

**Selectmen's Meeting
Teachers' Lounge, Essex Elementary School, 12 Street**

May 6, 2024

This meeting will be conducted in-person only.

AGENDA – OPEN SESSION

5:15 p.m. Call to Order.

6:45 p.m. Adjourn to Annual Town Meeting in the Gymnasium.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period April 20, 2024 through May 3, 2024, regarding the following:

- Centennial Grove Improvement Project Update
- Scope of Services for Downtown Beautification/Maintenance Contract
- Cape Ann Regional EMS Collaboration Meeting Summary
- Final Annual Town Meeting Motions
- One Stop for Growth Portal Grant Application for Housing Production Plan
- Grant Funding for the Update of the Town's Open Space Plan

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's April 22, 2024, Open Meeting and Executive Session.
- Consider the issuance of a memo to all departments refreshing protocols with respect to line item and reserve fund transfers in the upcoming fiscal year.
- Discussion regarding the Essex Elementary Feasibility Study.
- Sign the 2024 Selectmen's Citizenship Award.
- Consider whether the contract with the Town of Georgetown for a shared Conservation Agent should be renewed for fiscal year 2025.
- Ratify the Chairman's signature to approve Town participation in MIIA Property Liability, and Workers' Compensation Insurance programs for FY2025.
- Consider State surplus options for replacement of the Shellfish Department truck, if available by meeting time.
- Consider sending a letter to Hamilton Town officials expressing concern about water quality impacts in Essex of the proposed Essex Street Chapter 40B residential development project in Hamilton.
- Consider the signature of an employment contract with new Town Accountant Makayla Nolan, outside of a meeting, contingent on the passage of a CORI check and a drug and medical screen.
- Consider the approval of an Ethics Law exemption to allow the Harbormaster to also work as a Civil Traffic Control Officer for the Essex Police Department.
- Consider a request by Dan Mayer to improve and maintain a traffic island at the intersection of Conomo Point Road and Middle Road on Conomo Point.

- See correspondence from the Chief of Police concerning the proposed holding of a classic car show on September 8, 2024, including considerations for amplified music and food trucks.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

Commercial Shellfish Permit:

- Craig Carter

One-Day Entertainment License:

- Essex County Greenbelt, Jane Rumrill, Cox Reservation, 82 Eastern Avenue, for use on Thursday, June 13, 2024, between the hours of 6:00 and 8:30 p.m. within the confines of the tented area on the lawn, jazz trio, Danny Harrington, background music.
- Essex County Greenbelt, Jane Rumrill, Cox Reservation, 82 Eastern Avenue, for use on Friday, June 14, 2024, between the hours of 5:00 p.m. and 8:30 p.m., 5-piece bluegrass band outdoors opening night of art show fundraiser with small speaker.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, Essex Shipbuilding Museum Shipyard – outdoors, 66 Main Street, Thursday, June 13, 2024 (Rain date 6/14/2024), between the hours of 6:00 p.m. and 8:00 p.m., acoustic music outside under tent.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, Essex Shipbuilding Museum Shipyard – outdoors, 66 Main Street, Saturday, June 22, 2024 (Rain date 6/23/2024), between the hours of 11:00 a.m. and 6:00 p.m., featuring multiple local musicians throughout the event, free, town-wide, grant funded Essex Cultural Festival throughout the Shipyard.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, Essex Shipbuilding Museum Shipyard – outdoors, 66 Main Street, Thursday, July 11, 2024 (Rain date 7/12/2024), between the hours of 6:00 p.m. and 8:00 p.m., music on a small Alexa Bluetooth speaker.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, Essex Shipbuilding Museum Shipyard – outdoors, 66 Main Street, Saturday, August 24, 2024 (Rain date 8/25/2024), between the hours of 4:00 p.m. and 7:00 p.m., acoustic band live music.

One-Day Wine & Malt License:

- Essex Historical Society & Shipbuilding Museum, KD Montgomery, Essex Shipbuilding Museum Shipyard – outdoors, 66 Main Street, Thursday, June 13, 2024, between the hours of 6:00 p.m. and 8:00 p.m.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, Essex Shipbuilding Museum Shipyard – outdoors, 66 Main Street, Saturday, June 22, 2024, between the hours of 11:00 a.m. and 6:00 p.m.

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REMINDERS:

- The next regular Board of Selectmen's meeting will take place on Monday, May 20, 2024, at 6:00 p.m. in the 3rd Floor Auditorium of the Town Hall, 30 Martin Street.
- Greater Cape Ann Chamber/Essex Division meeting on Tuesday, May 21, 2024, 8:00 a.m., Riversbend, 35 Dodge Street.

PUBLIC COMMENT.