

**Selectmen's Minutes**  
**Town Hall, Town Administrator's Office, 30 Martin Street**

**June 10, 2020**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at [www.essexma.org](http://www.essexma.org). For this meeting, members of the public who wish to listen to the meeting may do so via Conference Call. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. **The call-in number will be: 717-275-8940. The access code is: 9898439. Please mute your phones. If you do not have a mute button, press \*6 (star 6) to mute and unmute from a landline phone.**

Present: Chairman Ruth R. Pereen, Selectman Andrew C. Spinney, Selectman Peter D. Phippen, Selectmen's Assistant Pamela J. Witham, Board of Health Agent Erin Kirchner, and Building Inspector Bill Sanborn.

Present via Telephone Conferencing: Town Counsel Gregg Corbo, Mary Brown, Tom Riordan, Maureen Woodman, Lauren Muise, Eian Woodman, Donna Roy, and others.

Prior to calling the meeting to order, it was decided to move the meeting to the third floor auditorium.

Chairman Pereen called the meeting to order at 6:00 p.m. in the third floor auditorium and asked anyone wishing to make a Public Comment, to email comments to Erin Kirchner at [ekirchner@essexma.org](mailto:ekirchner@essexma.org). She said the comments would be read from time to time throughout the meeting.

Chairman Pereen said that the purpose of tonight's meeting was to adopt a policy for temporary outdoor seating at food service establishments that are licensed to serve alcohol. A motion was made, seconded, and unanimously voted to adopt the Outdoor Licensing Policy as posted on the Licensing Clerk's page on the Town website. A second motion was made, seconded, and unanimously voted to approve the Outdoor Seating Application as posted on the Licensing Clerk's page on the Town website.

Chairman Pereen asked Town Counsel Gregg Corbo to review the policy and application form. Following his review, Chairman Pereen asked if there were any questions, and a few people did have questions for the Select Board, the Health Agent, and the Building Inspector.

Chairman Pereen advised the restaurants seeking a temporary amendment to their alcohol licenses for outdoor seating, to present their proposals/applications by 11 am on Thursday, June 11, so their establishment could be added to the agenda for the June 15 Select Board meeting for consideration.

The Board agreed to indefinitely postpone discussion of residents' potential plans to organize a peaceful protest with respect to racial equality and police treatment of people of color, including comments received on the matter to date, since the protest was already taking place on Main Street.

The next regular Board of Selectmen's meeting will take place on Monday, June 15, 2020, at 6:00 p.m. in the 2<sup>nd</sup> Floor Stage Conference Area of the Town Hall, 30 Martin Street.

There being no further business before the Board, a motion was made, seconded, and unanimously voted to adjourn the meeting at 6:27 p.m.

Documents used during this meeting include the following: None.

Prepared by: \_\_\_\_\_  
Pamela J. Witham

Attested by: \_\_\_\_\_  
Peter D. Phippen