

2021
Commonwealth of Massachusetts
Town of Essex
Warrant for Special Town Meeting

Essex, ss:

To either of the Constables of the Town of Essex;

GREETINGS:

In name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, to meet in said Essex at the Essex Elementary School on Monday, November 15, 2021 at 7:30 p.m. and there and then to act on the following Articles, viz:

ARTICLE 1

To see if the Town will vote to amend Chapter V, Article 4, Section 1, subsection p of the Town's general bylaws (issuance of resident parking stickers), as follows, with additions shown in **bold** and deletions shown in ~~strikethrough~~:

p. Within an area designated for resident parking only unless the vehicle bears a valid transfer station sticker or a valid Resident Parking Sticker. Resident parking stickers are available through the Town Clerk's office. ~~The fee for a Resident Parking Sticker shall be \$5.00 per sticker for residents under the age of 65 and \$1.00 per sticker for residents age 65 or older (at the time of the application). The applicant must show a valid vehicle registration for a vehicle registered in the Town of Essex to be eligible. Please consult with the Town Clerk for alternate proof of residency if the applicant's vehicle registration does not correspond to the applicant's Essex address.~~ **The Town Clerk shall charge for and issue resident parking stickers in accordance with regulations promulgated by the Board of Selectmen.**

; or take any other action relating thereto.

ARTICLE 2

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of a consultant to assist the Planning Board and Town Planner with an analysis of the Town's zoning bylaws, and/or with recommendations for changes to the Town's zoning bylaws, and/or with an application or applications for grant funding to augment said analysis or recommendations and anything incidental or related thereto; or take any other action relating thereto.

ARTICLE 3

To see if the Town will vote to amend Section 2-7A of the Town’s General bylaws (FEES, BUILDING, ELECTRICAL, PLUMBING, AND GAS), as follows, with additions shown in **bold** and deletions shown in ~~strikethrough~~:

ELECTRICAL FEE SCHEDULE

<u>CATEGORY</u>	<u>FEE</u>
With building permit:	\$3/thousand (based on estimated building permit construction cost – not estimated electrical cost) \$35 \$50 minimum/no maximum
Without building permit:	All work \$35 \$50
Re-inspection fee:	\$35 \$50
Penalty for work without permit:	Double fee

BUILDING FEE SCHEDULE

Any construction work including new building, additions, etc.

<u>CATEGORY</u>	<u>FEE</u>
Permit Application Minimum	\$50.00
Cost of Construction	\$10.00 per \$1,000 plus minimum fee
Building Demolition Fee	\$75.00 \$100.00 per story
Reinspection Fee	\$25.00 per reinspection
Stop Work Order Release Fee	\$50.00
Sheet Metal Permits (residential)	\$ 5.00 per \$1,000 – based on the cost of sheet metal work only
Sheet Metal Permits (commercial)	\$10.00 per \$1,000 – based on the cost of sheet metal work only

For the purpose of determining the building permit fee, the “cost of construction” shall be generally be determined by the Inspector of Buildings to be an amount equal to the product of the square footage area of the construction multiplied by ~~seventy-five~~ **one hundred fifty** dollars (~~\$75.00~~ **\$150.00**). Square footage of any second story shall, for the purpose herein, be deemed to be one-half of the actual square footage of such second story. In cases where it is impossible or impractical to determine the “cost of construction” by the above method, then such “cost of construction” shall be as the Inspector of Buildings shall in his discretion determine.

PLUMBING FEE SCHEDULE

<u>CATEGORY</u>	<u>FEE</u>
New Construction – Residential	\$75.00 \$100.00 plus \$5.00 per fixture
New Construction - Commercial	\$100.00 \$150.00 plus \$5.00 per fixture
Renovation/remodeling:	
First 3 Fixtures	\$40.00 \$75.00
Each additional	\$ 5.00 per fixture
Hot Water Heater Replacement	\$25.00 \$50.00
Solar Hot Water Tank	\$25.00 \$50.00

Plumbing fixtures and appliances:	
For each fixture or appliance	\$35.00 \$50.00 plus \$5.00 per fixture/appliance
Piping	\$30.00 \$50.00
Swimming pool (In ground), Cisterns Lawn Sprinklers	\$25.00 \$50.00
Septic/Sewer Connection	\$25.00 \$50.00
Drainage Pipe/Rain Leaders	\$25.00 \$50.00
Reinspection charge	\$25.00

GAS FEES SCHEDULE

<u>CATEGORY</u>	<u>FEE</u>
Boiler-Central Heat-Residential	\$35.00 \$50.00
Boiler-Central Heat -Commercial	\$65.00 \$100.00
Gas fired hot water heater	\$25.00 \$50.00
L.P. Tank	\$35.00 \$50.00
Gas fixtures and appliances	\$20.00 \$35.00 (each)
Unit heater	\$20.00 \$50.00 plus \$10.00 for each unit after first unit
Re-inspection charge	\$25.00

New construction and renovation/remodeling includes without limitation water closets, kitchen sinks, lavatories, bath tubs and shower stalls.

Appliances include dishwashers, disposals, and washing machines.

Fixtures include laundry trays, tankless heaters, slop sinks, floor drains, gas traps, urinals, drinking fountains, area drains, water piping, roof drains and back flow prevention.

Gas appliances include ranges, heaters, ovens, grills and dryers.

Gas fixtures include furnaces, gas generators, laboratory cocks, conversion burners, roof top units, direct vent heaters, pool heaters and test controls.

Building, plumbing, and gas work done without permits is subject to a doubling of the regular permit fee(s) as listed/calculated above in this section.

; or take any other action relating thereto.

ARTICLE 4

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purchase and installation of municipal permitting software and any fiscal year 2022 costs associated therewith, including but not limited to initial set-up, data migration, annual fees, add-ons and employee compensation for additional clerical hours for training and operation of the new software, and anything incidental or related thereto; or take any other action relating thereto.

ARTICLE 5

To see if the Town will vote to raise and appropriate, transfer from available funds (including the Community Preservation Fund), or borrow a sum of money for materials to be used to renovate the municipal tennis courts at Memorial Park and anything incidental and related thereto; or take any other action relating thereto.

ARTICLE 6

To see if the Town will vote to raise and appropriate, transfer from available funds (including the Community Preservation Fund), or borrow a sum of money to assist with the restoration of the Cogswell's Grant Barn Complex at the Historic New England Cogswell's Grant property on Spring Street and anything incidental and related thereto; or take any other action relating thereto.

ARTICLE 7

To see if the Town will vote to raise and appropriate, transfer from available funds (including the Community Preservation Fund), or borrow a sum of money for the repair or replacement of a roof or roofs at the Essex Housing Authority's Chebacco Terrace property and anything incidental and related thereto; or take any other action relating thereto.

ARTICLE 8

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of a designer to provide design and cost estimation services, bid assistance, and future construction oversight for a new pavilion structure at the Centennial Grove; and/or for materials or materials and labor to construct a new pavilion structure at the Centennial Grove; and anything incidental and related thereto; or take any other action relating thereto.

ARTICLE 9

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the purpose of increasing the Police Department operating budget for fiscal year 2022 to account for increases in police wages for training or shift backfill with respect to training mandated during fiscal year 2022 by the Massachusetts Police Reform Law and other necessary training and for additional fiscal year 2022 police staffing costs and any costs necessary to operate the department without substantial use of part-time labor; or take any other action relating thereto.

ARTICLE 10

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to provide training for police body and vehicle camera usage and anything incidental or related thereto; with said appropriation being in addition to any grant or gift funds that may be received to actually purchase the cameras and related equipment; or take any other action relating thereto.

ARTICLE 11

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to purchase and equip a sidewalk snow removal tractor for use by the Department of Public Works; or take any other action relating thereto.

ARTICLE 12

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to implement Essex’s share of capital purchases and/or software licensing and/or operational support that will facilitate services to be offered by the Town of Danvers with respect to its regional information technology Memorandum of Understanding with Essex and other area communities; and anything incidental and related thereto; or take any other action relating thereto.

ARTICLE 13

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum or sums of money to be added to the Town’s building capital improvements fund, and/or recreational capital improvements fund, and/or purchase of vehicles and major equipment that qualify as capital purchases fund, and/or Town Hall/Library repair and maintenance fund, and/or Conomo Point Repair, Maintenance, and Improvement fund, and/or municipal street lighting repair and maintenance fund, and/or Public Safety Building repair and maintenance fund, an/or dredging match fund, and/or Town celebrations fund; or take any other action relating thereto.

ARTICLE 14

To see if the Town will vote pursuant to Massachusetts General Laws chapter 44, section 53E ½, to amend Section 2-26 of the Town’s General Bylaws to establish a new revolving fund for the Council on Aging for the purpose of managing fees and payments associated with Council on Aging-organized classes and trips, as shown below; and to establish a spending limit of \$30,000 for fiscal year 2022, with such spending limit to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 for the ensuing fiscal year, to increase the same; or take any action thereto.

Revolving Fund	Spending Authority	Revenue Source	Allowed Expenditures
Council on Aging – Classes and Trips	Council on Aging	Payments from Council on Aging Program Participants	Compensating Council on Aging vendors for the provision of classes and trips

ARTICLE 15

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 40, Section 5B, to create a stabilization fund for the offsetting of annual Essex operating budget apportionments from the Manchester-Essex Regional School District in any year when the year-over-year percentage increase in the Town's specific operating apportionment exceeds the overall year-over-year percentage increase in the apportionment-funded portion of the District's operating budget as set forth in the “Agreement Between the Towns of Essex and Manchester-by-the Sea, Massachusetts with Respect to the Formation of a Regional School District”, as most recently amended, and to raise and appropriate or transfer from available funds a sum of money to add to said stabilization fund; or take any other action relating thereto.

ARTICLE 16

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to replenish the Sewer Maintenance line item in the Sewer Enterprise fund budget for fiscal year 2022; or take any other action relating thereto.

ARTICLE 17

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to replenish the Water Maintenance line item in the Water Enterprise fund budget for fiscal year 2022; or take any other action relating thereto.

ARTICLE 18

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to design, engineer and construct repairs, upgrades, improvements and/or replacements to any aspect of the municipal sewer system, including but not limited to replacement of grinder pumps and related equipment, and anything incidental or related thereto; or take any other action relating thereto.

ARTICLE 19

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to hire duly-licensed private parties to trap green crabs within Essex and dispose of said green crabs and anything incidental and related thereto; said appropriation being in addition to any grant or gift funds that may be received in connection with this activity; or take any other action relating thereto.

ARTICLE 20

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to replenish the Finance Committee's Reserve Fund for fiscal year 2022; or take any other action relating thereto.

ARTICLE 21

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to fund the Town's Other Post-Employment Benefits (OPEB) Trust Fund; or take any other action relating thereto.

ARTICLE 22

To see if the Town will vote to amend any aspect of the fiscal year 2022 operating budgets (General Fund, Water Enterprise Fund, Sewer Enterprise Fund), and to raise and appropriate, transfer from available funds, or borrow a sum of money to effectuate any amendments that are made; or take any other action relating thereto.

ARTICLE 23

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for unpaid bills from a past fiscal year; or take any other action relating thereto.

And you are hereby directed to serve this Warrant by posting attested copies; one at the Post Office, one at the Town Hall, and one at the Essex Elementary School, in said Essex, fourteen days at least before the time for holding said meeting.

Given under our hand this 18th day of October, two thousand twenty-one.

Ruth R. Pereen, Chairman

Peter D. Phippen

Guy D. Bradford

BOARD OF SELECTMEN
TOWN OF ESSEX

Return of the Warrant:

Date: _____

I have served this warrant by posting attested copies thereof – one at the Post Office; one at the Town Hall; and, one at the Essex Elementary School in said Essex; at least fourteen days before the time for holding said meeting.

Constable