

Selectmen's Meeting
3rd Floor Auditorium, Town Hall, 30 Martin Street

May 20, 2024

This meeting will be conducted in-person, with the public welcome, but will also be made available to the public via remote participation to the greatest extent possible. Members of the public who wish to listen to and/or view the meeting may do so via two-way Video Call (with the option to show yourself on video or not and with the option to use a phone to call in, for two-way audio-only). Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast or its quality, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person versus virtual attendance accordingly.

The link to the video conference is: <https://join.freeconferencecall.com/bzubricki>, and, if prompted, the on-line meeting ID is bzubricki. Depending on your device and software installed, you may be able to join directly, by web browser, or, you may have to download the application directly (you will be shown that choice when you go to the above link). You should be joined in mute mode. However, if that is not the case, please click on the audio icon to mute your microphone. You can choose to activate your camera to show yourself, or not. The camera should be off, by default, when you join.

If you do not have a digital device to join via the link above, you can also dial a telephone number and be directly connected to the meeting, via two-way audio only. The call-in-only number is: (425) 436-6352 and the access code is 1729820.

Further, it is likely that this meeting will be broadcast by 1623 Studios over the local cable television network. Please check your cable listings for details if you are a Comcast cable television subscriber.

AGENDA – OPEN SESSION

6:00 p.m. Call to Order.

6:05 p.m. John Tremblay to request a change in the operating hours of his retail establishment, BB Botanics, from 10:00 am – 8:00 pm to 9:00 am – 9:00 pm.

6:15 p.m. Energy North change of Manager to Zeno Corrigan.

Brendhan Zubricki: Presentation of his Town Administrator's Report for the period May 4, 2024 through May 17, 2024, regarding the following:

- Bid Results for Public Safety Facility Repair Project
- Centennial Grove Security Camera and Server Contract
- Essex River Dredging Update
- Third-Party Ambulance Billing Agreement Renewal
- Possible Convening of a Regional Cable Advisory Committee

OTHER BUSINESS:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's May 6, 2024, Open Meeting.
- Vote to ratify the Chairman's signature of approval for a Reserve Fund Transfer in the amount of \$2,500.00 to Shellfish Boat Repairs.
- Consider the process for the hiring of a new Chief of Police to serve beginning after the current Chief's retirement, on July 1, 2025.
- Consider a request from Essex Elementary PTO to hold their annual Happy as a Clam Race on Friday, September 13, 2024, beginning at 5:00 p.m.
- Vote to proclaim June 2 through June 8, 2024 Small Business Week in Essex and sign an award certificate naming Ramie Reader of Reader Electrical as Small Business Person of the year 2024.
- Consider the reorganization of the Board (Chairman and Secretary designations).
- Consider State surplus options for replacement of the Shellfish Department truck, if available by meeting time.
- Discussion concerning whether trash barrels should be redeployed at Conomo Point.
- Sign the renewal paperwork for the Town's Police and Fire Accident insurance policy.
- Sign the renewal paperwork for the Town's Police and Fire Excess Medical Accident Coverage.
- Review correspondence from the Chief of Police with respect to the Board's preconditions for possibly joining the Northeastern Massachusetts Law Enforcement Council (NEMLEC).
- Consider approving a request to the Finance Committee for a Line Item Transfer in the amount of \$12,500 from Blanket Insurance to Town Property.
- Consider additional change orders associated with the ongoing Water Filtration Plant renovation project:

Change

<u>Order</u>	<u>Amount</u>	<u>Status</u>
3	\$30,218.88	<i>Engineer is reviewing – roof vents.</i>
5	\$ TBA	<i>Engineer is reviewing – Safety alarm horn removal.</i>
6	\$ TBA	<i>Engineer is reviewing – well control wiring.</i>

- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

LICENSING:

One-Day Wine & Malt License:

- Essex County Greenbelt, Jane Rumrill, for use on Thursday, June 13, 2024, between the hours of 6:00 p.m. and 8:30 p.m., within the confines of the Cox Reservation at 82 Eastern Avenue.

- Essex County Greenbelt, Jane Rumrill, for use on Friday, June 14, 2024, between the hours of 5:00 p.m. and 8:30 p.m., within the confines of the Cox Reservation at 82 Eastern Avenue.
- Woodman's Inc., Douglas Woodman, for use on Sunday, June 16, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Wednesday, June 26, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Thursday, July 4, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Friday, July 5, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Saturday, July 6, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, July 7, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Wednesday, July 10, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Saturday, July 13, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, July 14, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Wednesday, July 17, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Saturday, July 20, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, July 21, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Wednesday, July 24, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.

- Woodman's Inc., Douglas Woodman, for use on Saturday, July 27, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Sunday, July 28, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Woodman's Inc., Douglas Woodman, for use on Wednesday, July 31, 2024, between the hours of 11:00 a.m. and 10:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, for use on Friday, June 14, 2024, between the hours of 6:00 p.m. and 8:00 p.m., within the confines of the Essex Shipbuilding Museum Shipyard at 66 Main Street.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, for use on Sunday, June 23, 2024, between the hours of 11:00 a.m. and 6:00 p.m., within the confines of the Essex Shipbuilding Museum Shipyard at 66 Main Street.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, for use on Friday, July 11, 2024, between the hours of 6:00 p.m. and 8:00 p.m., within the confines of the Essex Shipbuilding Museum Shipyard at 66 Main Street.
- Essex Historical Society & Shipbuilding Museum, KD Montgomery, for use on Sunday, August 25, 2024, between the hours of 4:00 p.m. and 7:00 p.m., within the confines of the Essex Shipbuilding Museum Shipyard at 66 Main Street.

One-Day Entertainment License:

- Essex Historical Society & Shipbuilding Museum, KD Montgomery, for use on Thursday, May 30, 2024, between the hours of 1:00 p.m. and 1:15 p.m., within the confines of the Essex Shipbuilding Museum Shipyard at 66 Main Street, Essex Elementary School Band concert (acoustic) outdoors in Shipyard tent.
- Woodman's Inc., Douglas Woodman, for use on Wednesday, June 26, 2024, between the hours of 6:00 p.m. and 8:00 p.m., within the confines of the Salt Marsh Tent and associated grassy area at 119 Main Street, one man steel drum player, no amplification.
- Riversbend at Essex Marina, LLC, Curt Bergeron, for use on Saturday, August 24, 2024, between the hours of 5:30 p.m. and 8:00 p.m. within the confines of the tented area at 35 Dodge Street, amplified violin music.

One-Day Sunday Entertainment License:

- Essex Police Department Annual Classic Car Show, Police Chief Paul Francis, for use on Sunday, September 8, 2024, between the hours of 1:00 p.m. and 4:00 p.m., within the confines of Memorial Park, recorded music provided by DJ John Ross of J&C Entertainment of Ipswich, MA.

Non-Resident Shellfish Permit:

- William Locke, Jr., Gloucester, sponsored by Bruce Peterson

PERSONNEL BOARD: Consider approving an updated version of the Board of Public Health Nurse position description.

APPOINTMENTS - Vote the following appointments and sign the appointment cards:

ADA Coordinator for 1 year: William Sanborn

Affordable housing Trust for 2 years:

- John Guerin
- Ruth Perea
- Troy Scarbrough

Board of Public Works for 3 years:

- Westley Burnham

Building Inspector for 1 year: William Sanborn

Building Inspector, Assistant for 1 year: Paul Orlando

Council on Aging for 3 years:

- Ralph Hawley
- Kay Joseph
- Susan Lufkin

Eastern National Veterans Dist. Rep for 3 years: Michael Flynn

Eight Towns & the Great Marsh Coalition for 1 year: Peter D. Phippen

Fence Viewers for 1 year: Board of Selectmen

Local Emergency Planning Committee for 1 year:

- Paul Francis
- Michael Galli
- Erin Kirchner
- Ruth R. Perea
- Ramie Reader

Plumbing & Gas Inspector for 1 year: Richard Corriere

Plumbing-Gas Inspector's Assistant for 1 year: David Perea

Shellfish Deputy for 3 years:

- Peter Seminara
- Rebecca Visnick

Strategic Planning Committee for 1 year:

- Tom Barrieau
- Ann Buckley
- Diane Corrao
- Michael Galli
- Jodi Harris
- Peter Levasseur
- Ruth Perea
- Mark Renzi
- Julie Scofield
- Scott Sheppard

Town Clerk for 3 years: Ann Dunne

Town Clerk, Assistant for 3 years: Vickie Cataldo

Veterans' Graves Officer for 1 year: Chris Osborne

REMINDERS:

- Greater Cape Ann Chamber/Essex Division meeting on Tuesday, May 21, 2024, 8:00 a.m., Riversbend, 35 Dodge Street.
- Small Business Person Award Ceremony, Wednesday, June 5th, 2024, from 5:00 p.m. to 7:00 p.m. on the lawn in front of Woodman's Function Hall or at the Lobster Trap.
- The next regular Board of Selectmen's meeting will take place on Monday, June 10, 2024, at 6:00 p.m. in the 3rd Floor Auditorium of the Town Hall, 30 Martin Street.

PUBLIC COMMENT.