



ESSEX ZONING BOARD OF APPEALS

Minutes for the Meeting of February 17, 2022

Commissioners:

*Absent

Staff:

Edwin Perkins, Chairman
Keith Carter
Michael Davis

Deborah Cunningham
Administrative Clerk

In accordance with Massachusetts General Laws, Chapter 40A, Section 11, the Essex Zoning Board of Appeals held a public hearing at the Essex Town Hall, 30 Martin Street, on Thursday, February 17, 2022 at 6:00 PM to conduct Board business.

The Board recognized the appointment of Edwin Perkins to the Board to replace Margaret Nelson who had become an alternate after serving two consecutive terms. The Board discussed the appointment of Chairman. On a motion made and duly seconded, the Board voted unanimously to appoint Edwin Perkins as Chairman. Mr. Perkins took over the chairing of the meeting.

The Board discussed the approval of the Minutes of the December 16, 2021 meeting. It was decided that Minutes would be reviewed and approved at meetings.

The Board reviewed the pending applications and scheduled meeting dates.

The Board reviewed the requested submitted by the Administrative Clerk to allow the use of electronic signatures. On a motion made and duly seconded, the Board voted unanimously to allow the use of electronic signatures and authorized the Administrative Clerk to prepare a Certificate of Vote for recording with the Registry of Deeds.

The Board discussed distribution of materials. The Board asked that the Administrative Clerk mail meeting materials when appropriate. The Board also discussed submittal of legal notices for posting. The Board agreed to authorize the Administrative Clerk to submit the legal notices for publication without Board approval.

There being no further business, on a motion made and duly seconded, the meeting was adjourned.

Approved: Essex Zoning Board of Appeals

Prepared by: Deborah Cunningham, Administrative Clerk