasoline-Fuel Storage Permits:

- Superior Plus Energy Services, Inc., d/b/a Holden Oil, #2 Scot's Way

One-Day Wine and Malt License:

- Woodman's Inc., Douglas Woodman, 119 Main Street, for use on Sunday, May 12, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and Associated Grassy Area.

One-Day Weekday Entertainment Licenses:

- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Wednesday, May 1, 2024, between the hours of 4:00 p.m. and 8:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Friday, May 3, 2024, between the hours of 2:00 p.m. and 10:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Saturday, May 4, 2024, between the hours of 2:00 p.m. and 10:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Monday, May 6, 2024, between the hours of 4:00 p.m. and 9:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Tuesday, May 7, 2024, between the hours of 4:00 p.m. and 9:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Thursday, May 9, 2024, between the hours of 4:00 p.m. and 10:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Friday, May 10, 2024, between the hours of 5:00 p.m. and 11:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Saturday, May 11, 2024, between the hours of 5:00 p.m. and 11:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.

- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Monday, May 13, 2024, between the hours of 5:00 p.m. and 10:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Tuesday, May 14, 2024, between the hours of 5:00 p.m. and 9:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Thursday, May 16, 2024, between the hours of 5:00 p.m. and 9:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Friday, May 17, 2024, between the hours of 5:00 p.m. and 11:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Saturday, May 18, 2024, between the hours of 5:00 p.m. and 11:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, SHAVE TO SAVE, for use on Monday, May 20, 2024, between the hours of 4:00 p.m. and 8:00 p.m., two guitars, one microphone, one electric piano, live ensemble, small personal amplifier, outside on the patio, weather permitting.

One-Day Sunday Entertainment Licenses:

- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Sunday, May 5, 2024, between the hours of 1:00 p.m. and 8:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.
- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, for use on Sunday, May 12, 2024, between the hours of 12:00 noon. and 8:00 p.m., within the confines of the restaurant, two guitars, one microphone, one electric piano, small personal amplifier.

Annual Weekday Entertainment License:

- Bia Mor Hospitality, Inc., d/b/a The James Pub, Cormac Dowling, 55 Main Street, within the confines of the restaurant, live or recorded music.

REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, May 6, 2024, at 5:15 p.m. in the Teachers' Lounge, Essex Elementary School, 12 Story Street.

PUBLIC COMMENT.

**EXECUTIVE SESSION**

- Discussion with respect to employment contract negotiations with Town Accountant candidate Makayla Nolan.
- Discussion with respect to AFSCME labor contract negotiations.